



D. Bureaux - President, Travel Report (2025)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	30-Apr-25	Business Mtg	4-Apr-25	4-Apr-25	Spring Garden Road	NS	Mileage	10				\$ 5.93
Expenses	30-Apr-25	Business Mtg	7-Apr-25	7-Apr-25	Robie Street	NS	Mileage	5				\$ 2.97
Expenses	30-Apr-25	Business Mtg	8-Apr-25	8-Apr-25	Granville Street	NS	Mileage	10				\$ 5.93
Expenses	30-Apr-25	Business Event	9-Apr-25	9-Apr-25	Oxford Street	NS	Mileage	10				\$ 5.93
Expenses	30-Apr-25	Business Event/Mtg	10-Apr-25	10-Apr-25	Bloom Ln/Demone St (Oxford St corrected in May exp.)	NS	Mileage	26				\$ 15.42
Expenses	30-Apr-25	Business Mtgs	11-Apr-25	11-Apr-25	Demone St/Upper Water St	NS	Mileage	14				\$ 8.30
Expenses	30-Apr-25	Business Mtg	14-Apr-25	14-Apr-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-Apr-25	Business Mtg	17-Apr-25	17-Apr-25	Bedford Hwy	NS	Mileage	25				\$ 14.83
Expenses	30-Apr-25	Business Event	22-Apr-25	25-Apr-25	Ottawa	ON	Mileage/Overnight	54			\$ 15.00	\$ 47.03
Expenses	30-Apr-25	Business Event	26-Apr-25	26-Apr-25	Argyle Street (weekend event)	NS	Mileage	38				\$ 22.54
Expenses	30-Apr-25	Business Mtg	28-Apr-25	28-Apr-25	Eileen Stubbs	NS	Mileage	15				\$ 8.90
Expenses	30-Apr-25	Business Mtg	29-Apr-25	29-Apr-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-Apr-25	Business Event	30-Apr-25	30-Apr-25	Grafton Street	NS	Mileage	10				\$ 5.93
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-May-25	Business Mtg	8-Apr-25	8-Apr-25	Granville Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-May-25	Business Mtg	11-Apr-25	11-Apr-25	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-May-25	Business Mtg	14-Apr-25	14-Apr-25	Grafton Street	NS	Parking				\$ 12.00	\$ 12.00
Credit Card	6-May-25	Business Event	22-Apr-25	25-Apr-25	Ottawa	ON	Accom/Taxi/Meal/Parking		\$ 15.66	\$ 1,064.28	\$ 203.10	\$ 1,283.04
Credit Card	6-May-25	Business Event	26-Apr-25	26-Apr-25	Argyle Street	NS	Parking				\$ 20.00	\$ 20.00
Credit Card	6-May-25	Business Mtg	29-Apr-25	29-Apr-25	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-May-25	Business Event	30-Apr-25	30-Apr-25	Grafton Street	NS	Parking				\$ 20.50	\$ 20.50
Credit Card	6-May-25	College Event	1-May-25	1-May-25	Park Street	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-May-25	Business Mtg	1-May-25	1-May-25	Grafton Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-May-25	Business Event	2-May-25	2-May-25	Robie Street	NS	Parking				\$ 14.00	\$ 14.00
Credit Card	6-May-25	Business Mtg	5-May-25	5-May-25	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expenses	30-May-25	Business Mtg (correction)	10-Apr-25	10-Apr-25	Oxford Street (originally claimed Demone Street)	NS	Mileage	2				\$ 1.19
Expenses	30-May-25	Business Event	22-Apr-25	25-Apr-25	Ottawa	ON	Receipted Meal		\$ 35.24			\$ 35.24
Expenses	30-May-25	College Event/Business Mtg	1-May-25	1-May-25	Park Street/Grafton Street	NS	Mileage	20				\$ 11.86
Expenses	30-May-25	Business Event	2-May-25	2-May-25	Robie Street	NS	Mileage	10				\$ 5.93
Expenses	30-May-25	Business Event/Mtg	5-May-25	5-May-25	Gorsebrook Ave/Upper Water Street	NS	Mileage	22				\$ 13.05
