



D. Bureaux - President, Travel Report (2024-Current)

| Source | Claim/Invoice/Statement Date | Purpose | Start Date | End Date | Destination | Province | Expense Type | KM | Meals | Accom. | Other | Total |
|---|------------------------------|----------------------------------|------------|-----------|---|----------|----------------------------|-----|-----------|-----------|-----------|-----------|
| Expenses | 29-Apr-24 | Business Event | 3-Apr-24 | 3-Apr-24 | Argyle Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Apr-24 | Business Mtg | 3-Apr-24 | 3-Apr-24 | Barrington Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Apr-24 | Business Mtg | 5-Apr-24 | 5-Apr-24 | Spring Garden Road | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Apr-24 | College Event | 6-Apr-24 | 6-Apr-24 | Ivany Campus (Saturday Travel) | NS | Mileage/Tolls | 51 | | | \$ 2.50 | \$ 32.08 |
| Expenses | 29-Apr-24 | College Mtg | 7-Apr-24 | 8-Apr-24 | New Glasgow/Wagmatcook Learning Centre | NS | Mileage/Overnight/Meals | 661 | \$ 22.45 | | \$ 5.00 | \$ 410.83 |
| Expenses | 29-Apr-24 | Business Mtg | 11-Apr-24 | 11-Apr-24 | Sackville Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Apr-24 | Business Mtg | 12-Apr-24 | 12-Apr-24 | Akerley Blvd | NS | Mileage/Tolls | 18 | | | \$ 2.50 | \$ 12.94 |
| Expenses | 29-Apr-24 | College Mtgs | 15-Apr-24 | 17-Apr-24 | Sydney | NS | Mileage/Overnight | 791 | | | \$ 10.00 | \$ 468.78 |
| Expenses | 29-Apr-24 | Business Event | 19-Apr-24 | 19-Apr-24 | Royal Artiller Court | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Apr-24 | Business Mtg | 23-Apr-24 | 23-Apr-24 | Grafton Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Apr-24 | College Mtg | 25-Apr-24 | 25-Apr-24 | Akerley Campus | NS | Mileage/Tolls | 24 | | | \$ 2.50 | \$ 16.42 |
| Expenses | 29-Apr-24 | Business Mtg | 29-Apr-24 | 29-Apr-24 | Young Street | NS | Mileage | 4 | | | | \$ 2.32 |
| Expenses | 29-Apr-24 | Business Mtg | 29-Apr-24 | 29-Apr-24 | Upper Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Credit Card | 6-May-24 | College Mtg | 7-Apr-24 | 8-Apr-24 | New Glasgow/Wagmatcook Learning Centre | NS | Accommodations | | | \$ 203.31 | | \$ 203.31 |
| Credit Card | 6-May-24 | Business Mtg | 11-Apr-24 | 11-Apr-24 | Sackville Street | NS | Parking | | | | \$ 8.00 | \$ 8.00 |
| Credit Card | 6-May-24 | College Mtgs | 15-Apr-24 | 17-Apr-24 | Sydney | NS | Accommodations/Meals | | \$ 22.52 | \$ 312.70 | | \$ 335.22 |
| Credit Card | 6-May-24 | Business Mtgs | 26-May-24 | 28-May-24 | St. John's, NFLD | NF | Airfare | | | | \$ 794.94 | \$ 794.94 |
| Credit Card | 6-May-24 | Business Mtg | 23-Apr-24 | 23-Apr-24 | Grafton Street | NS | Parking | | | | \$ 32.00 | \$ 32.00 |
| Credit Card | 6-May-24 | Business Mtg | 29-Apr-24 | 29-Apr-24 | Upper Water Street | NS | Parking | | | | \$ 9.00 | \$ 9.00 |
| Credit Card | 6-May-24 | College Mtgs | 30-Apr-24 | 2-May-24 | Sydney/New Glasgow | NS | Accommodations/Meals | | \$ 46.78 | \$ 359.66 | | \$ 406.44 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Expenses | 31-May-24 | College Mtgs | 30-Apr-24 | 2-May-24 | Sydney/New Glasgow | NS | Mileage/Overnight | 811 | | | \$ 10.00 | \$ 480.38 |
| Expenses | 31-May-24 | Business Mtg | 7-May-24 | 7-May-24 | Hollis Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 31-May-24 | Business Mtgs | 8-May-24 | 8-May-24 | Demone Street/Upper Water Street | NS | Mileage | 14 | | | | \$ 8.12 |
