



J.Provov - Vice President Academic, Travel Report (2022-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Christabell's Credit Card	6-Apr-22	Conference	30-May-22	2-Jun-22	Banff	NS	Flight				\$ 976.59	\$ 976.59
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Expense Claim	27-Apr-22	Board Meeting	21-Apr-22	21-Apr-22	Ivany Campus and Akerley Campus	NS	Mileage/Bridge	32			\$ 2.50	\$ 17.54
Expense Claim	27-Apr-22	Conference	25-Apr-22	27-Apr-22	Argyle Street, Halifax	NS	Mileage/Parking	30			\$ 105.00	\$ 119.10
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Expense Claim	3-Jun-22	Business Meeting	3-May-22	3-May-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 6.00	\$ 10.70
Expense Claim	3-Jun-22	Business Meeting	4-May-22	4-May-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 12.50	\$ 17.20
Expense Claim	3-Jun-22	College Event	19-May-22	19-May-22	South Park Street, Halifax	NS	Mileage/Parking	9			\$ 12.00	\$ 16.23
Expense Claim	3-Jun-22	Conference	30-May-22	3-Jun-22	Banff	AB	Taxi/Meals/Incidentals		\$ 285.00		\$ 94.75	\$ 379.75
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Credit Card	6-Jun-22	Conference	30-May-22	3-Jun-22	Banff	AB	Accommodations/Taxi			\$ 951.72	\$ 65.00	\$ 1,016.72
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Expense Claim	23-Jun-22	Convocations	6-Jun-22	17-Jun-22	All Campuses	NS	Mileage/Fuel/Tolls/Incidentals/Accommodations//Meals	248	\$ 170.00	\$ 139.15	\$ 251.89	\$ 687.52
Expense Claim	23-Jun-22	Business Event	14-Jun-22	14-Jun-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 12.50	\$ 17.60
Expense Claim	23-Jun-22	Business Event	22-Jun-22	22-Jun-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 16.00	\$ 21.10
Expense Claim	23-Jun-22	College Event	23-Jun-22	23-Jun-22	Truro Campus	NS	Mileage/Tolls	198			\$ 2.50	\$ 103.48
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Credit Card	6-Jul-22	Convocations	6-Jun-22	17-Jun-22	All Campuses	NS	Accommodations/Rental Car			\$ 279.18	\$ 265.12	\$ 544.30
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Expense Claim	28-Oct-22	College Event	13-Sep-22	13-Sep-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	28-Oct-22	College Event	5-Oct-22	5-Oct-22	Windsor Street, Halifax	NS	Mileage	5				\$ 2.55
Expense Claim	28-Oct-22	College Event	6-Oct-22	7-Oct-22	Burridge Campus	NS	Fuel/Incidental/Meals		\$ 50.00		\$ 66.03	\$ 116.03
Expense Claim	28-Oct-22	College Event	11-Oct-22	13-Oct-22	Digby	NS	Fuel/Incidentals/Accommodations/Meals		\$ 50.00	\$ 324.30	\$ 66.85	\$ 441.15
Expense Claim	28-Oct-22	College Event	20-Oct-22	20-Oct-22	AVC	NS	Mileage	305				\$ 155.55
Expense Claim	28-Oct-22	College Event	28-Oct-22	28-Oct-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Direct Billed	7-Oct-22	College Event	6-Oct-22	7-Oct-22	Burridge Campus	NS	Accommodations			\$ 126.50		\$ 126.50
Direct Billed	8-Oct-22	College Event	6-Oct-22	7-Oct-22	Burridge Campus	NS	Rental Car				\$ 88.66	\$ 88.66
Direct Billed	18-Oct-22	College Event	11-Oct-22	13-Oct-22	Digby	NS	Rental Car				\$ 133.00	\$ 133.00
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Expense Claim	16-Dec-22	College Event	16-Nov-22	16-Nov-22	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78
Expense Claim	16-Dec-22	Business Event	22-Nov-22	22-Nov-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 10.00	\$ 15.10
Expense Claim	16-Dec-22	College Event	25-Nov-22	25-Nov-22	Upper Water Street, Halifax	NS	Mileage	10				\$ 5.10
Expense Claim	16-Dec-22	College Event	14-Dec-22	14-Dec-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	16-Dec-22	College Event	15-Dec-22	15-Dec-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	16-Dec-22	College Event	16-Dec-22	16-Dec-22	Lower Water Street, Halifax	NS	Taxi				\$ 17.90	\$ 17.90
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Credit Card	6-Feb-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Flight				\$ 736.28	\$ 736.28
Credit Card	6-Feb-23	College Meeting	2-Feb-23	3-Feb-23	COGS Campus	NS	Accommodations			\$ 205.85		\$ 205.85
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Expense Claim	7-Feb-23	College Meeting	10-Jan-23	10-Jan-23	Akerley Campus	NS	Mileage	24				\$ 12.24
Expense Claim	7-Feb-23	Business Meeting	11-Jan-23	11-Jan-23	Lovett Lake	NS	Mileage	16				\$ 8.16
Expense Claim	7-Feb-23	Business Meeting	31-Jan-23	31-Jan-23	Granville Street	NS	Mileage	9				\$ 4.59
Expense Claim	7-Feb-23	College Meeting	2-Feb-23	3-Feb-23	COGS Campus	NS	Meals and overnight incidental		\$ 35.00		\$ 5.00	\$ 40.00
Expense Claim	7-Feb-23	College Meeting	7-Feb-23	7-Feb-23	Akerley Campus	NS	Mileage	28				\$ 14.28
Reviewed by Internal Auditor: <i>Bruce Spares</i>												
Credit Card	6-Mar-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Accommodation			\$ 320.11		\$ 320.11
Reviewed by Internal Auditor: <i>Bruce Spares</i>												



J.Provov - Vice President Academic, Hospitality Report (2022-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Jun-22	Business Event	26-May-22	26-May-22	Lacewood Drive, Halifax	NS	Receipted Meal	\$ 115.60		\$ 115.60

Reviewed by Internal Auditor: *Ben Spores*