Expenses	30-May-25	College Mtg	6-May-25	6-May-25	Demone Street	NS	Mileage	4				\$ 2.37
Expenses	30-May-25	Business Mtg	9-May-25	9-May-25	Hollis Street	NS	Mileage/Parking	10			\$ 10.50	\$ 16.43
Expenses	30-May-25	Business Mtg	13-May-25	13-May-25	Spring Garden Road	NS	Mileage	10				\$ 5.93
Expenses	30-May-25	College Mtgs	13-May-25	15-May-25	Sydney (stayed in Stellarton on way to Sydney)	NS	Mileage/Overnight	802			\$ 10.00	\$ 485.75
Expenses	30-May-25	Business Mtg	20-May-25	20-May-25	Hollis Street	NS	Mileage	10				\$ 5.93
Expenses	30-May-25	College Event	21-May-25	21-May-25	Argyle Street (after hours from home)	NS	Mileage	38				\$ 22.54
Expenses	30-May-25	Business Event	21-May-25	21-May-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-May-25	College Mtgs	22-May-25	22-May-25	Truro Campus	NS	Mileage	176				\$ 104.40
Expenses	30-May-25	Business Event	27-May-25	27-May-25	Gorsebrook Ave./Huntley Drive	NS	Mileage	27				\$ 16.02
Expenses	30-May-25	College Event	30-May-25	30-May-25	Truro Campus	NS	Mileage	198				\$ 117.45
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-Jun-25	Business Mtg	13-May-25	13-May-25	Spring Garden Road	NS	Parking				\$ 23.75	\$ 23.75
Credit Card	6-Jun-25	College Mtgs	13-May-25	15-May-25	Sydney (stayed in Stellarton on way to Sydney)	NS	Meal/Accom.		\$ 49.41	\$ 401.27		\$ 450.68
Credit Card	6-Jun-25	Business Mtg	20-May-25	20-May-25	Hollis Street	NS	Parking				\$ 13.50	\$ 13.50
Credit Card	6-Jun-25	Business Mtgs	21-May-25	21-May-25	Argyle Street/Grafton Street	NS	Parking				\$ 14.50	\$ 14.50
Credit Card	6-Jun-25	Convocation	3-Jun-25	4-Jun-25	AVC, Burrigde, Lunenburg Campuses	NS	Accommodations			\$ 150.93		\$ 150.93
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expenses	27-Jun-25	Business Mtg	17-May-25	17-May-25	Demone Street	NS	Mileage	4				\$ 2.37
Expenses	27-Jun-25	Convocation	2-Jun-25	2-Jun-25	Cumberland/Truro	NS	Mileage	352				\$ 208.81
Expenses	27-Jun-25	Convocation	3-Jun-25	4-Jun-25	AVC/Burrigde/Lunenburg	NS	Mileage/Overnight	615			\$ 5.00	\$ 369.81
Expenses	27-Jun-25	Convocation	5-Jun-25	7-Jun-25	Pictou/Strait/Sydney Waterfront	NS	Mileage/Overnight	788			\$ 10.00	\$ 477.44
Expenses	27-Jun-25	Convocation	9-Jun-25	9-Jun-25	Kingstec	NS	Mileage	190				\$ 112.71
Expenses	27-Jun-25	Convocation	10-Jun-25	10-Jun-25	Bedford Hwy	NS	Mileage	7				\$ 4.15
Expenses	27-Jun-25	Convocation	11-Jun-25	11-Jun-25	Bedford Hwy	NS	Mileage	7				\$ 4.15
Expenses	27-Jun-25	Convocation	12-Jun-25	12-Jun-25	Bedford Hwy	NS	Mileage	7				\$ 4.15



D. Bureaux - President, Travel Report (2025)

Source	Claim/Invoice/ Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	27-Jun-25	Convocation	13-Jun-25	13-Jun-25	Bedford Hwy	NS	Mileage	7				\$ 4.15
Expenses	27-Jun-25	Business Mtg	16-Jun-25	16-Jun-25	Lower Water Street	NS	Mileage	10				\$ 5.93
Expenses	27-Jun-25	College Mtg	17-Jun-25	17-Jun-25	Akerley	NS	Mileage	24				\$ 14.24
Expenses	27-Jun-25	College Mtgs	18-Jun-25	18-Jun-25	Truro	NS	Mileage	176				\$ 104.40
Expenses	27-Jun-25	Business Mtg/Event	19-Jun-25	19-Jun-25	Lower Water Street	NS	Mileage	10				\$ 5.93
Expenses	27-Jun-25	Business Mtg	20-Jun-25	20-Jun-25	Parker Street	NS	Mileage	20				\$ 11.86