| Expenses | 31-May-24 | Business/College Mtgs | 9-May-24 | 9-May-24 | Upper Water St./Barrington St./Ivany | NS | Mileage/Tolls | 24 | | | \$ 2.50 | \$ 16.42 |
| Expenses | 31-May-24 | Business Mtg | 13-May-24 | 13-May-24 | Demone Street | NS | Mileage | 4 | | | | \$ 2.32 |
| Expenses | 31-May-24 | Business Mtg | 14-May-24 | 14-May-24 | Brownlow Avenue | NS | Mileage/Tolls | 16 | | | \$ 2.50 | \$ 11.78 |
| Expenses | 31-May-24 | College Mtg/Event | 16-May-24 | 16-May-24 | Brownlow Avenue/Park Street | NS | Mileage/Tolls | 23 | | | \$ 2.50 | \$ 15.84 |
| Expenses | 31-May-24 | College Mtg | 21-May-24 | 21-May-24 | Ivany Campus | NS | Mileage/Tolls | 28 | | | \$ 2.50 | \$ 18.74 |
| Expenses | 31-May-24 | College Event | 23-May-24 | 23-May-24 | Argyle Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 31-May-24 | College Mtg | 24-May-24 | 24-May-24 | Akerley Campus | NS | Mileage/Tolls | 24 | | | \$ 2.50 | \$ 16.42 |
| Expenses | 31-May-24 | Business Mtgs | 26-May-24 | 28-May-24 | St. John's, NFLD | NS | Mileage/Overnight | 108 | | | \$ 10.00 | \$ 72.64 |
| Expenses | 31-May-24 | Business Mtgs/Event | 29-May-24 | 29-May-24 | Young Street, Spring Garden/Lorne Terrace | NS | Mileage | 20 | | | | \$ 11.60 |
| Expenses | 31-May-24 | College Event | 31-May-24 | 31-May-24 | Truro Campus | NS | Mileage/Tolls | 198 | | | \$ 2.50 | \$ 117.34 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Credit Card | 6-Jun-24 | Business Mtg | 7-May-24 | 7-May-24 | Hollis Street | NS | Parking | | | | \$ 13.50 | \$ 13.50 |
| Credit Card | 6-Jun-24 | Business Mtgs | 9-May-24 | 9-May-24 | Upper Water St./Barrington St. | NS | Parking | | | | \$ 8.50 | \$ 8.50 |
| Credit Card | 6-Jun-24 | College Event | 16-May-24 | 16-May-24 | Park St. | NS | Parking | | | | \$ 6.00 | \$ 6.00 |
| Credit Card | 6-Jun-24 | College Event | 23-May-24 | 23-May-24 | Argyle Street | NS | Parking | | | | \$ 4.00 | \$ 4.00 |
| Credit Card | 6-Jun-24 | Business Mtgs | 26-May-24 | 28-May-24 | St. John's, NFLD | NF | Meals/Taxis/Accommodations | | \$ 130.98 | \$ 437.92 | \$ 80.55 | \$ 649.45 |
| Credit Card | 6-Jun-24 | Business Mtg | 29-May-24 | 29-May-24 | Spring Garden Road | NS | Parking | | | | \$ 8.00 | \$ 8.00 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Expenses | 19-Jun-24 | Convocation Day 1 | 3-Jun-24 | 3-Jun-24 | Springhill/Truro | NS | Mileage | 352 | | | | \$ 204.16 |
| Expenses | 19-Jun-24 | Convocation Day 2 | 4-Jun-24 | 4-Jun-24 | AVC/Yarmouth | NS | Mileage | 636 | | | | \$ 368.88 |
| Expenses | 19-Jun-24 | Business Event/Convocation Day 3 | 5-Jun-24 | 5-Jun-24 | Marginal Road/Shelburne | NS | Mileage | 203 | | | | \$ 117.74 |
| Expenses | 19-Jun-24 | Convocation Day 4 & 5 | 6-Jun-24 | 8-Jun-24 | Pictou/Strait/Marooni | NS | Mileage/Overnight | 796 | | | \$ 10.00 | \$ 471.68 |
| Expenses | 19-Jun-24 | Convocation Day 6 | 10-Jun-24 | 10-Jun-24 | Kingstec | NS | Mileage | 189 | | | | \$ 109.62 |
| Expenses | 19-Jun-24 | Convocation Day 7 | 11-Jun-24 | 11-Jun-24 | Bedford Highway | NS | Mileage | 6 | | | | \$ 3.48 |
| Expenses | 19-Jun-24 | Convocation Day 8 | 12-Jun-24 | 12-Jun-24 | Bedford Highway | NS | Mileage | 6 | | | | \$ 3.48 |



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|---|------------------------------|----------------------------------|------------|-----------|-------------------------------------|----------|--------------------------|------|----------|-----------|-----------|-------------|
