



G. Barrett - Chief Financial Officer, Travel Report (2024-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-May-24	Conference	2-Jun-24	6-Jun-24	Montreal	QC	Accommodations - one night hotel deposit			\$ 314.16		\$ 314.16
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	23-May-24	Board Meeting	25-Apr-24	25-Apr-24	Akerley Campus	NS	Mileage/Bridge	24			\$ 2.50	\$ 16.42
Expense Claim	23-May-24	College Meeting	16-May-24	16-May-24	Burnside	NS	Mileage/Bridge	16			\$ 2.50	\$ 11.78
Expense Claim	23-May-24	College Meeting	23-May-24	23-May-24	Akerley Campus	NS	Mileage/Bridge	24			\$ 2.50	\$ 16.42
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Credit Card	6-Jun-24	Conference	2-Jun-24	6-Jun-24	Montreal	QC	Taxi				\$ 61.81	\$ 61.81
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	6-Jun-24	Conference	2-Jun-24	6-Jun-24	Montreal	QC	Mileage/Meals/Acc/Inc/Taxi/Parking	77	\$ 155.00	\$ 942.48	\$ 234.36	\$ 1,376.50
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	18-Jul-24	Staff Meeting	26-Jun-24	26-Jun-24	Ivany Campus	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.74
Expense Claim	18-Jul-24	External Meeting	18-Jul-24	18-Jul-24	Halifax	NS	Taxi				\$ 38.59	\$ 38.59
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	7-Aug-24	Conference	8-Sep-24	15-Sep-24	Calgary	AB	Airfare				\$ 788.76	\$ 788.76
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	15-Sep-24	Conference	8-Sep-24	15-Sep-24	Calgary	AB	Mileage/Meals/Acc/Inc/Baggage/Parking	68	\$ 175.00	\$ 804.99	\$ 226.50	\$ 1,245.93
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	24-Oct-24	College Meeting	24-Oct-24	24-Oct-24	Akerley Campus	NS	Mileage/Bridge	24			\$ 2.50	\$ 16.42
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	22-Nov-24	College Meetings	20-Nov-24	22-Nov-24	Sydney Waterfront Campus	NS	Mileage/Meals/Acc/Inc	804	\$ 45.00	\$ 312.70	\$ 10.00	\$ 834.02
Reviewed by Internal Auditor: <i>Blue Spence</i>												



G. Barrett - Chief Financial Officer, Hospitality Report (2024-Current)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Expense Claim	22-Nov-24	Retirement Celebrations / Group Dinner (22 people)	21-Nov-24	21-Nov-24	Sydney	NS	Meals	\$ 1,090.80		\$ 1,090.80
Reviewed by Internal Auditor:										