Expenses	27-Jun-25	College Event	26-Jun-25	26-Jun-25	Truro	NS	Mileage	188				\$ 111.52
Expenses	27-Jun-25	College Mtgs	26-Jun-25	26-Jun-25	Ivany	NS	Mileage	28				\$ 16.61
Expenses	27-Jun-25	College Event	27-Jun-25	27-Jun-25	Cogswell Street	NS	Mileage	10				\$ 5.93
Expenses	27-Jun-25	Business Mtg	27-Jun-25	27-Jun-25	Demone Street	NS	Mileage	4				\$ 2.37
Reviewed by Internal Auditor: <i>Brian Spence</i>												
Credit Card	7-Jul-25	Convocation	5-Jun-25	7-Jun-25	Pictou/Strait/Sydney Waterfront	NS	Accommodations/Receipted Meals		\$ 44.71	\$ 394.53		\$ 439.24
Credit Card	7-Jul-25	Business Mtg	16-Jun-25	16-Jun-25	Lower Water Street	NS	Parking				\$ 16.00	\$ 16.00
Credit Card	7-Jul-25	Business Mtg/Event	19-Jun-25	19-Jun-25	Lower Water Street	NS	Parking				\$ 15.00	\$ 15.00
Reviewed by Internal Auditor: <i>Brian Spence</i>												
Expenses	30-Jul-25	Business Mtg	7-Jul-25	7-Jul-25	Hollis Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jul-25	Business Event	8-Jul-25	8-Jul-25	Barrington Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jul-25	Business Mtg	24-Jul-25	24-Jul-25	Demone Street	NS	Mileage	4				\$ 2.37
Expenses	30-Jul-25	College Mtgs	25-Jul-25	25-Jul-25	Ivany	NS	Mileage	28				\$ 16.61
Expenses	30-Jul-25	Government/College Event	30-Jul-25	30-Jul-25	Ivany (from Lorneville, NS)	NS	Mileage	407				\$ 241.43
Reviewed by Internal Auditor: <i>Brian Spence</i>												
Credit Card	6-Aug-25	Business Mtg	7-Jul-25	7-Jul-25	Hollis Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Aug-25	Business Event	8-Jul-25	8-Jul-25	Barrington Street	NS	Parking				\$ 6.75	\$ 6.75
Reviewed by Internal Auditor: <i>Brian Spence</i>												
Expenses	29-Aug-25	Business Event	12-Aug-25	12-Aug-25	Lower Water Street	NS	Mileage	40				\$ 23.73
Expenses	29-Aug-25	Business Mtg	14-Aug-25	14-Aug-25	Demone Street	NS	Mileage	4				\$ 2.37
Expenses	29-Aug-25	Business Mtg	21-Aug-25	21-Aug-25	Brunswick Street	NS	Mileage	10				\$ 5.93
Expenses	29-Aug-25	Business Mtg	22-Aug-25	22-Aug-25	Ivany	NS	Mileage	28				\$ 16.61
Expenses	29-Aug-25	Business Mtg	22-Aug-25	22-Aug-25	Lower Water Street	NS	Mileage	10				\$ 5.93
Expenses	29-Aug-25	College Mtg	25-Aug-25	25-Aug-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	29-Aug-25	College Mtg	26-Aug-25	26-Aug-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	29-Aug-25	College Mtg	27-Aug-25	27-Aug-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	29-Aug-25	Business Mtg	29-Aug-25	29-Aug-25	Hollis Street	NS	Mileage	10				\$ 5.93
Reviewed by Internal Auditor: <i>Brian Spence</i>												
Credit Card	8-Sep-25	Business Event	12-Aug-25	12-Aug-25	Lower Water Street	NS	Parking				\$ 16.00	\$ 16.00
Credit Card	8-Sep-25	Business Mtg	21-Aug-25	21-Aug-25	Brunswick Street	NS	Parking				\$ 10.00	\$ 10.00
Credit Card	8-Sep-25	Business Mtg	22-Aug-25	22-Aug-25	Lower Water Street	NS	Parking				\$ 10.00	\$ 10.00
Credit Card	8-Sep-25	College Mtg	25-Aug-25	25-Aug-25	Grafton Street	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	8-Sep-25	College Mtg	26-Aug-25	26-Aug-25	Grafton Street	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	8-Sep-25	College Mtg	27-Aug-25	27-Aug-25	Grafton Street	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	8-Sep-25	Business Mtg	29-Aug-25	29-Aug-25	Hollis Street	NS	Parking				\$ 5.25	\$ 5.25
