

# NSCC Continuing Education - Course Registration Form

06/2020

## Personal Information

(Please print clearly)

Full Name (first, middle, last)

Preferred first name

Previous last name

Date of birth (month/day/year)

Gender Identity

Male

Female

Non-binary/another identity

Apartment number

Permanent mailing address (street address, rural route, or P.O. Box)

City/Town

County (if N.S.)

Province

Country

Postal Code

Home telephone

Work telephone

Cell phone

Email address (We will be corresponding with you via email. Please ensure this address is secure and accessible.)

Have you previously attended NSCC?

Yes

No

Student ID number (if you've previously attended NSCC)

## Citizenship

Canadian Citizen

Permanent Resident (Copy of Permanent Resident card required)

Refugee with protected person status

Study Permit (International Student)

Other - Please specify:

Country of Citizenship (if not Canadian)

What is your primary language?

## Course Choices

Course title

Fee\*

Class number

Campus/Online

Course title

Fee\*

Class number

Campus/Online

\*A **\$50 part-time College Service Fee** applies to all credit courses (online and in-class) which are equal to or greater than one unit. For part-time students with a course load less than one unit, the \$50 part-time fee does not apply. The College Services Fee is only applied once per academic year. For more information visit [nsc.ca/ConEdFees](https://nsc.ca/ConEdFees).

A part-time Student Association (SA) fee applies to students taking 1 or more credit courses (online or in-class) in a declared program. The SA fee is only applied once per academic year. For more information visit [nsc.ca/ConEdFees](https://nsc.ca/ConEdFees).

At the time of registration, please provide an email address that you check daily. We will be confirming your enrollment, providing notification of any schedule changes and advising you of any cancellations via email.

## Payment

**Fees must accompany registration form. Do not send cash. Please indicate method of payment:**

Credit Card

Cheque/Money Order (Payable to NSCC. No post-dated cheques.)

Cash, Debit, or Visa Debit (only when paying in person)

Credit Card # (Visa, Mastercard, Discover, or American Express)

Expiry Date (month/year)

Name of Cardholder (as it appears on the card)

All information requested on this registration form is collected for the purpose of applicant identification and processing and it is not shared with any outside agency, nor is it subject to exchange, sale or distribution. All electronic information is stored on a secure database and all paper records are stored in a secure filing facility.

If you are a student with a documented disability, you may access accommodations such as alternate format texts, oral testing, extended time on tests, and reduced course load.

For more information about available services and required documentation, visit [nsc.ca/services](https://nsc.ca/services).

## Register by:

**Mail:** P.O. Box 220 | Halifax, Nova Scotia | B3J 2M4

**Telephone:** (902) 491-4911 | Toll-free: 1-866-679-6722

**Online:** Register and pay online | [nsc.ca/coned](https://nsc.ca/coned)