| Expenses | 19-Jun-24 | Business Event/Convocation Day 9 | 13-Jun-24 | 13-Jun-24 | Bedford Highway/Lower Water St. | NS | Mileage | 16 | | | | \$ 9.28 |
| Expenses | 19-Jun-24 | Convocation Day 10 | 14-Jun-24 | 14-Jun-24 | Bedford Highway | NS | Mileage | 6 | | | | \$ 3.48 |
| Expenses | 19-Jun-24 | Business Mtg | 18-Jun-24 | 18-Jun-24 | Otter Lake Court | NS | Mileage | 15 | | | | \$ 8.70 |
| Expenses | 19-Jun-24 | College Mtgs | 19-Jun-24 | 19-Jun-24 | Akerley | NS | Mileage/Tolls | 24 | | | \$ 2.50 | \$ 16.42 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Expenses | 28-Jun-24 | Business Event (CICan Teaching) | 24-Jun-24 | 28-Jun-24 | La Malbale, Quebec | QC | Mileage/Overnight | 1772 | | | \$ 20.00 | \$ 1,047.76 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Credit Card | 8-Jul-24 | Convocation Day 4/5 | 6-Jun-24 | 8-Jun-24 | Strait/Marconi | NS | Accommodations/Meals | | \$ 27.76 | \$ 426.01 | | \$ 453.77 |
| Credit Card | 8-Jul-24 | Business Event | 13-Jun-24 | 13-Jun-24 | Lower Water Street | NS | Parking | | | | \$ 13.50 | \$ 13.50 |
| Credit Card | 8-Jul-24 | Business Event (CICan Teaching) | 24-Jun-24 | 28-Jun-24 | La Malbale, Quebec | QC | Meal | | \$ 35.71 | | | \$ 35.71 |
| Credit Card | 8-Jul-24 | College Mtg | 2-Jul-24 | 3-Jul-24 | Sydney | NS | Meal | | \$ 26.94 | | | \$ 26.94 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Expenses | 24-Jul-24 | Business Event | 5-Jun-24 | 5-Jun-24 | Marginal Road | NS | Parking | | | | \$ 9.00 | \$ 9.00 |
| Expenses | 24-Jul-24 | College Mtgs | 2-Jul-24 | 3-Jul-24 | Sydney | NS | Overnight/Mileage/Accom. | 786 | | \$ 156.35 | \$ 5.00 | \$ 617.23 |
| Expenses | 24-Jul-24 | College Event | 4-Jul-24 | 4-Jul-24 | Barrington Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 24-Jul-24 | College Mtg | 10-Jul-24 | 10-Jul-24 | Summer Street | NS | Mileage | 9 | | | | \$ 5.22 |
| Expenses | 24-Jul-24 | Business Mtg | 15-Jul-24 | 15-Jul-24 | Demone Street | NS | Mileage | 4 | | | | \$ 2.32 |
| Expenses | 24-Jul-24 | Business Mtg | 16-Jul-24 | 16-Jul-24 | Ralston Avenue | NS | Mileage/Tolls | 14 | | | \$ 2.50 | \$ 10.62 |
| Expenses | 24-Jul-24 | Business Mtg | 17-Jul-24 | 17-Jul-24 | Upper Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 24-Jul-24 | Business Mtg | 19-Jul-24 | 19-Jul-24 | Lacewood Drive | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 24-Jul-24 | College Event | 22-Jul-24 | 22-Jul-24 | Pictou | NS | Mileage | 303 | | | | \$ 175.74 |
| Expenses | 24-Jul-24 | Business Mtg | 24-Jul-24 | 24-Jul-24 | Amherst | NS | Mileage | 68 | | | | \$ 39.44 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Credit Card | 6-Aug-24 | College Mtg | 10-Jul-24 | 10-Jul-24 | Summer Street | NS | Parking | | | | \$ 2.59 | \$ 2.59 |
| Credit Card | 6-Aug-24 | Business Event | 17-Jul-24 | 17-Jul-24 | Upper Water Street | NS | Parking | | | | \$ 9.00 | \$ 9.00 |
| Credit Card | 6-Aug-24 | Business Mtg | 18-Sep-24 | 19-Sep-24 | Toronto | ON | Airfare | | | | \$ 114.61 | \$ 114.61 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Expenses | 23-Aug-24 | College/Business Mtgs | 19-Aug-24 | 19-Aug-24 | Demone St/Alderney Dr | NS | Mileage/Tolls | 10 | | | \$ 2.50 | \$ 8.30 |
