



A. Burke, VP Academic - Travel Report (2018/2019)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Travel Claim	2-May-18	College Meeting	4-Apr-18	4-Apr-18	Ivany Campus	NS	Mileage/Tolls	32			\$ 2.00	\$ 14.80
Travel Claim	2-May-18	College Meeting	4-Apr-18	5-Apr-18	Fredericton	NB	Meals/Overnight		\$ 35.00		\$ 5.00	\$ 40.00
Travel Claim	2-May-18	College Meeting	6-Apr-18	6-Apr-18	Strait Area Campus	NS	Meals		\$ 15.00			\$ 15.00
Travel Claim	2-May-18	College Meeting	9-Apr-18	9-Apr-18	Spectacle Lake Drive	NS	Mileage/Tolls	16.6			\$ 2.00	\$ 8.64
Travel Claim	2-May-18	College Meeting	25-Apr-18	25-Apr-18	Ivany Campus	NS	Mileage/Tolls	32			\$ 2.00	\$ 14.80
Travel Claim	2-May-18	College Meeting	26-Apr-18	26-Apr-18	ALT Hotel, Halifax Airport	NS	Mileage	74				\$ 29.60
Travel Claim	2-May-18	Conference	28-Apr-18	2-May-18	Victoria	BC	Meals/Overnight		\$ 220.00		\$ 20.00	\$ 240.00
Reviewed by Internal Auditor: <u>Bruce Spence</u>												
Direct Billed	13-Apr-18	College Meeting	11-Apr-18	13-Apr-18	Lunenburg Campus	NS	Rental Car				\$ 83.67	\$ 83.67
Reviewed by Internal Auditor: <u>Bruce Spence</u>												
Credit Card	7-May-18	College Meeting	4-Apr-18	5-Apr-18	Fredericton	NB	Accommodations/Bag Fee/Taxi			\$ 180.55	\$ 98.75	\$ 279.30
Credit Card	7-May-18	College Meeting	5-Apr-18	6-Apr-18	Strait Area Campus	NS	Rental Car/Fuel				\$ 203.72	\$ 203.72
Credit Card	7-May-18	College Meeting	11-Apr-18	13-Apr-18	Lunenburg Campus	NS	Fuel for Rental Car				\$ 29.98	\$ 29.98
Credit Card	7-May-18	College Meeting	19-Apr-18	20-Apr-18	Lunenburg Campus	NS	Rental Car/Fuel				\$ 71.62	\$ 71.62
Credit Card	7-May-18	College Meeting	26-Apr-18	26-Apr-18	ALT Hotel, Halifax Airport	NS	Parking				\$ 22.00	\$ 22.00
Credit Card	7-May-18	Conference	28-Apr-18	2-May-18	Victoria	BC	Accommodations/Bag Fee/Taxi			\$ 1,260.64	\$ 174.25	\$ 1,434.89
Reviewed by Internal Auditor: <u>Bruce Spence</u>												