



J.Provove - Vice President Equity and International, Travel Report (2024-Current)

Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	25-Apr-24 Business Meeting	7-Apr-24	8-Apr-24	Cape Breton	NS	Meal Per Diems, car rental fuel and incidental		\$ 25.00		\$ 85.08	\$ 110.08
Expense Claim	25-Apr-24 College Meeting	25-Apr-24	25-Apr-24	Akerley	NS	Mileage	24				\$ 13.92
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Credit Card	6-May-24 College Meeting	7-Apr-24	8-Apr-24	Cape Breton	NS	Car rental and accommodations			\$ 164.65	\$ 100.97	\$ 265.62
Credit Card	6-May-24 Conference	28-Apr-24	2-May-24	Calgary	AB	Flight cancelled (partial refund plus a future flight credit)				\$ (158.70)	\$ (158.70)
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	31-May-24 College Meeting	16-May-24	16-May-24	Delta, Dartmouth and Lord Nelson, Halifax	NS	Mileage and parking	26			\$ 6.00	\$ 21.08
Expense Claim	31-May-24 College Meeting	21-May-24	21-May-24	Ivany	NS	Mileage	28				\$ 16.24
Expense Claim	31-May-24 College Meeting	24-May-24	24-May-24	Akerley	NS	Mileage	24				\$ 13.92
Expense Claim	31-May-24 College Event	31-May-24	31-May-24	Ivany	NS	Mileage	28				\$ 16.24
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Credit Card	6-Jun-24 College Event	23-May-24	23-May-04	Argyle Street, Halifax	NS	Taxi				\$ 13.20	\$ 13.20
Credit Card	6-Jun-24 Convocation	4-Jun-24	5-Jun-24	Yarmouth	NS	Accommodations			\$ 207.42		\$ 207.42
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	20-Jun-24 Convocations	3-Jun-24	3-Jun-24	Cumberland/Truro	NS	Meal Per Diems and car rental fuel		\$ 15.00		\$ 30.00	\$ 45.00
Expense Claim	20-Jun-24 Convocations	4-Jun-24	5-Jun-24	AVC/Burridge/Shelburne	NS	Meal Per Diems, car rental fuel and incidental		\$ 25.00		\$ 54.13	\$ 79.13
Expense Claim	20-Jun-24 Convocations	5-Jun-24	5-Jun-24	Lunenburg Campus	NS	Meal Per Diems and car rental fuel		\$ 15.00		\$ 50.37	\$ 65.37
Expense Claim	20-Jun-24 Convocations	6-Jun-24	7-Jun-24	Pictou/Strait Area	NS	Meal Per Diems, car rental fuel and incidental		\$ 35.00		\$ 53.14	\$ 88.14
Expense Claim	20-Jun-24 Convocations	7-Jun-24	7-Jun-24	Marconi	NS	Meal Per Diems and car rental fuel		\$ 25.00		\$ 48.67	\$ 73.67
Expense Claim	20-Jun-24 College Meeting	20-Jun-24	20-Jun-24	Akerley	NS	Mileage	24				\$ 13.92
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Credit Card	8-Jul-24 Convocations	6-Jun-24	7-Jun-24	Pictou/Strait Area	NS	Accommodations			\$ 223.87		\$ 223.87
Credit Card	8-Jul-24 Convocations	2-Jun-24	7-Jun-24	Convocations	NS	Car rental				\$ 282.21	\$ 282.21
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	23-Aug-24 College Meetings	21-Aug-24	23-Aug-24	Grafton Street	NS	Mileage and parking	30			\$ 73.50	\$ 90.90
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	2-Oct-24 Conference	2-Oct-24	2-Oct-24	Akerley	NS	Mileage	24				\$ 13.92
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	4-Oct-24 College Meeting	4-Oct-24	4-Oct-24	Pictou	NS	Car rental fuel				\$ 40.61	\$ 40.61
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Credit Card	7-Oct-24 College Meeting	4-Oct-24	4-Oct-24	Pictou	NS	Car rental				\$ 105.57	\$ 105.57