Credit Card	8-Sep-25	Business Mtg	3-Sep-25	3-Sep-25	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	8-Sep-25	Business Mtg	5-Sep-25	5-Sep-25	Barrington Street	NS	Parking				\$ 12.50	\$ 12.50
Reviewed by Internal Auditor: <i>Brian Spence</i>												
Expenses	28-Sep-25	Business Mtg	3-Sep-25	3-Sep-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	28-Sep-25	Business Mtg	5-Sep-25	5-Sep-25	Barrington Street	NS	Mileage	10				\$ 5.93
Expenses	28-Sep-25	Business Mtg	5-Sep-25	5-Sep-25	Robie Street	NS	Mileage	11				\$ 6.53
Expenses	28-Sep-25	Business Mtg	11-Sep-25	11-Sep-25	Lower Water Street	NS	Mileage	12				\$ 7.12
Expenses	28-Sep-25	College Mtg	15-Sep-25	15-Sep-25	Burnside Office	NS	Mileage	18				\$ 10.68
Expenses	28-Sep-25	Business Event	16-Sep-25	16-Sep-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	28-Sep-25	Business Mtg	17-Sep-25	17-Sep-25	Grafton St/Fairfield Rd	NS	Mileage	13				\$ 7.71
Expenses	28-Sep-25	Business Mtgs	18-Sep-25	18-Sep-25	Parker St/Grafton St	NS	Mileage	20				\$ 11.86
Expenses	28-Sep-25	Business Event	22-Sep-25	22-Sep-25	Lower Water Street	NS	Mileage	10				\$ 5.93
Expenses	28-Sep-25	Business Mtg	22-Sep-25	22-Sep-25	Lacewood Drive	NS	Mileage	10				\$ 5.93
Expenses	28-Sep-25	Business Event	23-Sep-25	23-Sep-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	28-Sep-25	Business Event	25-Sep-25	25-Sep-25	Grafton Street	NS	Mileage	10				\$ 5.93



D. Bureaux - President, Travel Report (2025)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	28-Sep-25	Business Event	26-Sep-25	26-Sep-25	Hollis Street	NS	Mileage	10				\$ 5.93
Expenses	28-Sep-25	Business Event	28-Sep-25	28-Sep-25	Cabot Lane, Inverness	NS	Mileage	678				\$ 402.18
Reviewed by Internal Auditor: <i>Base Spaces</i>												
Credit Card	6-Oct-25	Business Mtg	11-Sep-25	11-Sep-25	Lower Water Street	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-Oct-25	Business Event	16-Sep-25	16-Sep-25	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Oct-25	Business Mtg	17-Sep-25	17-Sep-25	Grafton Street	NS	Parking				\$ 32.00	\$ 32.00
Credit Card	6-Oct-25	Business Mtg	18-Sep-25	18-Sep-25	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Oct-25	Business Event	22-Sep-25	22-Sep-25	Lower Water Street	NS	Parking				\$ 15.00	\$ 15.00
Credit Card	6-Oct-25	Business Event	23-Sep-25	23-Sep-25	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Oct-25	Business Event	25-Sep-25	25-Sep-25	Grafton Street	NS	Parking				\$ 12.50	\$ 12.50
Credit Card	6-Oct-25	Business Event	26-Sep-25	26-Sep-25	Hollis Street	NS	Parking				\$ 7.00	\$ 7.00
Reviewed by Internal Auditor: <i>Base Spaces</i>												
Expenses	30-Oct-25	Business Mtg	1-Oct-25	1-Oct-25	Brunswick Street	NS	Mileage	10				\$ 5.93
Expenses	30-Oct-25	Business Mtg	6-Oct-25	6-Oct-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-Oct-25	Business Event	7-Oct-25	7-Oct-25	Hollis Street	NS	Mileage	10				\$ 5.93
Expenses	30-Oct-25	Business Mtg	9-Oct-25	9-Oct-25	Sackville Street	NS	Mileage	10				\$ 5.93