| Expenses | 23-Aug-24 | Business Mtg | 20-Aug-24 | 20-Aug-24 | Coburg Road | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 23-Aug-24 | College Mtg | 21-Aug-24 | 21-Aug-24 | Grafton Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 23-Aug-24 | College Mtg | 23-Aug-24 | 23-Aug-24 | Grafton Street | NS | Mileage | 15 | | | | \$ 8.70 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Credit Card | 6-Sep-24 | College Mtg | 19-Aug-24 | 19-Aug-24 | Alderney Dr | NS | Parking | | | | \$ 6.00 | \$ 6.00 |
| Credit Card | 6-Sep-24 | College Mtg | 21-Aug-24 | 21-Aug-24 | Grafton Street | NS | Parking | | | | \$ 14.50 | \$ 14.50 |
| Credit Card | 6-Sep-24 | Business Mtg | 3-Sep-24 | 3-Sep-24 | Granville Street | NS | Parking | | | | \$ 16.00 | \$ 16.00 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Expenses | 27-Sep-24 | Business Mtg | 3-Sep-24 | 3-Sep-24 | Granville Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 27-Sep-24 | Business Mtg | 5-Sep-24 | 5-Sep-24 | Bedford Highway | NS | Mileage/Tolls | 20 | | | \$ 1.25 | \$ 12.85 |
| Expenses | 27-Sep-24 | Business Event | 8-Sep-24 | 8-Sep-24 | Spring Garden Road (weekend travel) | NS | Mileage | 38 | | | | \$ 22.04 |
| Expenses | 27-Sep-24 | Business Mtg | 10-Sep-24 | 10-Sep-24 | Herring Cove Rd. | NS | Mileage | 15 | | | | \$ 8.70 |
| Expenses | 27-Sep-24 | Business Mtg/College Event | 11-Sep-24 | 11-Sep-24 | Hollis Street/Ivany | NS | Mileage/Tolls | 28 | | | \$ 2.50 | \$ 18.74 |
| Expenses | 27-Sep-24 | Business Event | 11-Sep-24 | 11-Sep-24 | Lower Water Street (after hours) | NS | Mileage | 35 | | | | \$ 20.30 |
| Expenses | 27-Sep-24 | Business Mtg | 12-Sep-24 | 12-Sep-24 | Upper Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 27-Sep-24 | College Event | 13-Sep-24 | 13-Sep-24 | Sydney Waterfront Campus | NS | Mileage | 787 | | | | \$ 456.46 |
| Expenses | 27-Sep-24 | Business Mtgs | 17-Sep-24 | 17-Sep-24 | Spring Garden Road/Grafton Street | NS | Mileage | 12 | | | | \$ 6.96 |
| Expenses | 27-Sep-24 | Business Mtg | 18-Sep-24 | 25-Sep-24 | Alrport (Toronto for Business Mtg) | NS | Mileage/ON | 52 | | | \$ 5.00 | \$ 35.16 |
| Expenses | 27-Sep-24 | Business Mtg | 27-Sep-24 | 27-Sep-24 | Roble Street | NS | Mileage | 11 | | | | \$ 6.38 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | | | |
| Credit Card | 7-Oct-24 | Business Event | 11-Sep-24 | 11-Sep-24 | Lower Water Street | NS | Parking | | | | \$ 3.00 | \$ 3.00 |
| Credit Card | 7-Oct-24 | Business Mtg | 11-Sep-24 | 11-Sep-24 | Hollis Street | NS | Parking | | | | \$ 12.00 | \$ 12.00 |



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| Source | Claim/Invoice/Statement Date | Purpose | Start Date | End Date | Destination | Province | Expense Type | KM | Meals | Accom. | Other | Total |
|---|------------------------------|---------------------------|------------|-----------|--|----------|------------------------------|------|----------|-----------|-----------|-----------|
| Credit Card | 7-Oct-24 | Business Mtg | 12-Sep-24 | 12-Sep-24 | Upper Water Street | NS | Parking | | | | \$ 17.50 | \$ 17.50 |
| Credit Card | 7-Oct-24 | Business Mtg | 17-Sep-24 | 17-Sep-24 | Spring Garden Road/Grafton Street | NS | Parking | | | | \$ 26.00 | \$ 26.00 |
| Credit Card | 7-Oct-24 | Business Mtg | 18-Sep-24 | 25-Sep-24 | Toronto | ON | Train/Incidental/Accom./Meal | | \$ 53.15 | \$ 441.99 | \$ 24.70 | \$ 519.84 |
| Reviewed by Internal Auditor: <i>Bruce Spanes</i> | | | | | | | | | | | | |
| Expenses | 28-Oct-24 | Business Mtg | 3-Oct-24 | 3-Oct-24 | Starboard Drive | NS | Mileage | 19 | | | | \$ 11.02 |
