



Andrew Lafford - Acting Vice President, Academic, Travel Report (July 2024-Current)

Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	23-Aug-24 College Meeting	21-Aug-24	23-Aug-24	Granville Street	NS	Mileage and Parking	30			\$ 73.50	\$ 90.90
Reviewed by Internal Auditor: <i>Bruce Spares</i>											
Expense Claim	20-Sep-24 Business Meeting	3-Sep-24	3-Sep-24	Arygle Street	NS	Mileage and Parking	10			\$ 12.00	\$ 17.80
Expense Claim	20-Sep-24 Business Meeting	20-Sep-24	20-Sep-24	Ragged Lake Road	NS	Mileage	20				\$ 11.60
Reviewed by Internal Auditor: <i>Bruce Spares</i>											
Expense Claim	29-Oct-24 Board Meeting	16-Oct-24	18-Oct-24	Sydney	NS	Per diem meals, car rental fuel, incidentals		\$ 75.00		\$ 94.49	\$ 169.49
Expense Claim	29-Oct-24 Business Meeting	23-Oct-24	23-Oct-24	Arygle Street	NS	Mileage and Parking	10			\$ 12.50	\$ 18.30
Expense Claim	29-Oct-24 College Meeting	24-Oct-24	24-Oct-24	Akerley Campus	NS	Mileage and bridge	24			\$ 2.50	\$ 16.42
Expense Claim	29-Oct-24 College Meeting	29-Oct-24	29-Oct-24	Akerley Campus	NS	Mileage and bridge	24			\$ 2.50	\$ 16.42
Reviewed by Internal Auditor: <i>Bruce Spares</i>											
Direct Billed	18-Oct-24 Board Meeting	16-Oct-24	18-Oct-24	Sydney	NS	Hotel			\$ 312.70		\$ 312.70
Reviewed by Internal Auditor: <i>Bruce Spares</i>											
Credit Card	7-Nov-24 Board Meeting	16-Oct-24	18-Oct-24	Sydney	NS	Car rental				\$ 120.98	\$ 120.98
Reviewed by Internal Auditor: <i>Bruce Spares</i>											
Expense Claim	27-Nov-24 College Meeting	7-Nov-24	7-Nov-24	Ivany Campus	NS	Mileage and Bridge	28			\$ 2.50	\$ 18.74
Expense Claim	27-Nov-24 Business Meeting	12-Nov-24	12-Nov-24	Lower Water Street	NS	Mileage and Parking	10			\$ 12.20	\$ 18.00
Expense Claim	27-Nov-24 Business Meeting	27-Nov-24	27-Nov-24	Barrington Street	NS	Mileage	10				\$ 5.80
Reviewed by Internal Auditor: <i>Bruce Spares</i>											



Andrew Lafford - Vice President, Academic, Hospitality Report (July 2024-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Joanne's expense claim	12-Dec-24	Business meeting	29-Nov-24	29-Nov-24	IT Campus	NS	Meeting expenses	\$ 5.03		\$ 5.03

Reviewed by Internal Auditor: *Bruce Spence*