

Board of Governors – Regular Meeting

Minutes of the Regular Meeting of the Nova Scotia Community College's Board of Governors, held on February 23, 2023 at the IT Campus in Halifax at 1:30 p.m.

MINUTES

Board Members Present:

Karen Churchill (Chair)
Jackie Poirier (Vice Chair)
Fletcher Dares
Lee Erickson
Alyssa Jones (virtual)
Jim King
Krista Jangaard
Shawnee LaPorte
Diane MacConnell Cameron (virtual)
Laurissa Manning
Sara Napier
Quentrel Provo (arrived at 2:00)
Gerry Post
Nicole Robinson (left 4:20)
Kathleen Yurchesyn (virtual)

Also Present:

Don Bureaux, President
Glenda Barrett, Chief Financial Officer
Anna Burke, VP, College Services & Strategy
Lynn Hartwell, VP, Campuses & Communities
Jill Provoe, VP, Academic & Equity
Christabell Pinchin, Secretary, Board of Governors
Erin Elliott, Executive Assistant to the President

Chris Daly, Director, Policy, Planning & Research
Kevin Cowper, Core Services Administrator
Jacob Ritchie, Director, Campus Planning & Community Engagement
Jamus Dorey, Senior Advisor, Persons with Disabilities & 2SLGBQ+
Michelle Bussey, Executive Director, NSCC Foundation
Myles Cloutier, Core Services Administrator

Regrets:

Mike Buist
Jeff Ransome
Chief Sidney Peters

1. Call to Order

Quorum being present, Karen Churchill, the Chair, called the meeting to order. She welcomed Laurissa Manning and Kathleen Yurchesyn to their first meeting and asked Governors to each take a moment and introduce themselves.

The Chair acknowledged that it is African Heritage Month. A time to recognize, honour and celebrate the contributions, impact and legacy of people of African descent to the development of Canada and Nova Scotia.

The Chair acknowledged that we are in traditional Mi'kmaq unceded territory and ancestral homeland of the Mi'kmaq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi'kmaq Nation and the Crown, dating back to 1725. In Nova Scotia we recognize that we are all Treaty people.

She reminded Governors that we act in the best interest of the College, we demonstrate good judgement and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies. She noted we encourage diverse conversation but leave with one voice.

Board of Governors – Regular Meeting

2. Affirmation of Absence of Conflict

Governors affirmed the absence of conflict of interest in the business coming before the Board.

3. Consent Agenda

It was moved by Jim King / Gerry Post

That the Board of Governors approve the consent agenda for the February 23, 2023 meeting as presented. (Agenda; Minutes, December 15, 2022; and Committee Placements)

This motion was put to a vote and

CARRIED.

4. People of NSCC, Tyree Haley

Tyree (Ty) Haley, Student Recruitment Coordinator attended the meeting to share his personal story and connection with NSCC. Ty grew up in the North End of Halifax and went to St. Stephen's Elementary School, directly across the street from the IT Campus. As a result, his connection to NSCC began when he was in grade two and his class would come to the campus to use computers. He talked about growing up in Halifax working in the banking industry after obtaining post-secondary education and shared that he wasn't finding passion in his work. After coming to work for NSCC, he noted that it was the first time in his life he was working in a job that he enjoyed, that allowed him to help people every day. He talked about being a role model in his community and helping youth as they explore education. Ty engaged in conversations with Governors and talked about presentations that he makes at high schools to potential students. He also shared one of the most impactful interactions he had with an NSCC student and the path that student has taken through education to career.

5. President's Update

Don Bureaux provided an update and referenced his President's Report that was included in the meeting materials. He began by thanking Ty Haley for speaking to the Board. Don spoke about the urgent need before the Province to respond to the health care crisis. The College has been participating in numerous meetings to discuss solutions in responding to the crisis. He thanked Jill Provoe, Vice President Academic and Equity and Margaret Champion, Dean, School of Health and Human Services for their work in these meetings and discussions. He spoke about his participation in the CEO Forums McKay Group and referenced that he will be hosting the CEO meeting later in February with guest speaker, former Premier Stephen McNeil. Don also highlighted a recent trip to Cape Breton, attending the State of the Province in Sydney, the most recent Coffee Chat with the Board and provided an update on Enrolment.

Board of Governors – Regular Meeting

6. Move to Governors' Dialogue

It was moved by Nicole Robinson / Laurissa Manning

That the NSCC Board of Governors Meeting of February 23, 2023 move to Governors Dialogue.

This motion was put to a vote and

CARRIED.

7. Adjourn Governors' Dialogue & Move to In-Camera

It was moved by Jim King / Gerry Post

That the Governors' Dialogue adjourn and the Meeting of February 23, 2023 move to In-Camera.

This motion was put to a vote and

CARRIED.