| Expenses | 28-Oct-24 | Business Mtgs | 9-Oct-24 | 9-Oct-24 | Upper Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 28-Oct-24 | Business Event | 10-Oct-24 | 10-Oct-24 | Marginal Road | NS | Mileage | 12 | | | | \$ 6.96 |
| Expenses | 28-Oct-24 | College Mtgs | 16-Oct-24 | 18-Oct-24 | Sydney Waterfront Campus | NS | Mileage/Incidental | 792 | | | \$ 10.00 | \$ 469.36 |
| Expenses | 28-Oct-24 | Business Event | 21-Oct-24 | 21-Oct-24 | Lunenburg Campus | NS | Mileage | 180 | | | | \$ 104.40 |
| Expenses | 28-Oct-24 | Business Mtg | 22-Oct-24 | 22-Oct-24 | Otter Lake Court | NS | Mileage | 15 | | | | \$ 8.70 |
| Expenses | 28-Oct-24 | College Event | 23-Oct-24 | 23-Oct-24 | Ivany Campus | NS | Mileage/Tolls | 28 | | | \$ 2.50 | \$ 18.74 |
| Expenses | 28-Oct-24 | College Mtg | 24-Oct-24 | 24-Oct-24 | Akerley Campus | NS | Mileage/Tolls | 24 | | | \$ 2.50 | \$ 16.42 |
| Expenses | 28-Oct-24 | Business Event | 28-Oct-24 | 28-Oct-24 | Argyle Street (from home - weekend travel) | NS | Mileage | 40 | | | | \$ 23.20 |
| Reviewed by Internal Auditor: <i>Bruce Spanes</i> | | | | | | | | | | | | |
| Direct Billed | 18-Oct-24 | College Mtgs | 16-Oct-24 | 18-Oct-24 | Sydney Waterfront Campus | NS | Accommodations | | | \$ 312.70 | | \$ 312.70 |
| Reviewed by Internal Auditor: <i>Bruce Spanes</i> | | | | | | | | | | | | |
| Credit Card | 6-Nov-24 | Business Mtg | 9-Oct-24 | 9-Oct-24 | Upper Water Street | NS | Parking | | | | \$ 18.00 | \$ 18.00 |
| Credit Card | 6-Nov-24 | College Mtgs | 17-Oct-24 | 17-Oct-24 | Sydney Waterfront Campus | NS | Receipted Meal | | \$ 56.03 | | | \$ 56.03 |
| Credit Card | 6-Nov-24 | Business Mtgs | 30-Oct-24 | 1-Nov-24 | Queen Street, Charlottetown | PEI | Meals/Accom./Tolls | | \$ 62.16 | 685.57 | \$ 50.25 | \$ 797.98 |
| Credit Card | 6-Nov-24 | College Mtgs | 1-Nov-24 | 2-Nov-24 | Sydney Waterfront Campus | NS | Accommodations | | | 164.65 | | \$ 164.65 |
| Credit Card | 6-Nov-24 | Business Mtg | 4-Nov-24 | 4-Nov-24 | Argyle Street | NS | Parking | | | | \$ 8.50 | \$ 8.50 |
| Reviewed by Internal Auditor: <i>Bruce Spanes</i> | | | | | | | | | | | | |
| Expenses | 29-Nov-24 | Business Mtg | 29-Oct-24 | 29-Oct-24 | Grafton Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Nov-24 | Business Mtg/College Mtgs | 30-Oct-24 | 2-Nov-25 | PEI/Sydney Waterfront Campus | PEI/NS | Mileage/Incidental | 1261 | | | \$ 15.00 | \$ 746.38 |
| Expenses | 29-Nov-24 | Business Mtg | 4-Nov-24 | 4-Nov-24 | Argyle Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Nov-24 | Business Mtg | 4-Nov-24 | 4-Nov-24 | Dellridge Lane | NS | Mileage | 15 | | | | \$ 8.70 |
| Expenses | 29-Nov-24 | Business Mtg | 8-Nov-24 | 8-Nov-24 | Dellridge Lane | NS | Mileage | 15 | | | | \$ 8.70 |
| Expenses | 29-Nov-24 | Business Mtg | 12-Nov-24 | 12-Nov-24 | Lower Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Nov-24 | Business Event | 13-Nov-24 | 13-Nov-24 | Argyle Street (evening event) | NS | Mileage | 40 | | | | \$ 23.20 |
| Expenses | 29-Nov-24 | Business Mtgs | 15-Nov-24 | 15-Nov-24 | Grafton Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Nov-24 | Business Event | 18-Nov-24 | 18-Nov-24 | Upper Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Nov-24 | Business Event | 20-Nov-24 | 20-Nov-24 | Starboard Drive | NS | Mileage | 14 | | | | \$ 8.12 |