Expenses	30-Oct-25	Business Event	14-Oct-25	14-Oct-25	Upper Water Street	NS	Mileage	10				\$ 5.93
Expenses	30-Oct-25	Business Event	15-Oct-25	15-Oct-25	Robie Street	NS	Mileage	12				\$ 7.12
Expenses	30-Oct-25	Business Event	15-Oct-25	15-Oct-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-Oct-25	Business Mtg	20-Oct-25	20-Oct-25	Ralston Avenue	NS	Mileage	15				\$ 8.90
Expenses	30-Oct-25	Business Event	21-Oct-25	21-Oct-25	Otter Lake Court	NS	Mileage	17				\$ 10.08
Expenses	30-Oct-25	Business Event	22-Oct-25	22-Oct-25	Hollis Street	NS	Mileage	10				\$ 5.93
Expenses	30-Oct-25	Business Event	23-Oct-25	23-Oct-25	Otter Lake Court	NS	Mileage	17				\$ 10.08
Expenses	30-Oct-25	College Mtgs	29-Oct-25	29-Oct-25	Kingstec	NS	Mileage	189				\$ 112.11
Expenses	30-Oct-25	Business Event	30-Oct-25	30-Oct-25	Grafton Street	NS	Mileage	10				\$ 5.93
Reviewed by Internal Auditor: <i>Base Spaces</i>												
Credit Card	6-Nov-25	Business Mtg	6-Oct-25	6-Oct-25	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Nov-25	Business Event	7-Oct-25	7-Oct-25	Hollis Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-Nov-25	Business Mtg	9-Oct-25	9-Oct-25	Sackville Street	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Nov-25	Business Event	14-Oct-25	14-Oct-25	Upper Water Street	NS	Parking				\$ 18.00	\$ 18.00
Credit Card	6-Nov-25	Business Event	15-Oct-25	15-Oct-25	Grafton Street	NS	Parking				\$ 16.50	\$ 16.50
Credit Card	6-Nov-25	Business Event	22-Oct-25	22-Oct-25	Hollis Street	NS	Parking				\$ 14.00	\$ 14.00
Credit Card	6-Nov-25	Business Event	30-Oct-25	30-Oct-25	Grafton Street	NS	Parking				\$ 16.50	\$ 16.50
Reviewed by Internal Auditor: <i>Base Spaces</i>												
Expenses	28-Nov-25	Business Event	12-Oct-25	12-Oct-25	Argyle Street	NS	Mileage	10				\$ 5.93
Expenses	28-Nov-25	College Mtg	4-Nov-25	4-Nov-25	AVC/COGS	NS	Mileage	311				\$ 184.49
Expenses	28-Nov-25	College Mtg	5-Nov-25	5-Nov-25	Kingstec	NS	Mileage	200				\$ 118.64
Expenses	28-Nov-25	Business Mtg	10-Nov-25	10-Nov-25	Upper Water Street	NS	Mileage	10				\$ 5.93
Expenses	28-Nov-25	Business Mtg	12-Nov-25	12-Nov-25	Argyle Street	NS	Mileage	10				\$ 5.93
Expenses	28-Nov-25	Business Mtg	14-Nov-25	14-Nov-25	Portland Street	NS	Mileage	22				\$ 13.05
Expenses	28-Nov-25	Business Event	17-Nov-25	17-Nov-25	Coburg Street	NS	Mileage	10				\$ 5.93
Expenses	28-Nov-25	College Mtgs	18-Nov-25	20-Nov-25	Pictou/Strait/Sydney	NS	Mileage/Overnight	816			\$ 10.00	\$ 494.04
Expenses	28-Nov-25	College Mtgs	24-Nov-25	25-Nov-25	Shelburne/Burridge/Digby	NS	Mileage/Overnight	632			\$ 5.00	\$ 379.89
Expenses	28-Nov-25	College Mtgs	27-Nov-25	28-Nov-25	Cumberland/Truro	NS	Mileage/Overnight	398			\$ 5.00	\$ 241.09
Reviewed by Internal Auditor: <i>Base Spaces</i>												
Credit Card	8-Dec-25	Business Mtg	10-Nov-25	10-Nov-25	Upper Water Street	NS	Parking				\$ 15.00	\$ 15.00
Credit Card	8-Dec-25	Business Event	12-Nov-25	12-Nov-25	Argyle Street	NS	Parking				\$ 14.50	\$ 14.50
Credit Card	8-Dec-25	Business Mtg	14-Nov-25	14-Nov-25	Portland Street	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	8-Dec-25	College Mtgs	18-Nov-25	20-Nov-25	Pictou/Strait/Sydney	NS	Receipted Meals/Accommodation		\$ 32.50	343.46		\$ 375.96