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	1-Nov-24 College Meetings	16-Oct-24	18-Oct-24	Sydney	NS	Meal Per Diems and car rental fuel		\$ 115.00		\$ 110.91	\$ 225.91
Expense Claim	1-Nov-24 College Meeting	21-Oct-24	21-Oct-24	Truro	NS	Meal Per Diems and car rental fuel		\$ 15.00		\$ 20.84	\$ 35.84
Expense Claim	1-Nov-24 Conference	28-Oct-24	29-Oct-24	Halifax	NS	Taxi's				\$ 65.30	\$ 65.30
Expense Claim	1-Nov-24 College Meetings	30-Oct-24	1-Nov-24	Shelburne/Yarmouth/Digby	NS	Meal Per Diems and car rental fuel		\$ 65.00		\$ 73.73	\$ 138.73
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Direct Billed	18-Oct-24 College Meetings	16-Oct-24	18-Oct-24	Sydney	NS	Accommodations			\$ 312.70		\$ 312.70
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Credit Card	6-Nov-24 College Meetings	16-Oct-24	18-Oct-24	Sydney	NS	Car rental				\$ 141.10	\$ 141.10
Credit Card	6-Nov-24 College Meeting	21-Oct-24	21-Oct-24	Truro	NS	Car rental				\$ 94.07	\$ 94.07
Credit Card	6-Nov-24 College Meetings	30-Oct-24	1-Nov-24	Shelburne/Yarmouth/Digby	NS	Car rental and accommodations			\$ 327.45	\$ 141.10	\$ 468.55
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	16-Nov-24 College Meetings	7-Nov-24	8-Nov-24	AVC/COGS	NS	Meal Per Diems and car rental fuel		\$ 35.00		\$ 53.59	\$ 88.59
Expense Claim	16-Nov-24 College Meetings	13-Nov-24	16-Nov-24	Sydney	NS	Meal Per Diems and car rental fuel		\$ 120.00		\$ 83.96	\$ 203.96
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Credit Card	6-Dec-24 College Meetings	7-Nov-24	8-Nov-24	AVC/COGS	NS	Car rental and accommodations			\$ 246.62	\$ 141.10	\$ 387.72
Credit Card	6-Dec-24 College Meetings	13-Nov-24	16-Nov-24	Sydney	NS	Car rental and accommodations			\$ 469.05	\$ 304.18	\$ 773.23
Credit Card	6-Dec-24 College Meetings	20-Nov-24	21-Nov-24	Cumberland/ Amherst	NS	Car rental and accommodations			\$ 295.80	\$ 94.07	\$ 389.87
Credit Card	6-Dec-24 College Meetings	27-Nov-24	30-Nov-24	Kingstec and Strait	NS	Car rental and accommodations			\$ 383.78	\$ 188.14	\$ 571.92
Reviewed by Internal Auditor: <i>Ben Spores</i>											
Expense Claim	30-Nov-24 College Meetings	20-Nov-24	21-Nov-24	Cumberland/Amherst	NS	Meal Per Diems and car rental fuel		\$ 65.00		\$ 61.78	\$ 126.78
Expense Claim	30-Nov-24 College Meetings	27-Nov-24	27-Nov-24	Kingstec	NS	Car rental Fuel				\$ 20.00	\$ 20.00



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Expense Claim	30-Nov-24	College Meetings	28-Nov-24	30-Nov-24	Strait	NS	Meals per diem and car rental Fuel		\$ 70.00	\$ 88.16	\$ 158.16
Reviewed by Internal Auditor: <i>Bruce Spence</i>											
Expense Claim	17-Jan-25	College Meetings	5-Dec-24	5-Dec-24	Akerley	NS	Mileage	24			\$ 13.92
Expense Claim	17-Jan-25	College Meetings	11-Dec-24	12-Dec-24	Ivany	NS	Mileage	56			\$ 32.48
Expense Claim	17-Jan-25	College Meetings	16-Jan-25	17-Jan-25	Ivany	NS	Mileage	56			\$ 32.48
Reviewed by Internal Auditor: <i>Bruce Spence</i>											
Expense Claim	22-Feb-25	College Meetings	12-Feb-25	12-Feb-25	Lunenburg Campus	NS	Mileage and Meal Per Diem	212	\$ 15.00		\$ 137.96
Expense Claim	22-Feb-25	College Meetings	22-Feb-25	22-Feb-25	Halifax	NS	Mileage and Parking (weekend)	62		\$ 17.00	\$ 52.96
Reviewed by Internal Auditor: <i>Bruce Spence</i>											