| Expenses | 29-Nov-24 | Business Mtg | 20-Nov-24 | 20-Nov-24 | Grafton Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Nov-24 | Business Event | 22-Nov-24 | 22-Nov-24 | Upper Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Nov-24 | College Mtgs | 26-Nov-24 | 28-Nov-24 | Alrport (Sydney for mtgs) | NS | Mileage/Incidental | 54 | | | \$ 10.00 | \$ 41.32 |
| Expenses | 29-Nov-24 | Business Event | 28-Nov-24 | 28-Nov-24 | Barrington Street | NS | Mileage/Parking | 10 | | | \$ 14.50 | \$ 20.30 |
| Expenses | 29-Nov-24 | Business Event | 29-Nov-24 | 29-Nov-24 | Argyle Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Reviewed by Internal Auditor: <i>Bruce Spanes</i> | | | | | | | | | | | | |
| Credit Card | 6-Dec-24 | College Mtgs | 26-Nov-24 | 28-Nov-24 | Sydney | NS | Airfare | | | | \$ 340.31 | \$ 340.31 |
| Credit Card | 6-Dec-24 | Business Mtg | 12-Nov-24 | 12-Nov-24 | Lower Water Street | NS | Parking | | | | \$ 10.50 | \$ 10.50 |
| Credit Card | 6-Dec-24 | Business Event | 13-Nov-24 | 13-Nov-24 | Argyle Street | NS | Parking | | | | \$ 10.00 | \$ 10.00 |
| Credit Card | 6-Dec-24 | Business Event | 18-Nov-24 | 18-Nov-24 | Upper Water Street | NS | Parking | | | | \$ 9.00 | \$ 9.00 |
| Credit Card | 6-Dec-24 | Business Mtg | 20-Nov-24 | 20-Nov-24 | Grafton Street | NS | Parking | | | | \$ 10.50 | \$ 10.50 |
| Credit Card | 6-Dec-24 | Business Event | 22-Nov-24 | 22-Nov-24 | Upper Water Street | NS | Parking | | | | \$ 9.00 | \$ 9.00 |
| Credit Card | 6-Dec-24 | College Mtg | 26-Nov-25 | 28-Nov-24 | Sydney | NS | Parking/Accommodations/Taxi | | | \$ 312.70 | \$ 81.00 | \$ 393.70 |
| Credit Card | 6-Dec-24 | College Mtg | 29-Nov-24 | 29-Nov-24 | Argyle Street | NS | Parking | | | | \$ 4.50 | \$ 4.50 |
| Reviewed by Internal Auditor: <i>Bruce Spanes</i> | | | | | | | | | | | | |
| Expenses | 18-Dec-24 | College Mtg | 2-Dec-24 | 2-Dec-24 | Grafton Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 18-Dec-24 | College Mtg | 4-Dec-24 | 4-Dec-24 | Ivany | NS | Mileage/Tolls | 28 | | | \$ 2.50 | \$ 18.74 |
| Expenses | 18-Dec-24 | College Mtg | 5-Dec-24 | 5-Dec-24 | Akerley | NS | Mileage/Tolls | 24 | | | \$ 2.50 | \$ 16.42 |



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|---|------------------------------|----------------|------------|-----------|-----------------------------|----------|----------------------------|-----|----------|--------|-----------|-----------|
| Expenses | 18-Dec-24 | College Mtgs | 11-Dec-24 | 11-Dec-24 | Ivany | NS | Mileage/Tolls | 28 | | | \$ 2.50 | \$ 18.74 |
| Expenses | 18-Dec-24 | College Mtgs | 12-Dec-24 | 12-Dec-24 | Ivany | NS | Mileage/Tolls | 28 | | | \$ 2.50 | \$ 18.74 |
| Expenses | 18-Dec-24 | Business Mtg | 13-Dec-24 | 13-Dec-24 | Upper Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 18-Dec-24 | Business Mtg | 16-Dec-24 | 16-Dec-24 | Lower Water Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 18-Dec-24 | Business Mtg | 17-Dec-24 | 17-Dec-24 | Demone Street | NS | Mileage | 4 | | | | \$ 2.32 |
| Expenses | 18-Dec-24 | Business Mtg | 18-Dec-24 | 18-Dec-24 | Barrington Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Reviewed by Internal Auditor: <i>B. S. Spence</i> | | | | | | | | | | | | |
| Credit Card | 6-Jan-25 | Business Mtg | 13-Dec-24 | 13-Dec-24 | Upper Water Street | NS | Parking | | | | \$ 9.00 | \$ 9.00 |
| Credit Card | 6-Jan-25 | Business Mtg | 16-Dec-24 | 16-Dec-24 | Lower Water Street | NS | Parking | | | | \$ 7.00 | \$ 7.00 |
