

# Continuing Education - Course Registration Form

## Personal Information (please print clearly)

Full name (first, middle, last)

(This name will appear in all communications, class lists, and on your credential.)

Other name (first, last)

Date of birth (month/day/year)

(If another name appears on your supporting documentation/transcripts include it here. eg: Maiden name)

Gender Identity: ☐ Male ☐ Female ☐ Non-binary/another identity:

Apartment number

Mailing address (street address, rural route or P.O. Box)

City/Town

Province

Country

Postal code

Home telephone

Cell phone

Email address

NSSC student ID number (If you have one)

(We will correspond with you via this email address. Please ensure it is secure and accessible.)

## English Language Proficiency

Is English your first language? ☐ Yes ☐ No, my first language is:

## Citizenship Status

☐ Canadian Citizen ☐ Permanent Resident (Copy of Permanent Resident card required.) ☐ International Student

☐ Refugee with protected person status ☐ Other:

(Country of citizenship)

## Course Choices

Course Title

Fee\*

Class number

Campus/Online

Course Title

Fee\*

Class number

Campus/Online

A **\$100 part-time College Service Fee** applies to all credit courses (online and in-class) which are equal to or greater than one unit. For part-time students with a course load less than one unit, the \$100 part-time fee does not apply. The College Services Fee is only applied once per academic year. For more information visit [https://www.nssc.ca/learning\\_programs/coned/costs-and-fees.asp](https://www.nssc.ca/learning_programs/coned/costs-and-fees.asp).

A part-time Student Association (SA) fee applies to students taking 1 or more credit courses (online or in-class) in a declared program. The SA fee is only applied once per academic year. For more information visit [https://www.nssc.ca/learning\\_programs/coned/costs-and-fees.asp](https://www.nssc.ca/learning_programs/coned/costs-and-fees.asp).

At the time of registration, please provide an email address that you check daily. We will be confirming your enrollment, providing notification of any schedule changes and advising you of any cancellations via email.

All information requested on this registration form is collected for the purpose of applicant identification and processing and it is not shared with any outside agency, nor is it subject to exchange, sale, or distribution. All electronic information is stored on a secure database and all paper records are stored in a secure filing facility.

If you are a student with a documented disability, you may access accommodations such as alternate format texts, oral testing, extended time on tests, and reduced course load.

For more information about available services and required documentation, visit [nssc.ca/services](https://www.nssc.ca/services).

## Register by:

**Mail:** P.O. Box 220 | Halifax, Nova Scotia | B3J 2M4  
**Telephone:** (902) 491-4911 | Toll-free: 1-866-679-6722

**Online:** Register and pay online | [nssc.ca/coned](https://www.nssc.ca/coned)  
**Visit:** Drop into any campus | [nssc.ca/explorenssc/campuses/](https://www.nssc.ca/explorenssc/campuses/)

**nssc**