



M. Foster, VP College Services - Travel Report (2018/2019)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Travel Claim	28-Apr-18	Conference	9-Jun-18	13-Jun-18	Vancouver	BC	Hotel Deposit			\$ 269.08		\$ 269.08
Reviewed by Internal Auditor: <i>B. Spence</i>												
Travel Claim	3-May-18	Business Meeting	9-Apr-18	9-Apr-18	Portland St., Windmill Road	NS	Mileage, Parking and Bridge	13			\$ 4.00	\$ 9.20
Travel Claim	3-May-18	College Event	11-Apr-18	11-Apr-18	Akerley Campus	NS	Mileage and Bridge	24			\$ 1.00	\$ 10.60
Travel Claim	3-May-18	Business Meeting	13-Apr-18	13-Apr-18	Portland St.	NS	Mileage and Parking	10			\$ 1.50	\$ 5.50
Travel Claim	3-May-18	Business Meeting	17-Apr-18	17-Apr-18	Portland St.	NS	Mileage, Parking and Bridge	10			\$ 4.00	\$ 8.00
Travel Claim	3-May-18	College Meeting	19-Apr-18	19-Apr-18	Bridgewater	NS	Mileage	202				\$ 80.80
Travel Claim	3-May-18	Business Meeting	20-Apr-18	20-Apr-18	Barrington St.	NS	Mileage and Parking	10			\$ 8.00	\$ 12.00
Travel Claim	3-May-18	Business Meeting	26-Apr-18	26-Apr-18	Marginal Rd.	NS	Mileage	12				\$ 4.80
Travel Claim	3-May-18	College Meeting	26-Apr-18	26-Apr-18	Halifax Airport Hotel	NS	Mileage, Parking and Bridge	58			\$ 27.00	\$ 50.20
Travel Claim	3-May-18	Business Meeting	27-Apr-18	27-Apr-18	Lower Water St.	NS	Mileage and Parking	11			\$ 5.00	\$ 9.40
Travel Claim	3-May-18	Conference	28-Apr-18	2-May-18	Victoria	BC	Mileage, Meals, Accom, Parking, Taxi's and Bag Fee's	50	\$ 200.00	\$ 1,089.66	\$ 284.00	\$ 1,593.66
Travel Claim	3-May-18	Business Meeting	3-May-18	3-May-18	Brunswick St.	NS	Mileage and Parking	9			\$ 6.00	\$ 9.60
Reviewed by Internal Auditor: <i>B. Spence</i>												
Travel Claim	1-Jun-18	Business Meeting	9-May-18	9-May-18	Brunswick St.	NS	Mileage and Parking	10			\$ 20.50	\$ 24.50
Travel Claim	1-Jun-18	Business Meeting	17-May-18	17-May-18	Portland St., return to Bedford Highw.	NS	Mileage and Parking	18			\$ 2.00	\$ 9.20
Travel Claim	1-Jun-18	Business Meeting	22-May-18	22-May-18	Summer St.	NS	Mileage and Parking	11			\$ 7.00	\$ 11.40
Travel Claim	1-Jun-18	College Meeting	24-May-18	24-May-18	Bedford Highway	NS	Mileage and Bridge	15			\$ 1.00	\$ 7.00
Travel Claim	1-Jun-18	College Meeting	25-May-18	25-May-18	Barrington St.	NS	Mileage and Parking	10			\$ 11.00	\$ 15.00
Travel Claim	1-Jun-18	Conference	28-May-18	29-May-18	Gatineau	QC	Mileage, Meals, Accom, Parking, Taxi's and Incidental	50	\$ 40.00	\$ 272.51	\$ 144.86	\$ 477.37
Travel Claim	1-Jun-18	Business Meeting	30-May-18	30-May-18	Portland St.	NS	Mileage, Parking and Bridge	10			\$ 5.50	\$ 9.50
Travel Claim	1-Jun-18	Business Meeting	31-May-18	1-Jun-18	Sackville	NB	Mileage, Meals, Accom. and Incidental	428	\$ 25.00	\$ 120.75	\$ 5.00	\$ 321.95
Reviewed by Internal Auditor: <i>B. Spence</i>												



M. Foster, VP College Services - Hospitality Report (2018/2019)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	7-May-18	Business Event	26-Apr-18	26-Apr-18	Marginal Rd.	NS	Event Tickets				\$ 50.00	\$ 50.00
Reviewed by Internal Auditor:		<i>Ben Spence</i>										
Travel Claim	1-Jun-18	College Meeting	11-May-18	11-May-18	Walter Havill Drive	NS	Receipted Meal		\$ 21.32			\$ 21.32
Reviewed by Internal Auditor:		<i>Ben Spence</i>										