| Credit Card | 6-Jan-25 | Business Mtg | 18-Dec-24 | 18-Dec-24 | Barrington Street | NS | Parking | | | | \$ 5.25 | \$ 5.25 |
| Reviewed by Internal Auditor: <i>B. S. Spence</i> | | | | | | | | | | | | |
| Expenses | 29-Jan-25 | Business Mtg | 14-Jan-25 | 14-Jan-25 | Joseph Howe Dr. | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Jan-25 | Business Mtg | 15-Jan-25 | 15-Jan-25 | Barrington Street | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Jan-25 | Business Mtg | 15-Jan-25 | 15-Jan-25 | Dellridge Lane | NS | Mileage | 14 | | | | \$ 8.12 |
| Expenses | 29-Jan-25 | Business Mtg | 16-Jan-25 | 16-Jan-25 | Toronto | ON | Receipted Meal/Mileage | 54 | \$ 15.18 | | | \$ 46.50 |
| Expenses | 29-Jan-25 | Business Event | 17-Jan-25 | 17-Jan-25 | Hollis Street (after hours) | NS | Mileage | 42 | | | | \$ 24.36 |
| Expenses | 29-Jan-25 | Business Mtgs | 20-Jan-25 | 20-Jan-25 | Ochterloney Dr / Grafton St | NS | Mileage/Tolls | 15 | | | \$ 2.50 | \$ 11.20 |
| Expenses | 29-Jan-25 | Business Mtg | 22-Jan-25 | 22-Jan-25 | Starboard Drive | NS | Mileage | 19 | | | | \$ 11.02 |
| Expenses | 29-Jan-25 | Business Event | 23-Jan-25 | 23-Jan-25 | Argyle St. | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Jan-25 | Business Mtg | 27-Jan-25 | 27-Jan-25 | Argyle St. | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Jan-25 | Business Event | 28-Jan-25 | 28-Jan-25 | Argyle St. | NS | Mileage | 10 | | | | \$ 5.80 |
| Expenses | 29-Jan-25 | Business Mtg | 29-Jan-25 | 29-Jan-25 | University Ave. | NS | Mileage | 10 | | | | \$ 5.80 |
| Reviewed by Internal Auditor: <i>B. S. Spence</i> | | | | | | | | | | | | |
| Credit Card | 6-Feb-25 | Business Mtg | 16-Jan-25 | 16-Jan-25 | Toronto | ON | Airfare/Train/Parking/Meal | | \$ 17.72 | | \$ 700.60 | \$ 718.32 |
| Credit Card | 6-Feb-25 | Business Mtg | 15-Jan-25 | 15-Jan-25 | Barrington Street | NS | Parking | | | | \$ 5.25 | \$ 5.25 |
| Credit Card | 6-Feb-25 | Business Event | 17-Jan-25 | 17-Jan-25 | Hollis Street | NS | Parking | | | | \$ 10.50 | \$ 10.50 |
| Credit Card | 6-Feb-25 | Business Mtg | 20-Jan-25 | 20-Jan-25 | Ochterloney Dr / Grafton St | NS | Parking | | | | \$ 19.50 | \$ 19.50 |
| Credit Card | 6-Feb-25 | Business Event | 23-Jan-25 | 23-Jan-25 | Argyle Street | NS | Parking | | | | \$ 12.50 | \$ 12.50 |
| Credit Card | 6-Feb-25 | Business Mtg | 27-Jan-25 | 27-Jan-25 | Argyle Street | NS | Parking | | | | \$ 10.00 | \$ 10.00 |
| Reviewed by Internal Auditor: <i>B. S. Spence</i> | | | | | | | | | | | | |
| Expenses | 19-Feb-25 | College Mtgs | 18-Feb-25 | 19-Feb-25 | Sydney | NS | Mileage/Overnight/Meal | 868 | \$ 37.51 | | \$ 5.00 | \$ 545.95 |
| Reviewed by Internal Auditor: <i>B. S. Spence</i> | | | | | | | | | | | | |
| Credit Card | 6-Mar-25 | Business Event | 4-Mar-25 | 4-Mar-25 | Grafton Street | NS | Parking | | | | \$ 8.50 | \$ 8.50 |
| Reviewed by Internal Auditor: <i>B. S. Spence</i> | | | | | | | | | | | | |



D. Bureaux - President, Hospitality Report (2024-Current)

| Source | Claim/Invoice/Statement Date | Purpose | Start Date | End Date | Destination | Province | Expense Type | Meals | Other | Total |
|---|------------------------------|----------------|------------|-----------|--------------------|----------|---------------------------|-------------|-------|-------------|
| Credit Card | 6-May-24 | College Mtg | 15-Apr-24 | 15-Apr-24 | Esplanade, Sydney | NS | Receipted Meal (3 guests) | \$ 187.31 | | \$ 187.31 |