8. NSCC's Accessibility Plan

Jill Provoe, Vice President, Academic & Equity and Jamus Dorey, Senior Advisor, Persons with Disabilities & 2SLGBQ+ presented. Jill reminded Governors that in 2017, the Province of Nova Scotia passed Accessibility Legislation, being the third province in Canada to pass Legislation. The post-secondary institutions in Nova Scotia were called upon to create and launch a multi-year accessibility plan, create an accessibility advisory committee that is at least 50% persons with disabilities (NSCC's is 100% first-voice members), and to comply with standards in the Act over time. The Accessibility Directorate created a post-secondary accessibility framework table for a collegial approach to respond to the Accessibility Act to ensure consistency across the sector. She introduced the College's Accessibility multi-year plan titled *Setting the Stage: A Social Justice Approach to Accessibility* and noted that an implementation plan is currently in development. Jill indicated the College's plan will be presented at the next Governance Committee meeting and then to the full Board in April. Jill concluded her update by introducing Jamus and noting that he will be presenting the plan in April.

9. Committee Updates

Foundation Update

Gerry Post indicated that he is the new NSCC Board Member serving on the Foundation Board. He shared an update and referenced the report that was included with the meeting materials. He noted that the Foundation is developing their Strategic Plan and holding meetings with stakeholders within the community for input and buy-in into the plan development. Fundraising has met the goal set for this fiscal year. The Sydney Waterfront Campus fundraising is underway with a local Cape Breton businessman, Jimmy Kehoe and John Lindsay, NSCC's former Governor. Gerry referenced the new cloud-based management system that has been implemented.

Board of Governors – Regular Meeting

Five-year Organizational Review

Anna Burke, Vice President, College Services & Strategy presented. She referenced The *Community College's Act*, clause 63 (u) that states the Board shall, at least every five years, conduct a special organizational and operational review of the College in accordance with guidelines approved by the Minister. Anna reminded Governors that last year the Board approved the guidelines for the development of the report. She referenced the table of contents that were included in the meeting materials and noted that those were provided to give an overview of what to expect in the next meeting package as there will be a substantive report for review and approval.

Finance, Audit & Risk Committee:

Jackie Poirier, Chair, Finance, Audit & Risk provided an update and shared a few highlights from the Finance meeting noting that external auditors attended and presented the audit plan, Bruce Spares, Director Internal Audit presented, Derek McCurdy, Chief CIO presented the Digital Innovation & Technology Annual Report which has been included with meeting materials for information, updates were provided on Sydney Waterfront Campus and the On-Campus Housing Constructions. The meeting also included a review of the Third Quarter Financial report and she highlighted from within the report, at the end of quarter three, there is a 4.8M favorable variance at this time, she referenced fall enrolment and impacts, and external revenues that are favorable, as well as hiring delays. She noted for the year end a forecasted 1.7M deficit is projected and the team is working to bring that to what was budgeted. Jackie also presented the Statutory Liabilities at December 31, 2022 that was included for information. Governors engaged in a conversation about international tuition revenue.

It was moved by Sara Napier / Jim King

That the NSCC Board of Governors Meeting approve the Third Quarter Financial Report for the period ending December 31, 2022.

This motion was put to a vote and

CARRIED.

Sydney Waterfront Campus Update

Anna Burke, Vice President, College Services & Strategy presented and referenced the report that was included with the meeting materials. The project sees about 200 people on-site daily with strong representation with underrepresented communities with about 18% of the workforce. Most onsite workers are NSCC graduates. The project is 64.18% complete which is ahead of schedule. The project is 18 months away from opening. She noted a lot of work is underway on program planning and campus planning as well.

On-Campus Housing Update

Anna Burke, Vice President, College Services & Strategy presented and referenced the report that was included with the meeting materials. Akerley, Ivany and Pictou campus buildings are underway that combined include 350 beds (Akerley 100, Ivany 200, and Pictou 50). She highlighted some details from the report on tendering and timing. She confirmed that all three builds are targeting gold standard for Rich Hansen Foundation Accessibility Certification.

Board of Governors – Regular Meeting

Programs Committee Update:

Sara Napier, Chair of Programs Committee provided an update on the recent Programs Committee meeting. She referenced several program discussions were provided within the in-camera materials. Enrolment update was reviewed and engaged in discussion on trends. There was a program review presented by Jennifer Archer, Director, Academic Equity & Quality. Chris Daly, Director Policy, Planning and Research presented with Nonie Sly Nichols, Manager, Institutional Research on the Graduate Employment and Success Survey. Sara indicated this survey has been happening for 25 years. She concluded by thanking Jill Provoe and her team for the work of her and her academic team.

8. Other Business

No other business was discussed.

9. Adjourn and Move to Governors Forum

The Chair called to adjourn the meeting of February 23, 2023 and move to Governors' Forum.

It was moved by Laurissa Manning / Quentrel Provo

That the NSCC Board of Governors regular meeting of February 23, 2023 adjourn and move to Governors' Forum.

This motion was put to a vote and

CARRIED.

Approved by Board Motion: April 20, 2023