| Credit Card | 6-May-24 | College Mtg | 15-Apr-24 | 15-Apr-24 | Esplanade, Sydney | NS | Receipted Meal (2 guests) | \$ 84.75 | | \$ 84.75 |
| Credit Card | 6-May-24 | College Mtg | 16-Apr-24 | 16-Apr-24 | Esplanade, Sydney | NS | Receipted Meal (2 guests) | \$ 100.55 | | \$ 100.55 |
| Credit Card | 6-May-24 | College Mtg | 16-Apr-24 | 16-Apr-24 | Esplanade, Sydney | NS | Receipted Meal (1 guest) | \$ 50.85 | | \$ 50.85 |
| Credit Card | 6-May-24 | College Mtg | 2-May-24 | 2-May-24 | Esplanade, Sydney | NS | Receipted Meal (2 guests) | \$ 54.15 | | \$ 54.15 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 6-Jun-24 | Business Mtg | 13-May-24 | 13-May-24 | Demone St. | NS | Receipted Meal (1 guest) | \$ 11.21 | | \$ 11.21 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 8-Jul-24 | College Mtg | 2-Jul-24 | 3-Jul-24 | Esplanade, Sydney | NS | Receipted Meal (5 guests) | \$ 298.93 | | \$ 298.93 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 6-Aug-24 | Business Mtg | 15-Jul-24 | 15-Jul-24 | Demone St. | NS | Receipted Meal (1 guest) | \$ 5.75 | | \$ 5.75 |
| Credit Card | 6-Aug-24 | Business Mtg | 15-Jul-24 | 15-Jul-24 | Dellridge Lane | NS | Receipted Meal (1 guest) | \$ 11.18 | | \$ 11.18 |
| Credit Card | 6-Aug-24 | Business Mtg | 19-Jul-24 | 19-Jul-24 | Lacewood Dr. | NS | Receipted Meal (1 guest) | \$ 52.58 | | \$ 52.58 |
| Credit Card | 6-Aug-24 | Business Mtg | 24-Jul-24 | 24-Jul-24 | Amherst | NS | Receipted Meal (1 guest) | \$ 61.03 | | \$ 61.03 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 6-Sep-24 | College Mtg | 19-Aug-24 | 19-Aug-24 | Alderney Drive | NS | Receipted Meal (2 guests) | \$ 99.10 | | \$ 99.10 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 7-Oct-24 | Business Mtg | 12-Sep-24 | 12-Sep-24 | Upper Water Street | NS | Receipted Meal (1 guest) | \$ 13.00 | | \$ 13.00 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 6-Nov-24 | Business Mtgs | 9-Oct-24 | 9-Oct-24 | Upper Water Street | NS | Receipted Meal (1 guest) | \$ 11.90 | | \$ 11.90 |
| Credit Card | 6-Nov-24 | Business Mtgs | 9-Oct-24 | 9-Oct-24 | Upper Water Street | NS | Receipted Meal (1 guest) | \$ 53.15 | | \$ 53.15 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 6-Dec-24 | Business Mtg | 8-Nov-24 | 8-Nov-24 | Dellridge Lane | NS | Receipted Meal (1 guest) | \$ 10.45 | | \$ 10.45 |
| Credit Card | 6-Dec-24 | Business Mtg | 15-Nov-25 | 15-Nov-25 | Sackville Street | NS | Receipted Meal (1 guest) | \$ 76.28 | | \$ 76.28 |
| Credit Card | 6-Dec-24 | College Mtg | 26-Nov-24 | 28-Nov-24 | Sydney | NS | Receipted Meal (4 guests) | \$ 261.15 | | \$ 261.15 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 6-Jan-25 | Business Mtg | 13-Dec-24 | 13-Dec-24 | Upper Water Street | NS | Receipted Meal (1 guest) | \$ 58.75 | | \$ 58.75 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |
| Credit Card | 6-Feb-25 | Business Mtg | 10-Jan-25 | 10-Jan-25 | Lacewood Drive | NS | Receipted Meal (1 guest) | \$ 40.88 | | \$ 40.88 |
| Credit Card | 6-Feb-25 | Business Mtg | 15-Jan-25 | 15-Jan-25 | Dellridge Lane | NS | Receipted Meal (1 guest) | \$ 5.81 | | \$ 5.81 |
| Credit Card | 6-Feb-25 | Business Event | 22-Feb-25 | 22-Feb-25 | Argyle St | NS | Receipted Meal (9 guests) | \$ 1,200.00 | | \$ 1,200.00 |
| Reviewed by Internal Auditor: <i>Bruce Spence</i> | | | | | | | | | | |