Credit Card	8-Dec-25	College Mtgs	24-Nov-25	25-Nov-25	Shelburne/Burridge/Digby	NS	Receipted Meals/Accommodation		\$ 21.92	150.93		\$ 172.85
Credit Card	8-Dec-25	College Mtgs	27-Nov-25	28-Nov-25	Cumberland/Truro	NS	Accommodations			130.35		\$ 130.35
Credit Card	8-Dec-25	Business Mtg	1-Dec-25	1-Dec-25	Grafton Street	NS	Parking				\$ 32.01	\$ 32.01
Credit Card	8-Dec-25	Business Mtg	2-Dec-25	2-Dec-25	Barrington Street	NS	Parking				\$ 12.00	\$ 12.00
Reviewed by Internal Auditor: <i>Base Spaces</i>												
Expenses	11-Dec-25	Business Mtg	1-Dec-25	1-Dec-25	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	11-Dec-25	Business Mtg	2-Dec-25	2-Dec-25	Barrington Street	NS	Mileage	10				\$ 5.93



D. Bureaux - President, Travel Report (2025)

Source	Claim/Invoice/ Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	11-Dec-25	College Mtgs	3-Dec-25	3-Dec-25	Akerley	NS	Mileage	24				\$ 14.24
Expenses	11-Dec-25	College Mtgs	5-Dec-25	5-Dec-25	Lunenburg	NS	Mileage	184				\$ 109.15
Expenses	11-Dec-25	Business Event	11-Dec-25	11-Dec-25	Eileen Stubs	NS	Mileage	17				\$ 10.08
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expenses	30-Jan-26	College Mtgs	27-Nov-25	28-Nov-25	Cumberland/Truro	NS	Receipted Meal		\$ 30.27			\$ 30.27
Expenses	30-Jan-26	Business Mtg	7-Jan-26	7-Jan-26	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jan-26	Business Mtg	8-Jan-26	8-Jan-26	Upper Water Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jan-26	Business Mtg	12-Jan-26	12-Jan-26	Barrington Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jan-26	Business Event	14-Jan-26	14-Jan-26	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jan-26	College Mtgs	16-Jan-26	16-Jan-26	Ivany	NS	Mileage	28				\$ 16.61
Expenses	30-Jan-26	College Mtgs	21-Jan-26	21-Jan-26	Ivany	NS	Mileage	28				\$ 16.61
Expenses	30-Jan-26	Business Event	22-Jan-26	22-Jan-26	Grafton Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jan-26	Business Event	22-Jan-26	22-Jan-26	Marginal Road	NS	Mileage	12				\$ 7.12
Expenses	30-Jan-26	Business Mtg	27-Jan-26	27-Jan-26	Bedford Hwy (from home - snow day)	NS	Mileage	13				\$ 7.71
Expenses	30-Jan-26	Business Mtg	28-Jan-26	28-Jan-26	Lower Water Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jan-26	Business Event	30-Jan-26	30-Jan-26	Hollis Street	NS	Mileage	10				\$ 5.93
Expenses	30-Jan-26	Business Event	30-Jan-26	30-Jan-26	Upper Water Street	NS	Mileage	10				\$ 5.93
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-Feb-26	Business Mtg	7-Jan-26	7-Jan-26	Grafton Street	NS	Parking				\$ 8.00	\$ 8.00
Credit Card	6-Feb-26	Business Mtg	8-Jan-26	8-Jan-26	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Feb-26	Business Mtg	12-Jan-26	12-Jan-26	Barrington Street	NS	Parking				\$ 7.50	\$ 7.50
Credit Card	6-Feb-26	Business Event	14-Jan-26	14-Jan-26	Grafton Street	NS	Parking				\$ 4.50	\$ 4.50
Credit Card	6-Feb-26	Business Event	22-Jan-26	22-Jan-26	Grafton Street	NS	Parking				\$ 22.50	\$ 22.50
Credit Card	6-Feb-26	Business Event	22-Jan-26	22-Jan-26	Marginal Road	NS	Parking				\$ 7.00	\$ 7.00
Credit Card	6-Feb-26	Business Event	30-Jan-26	30-Jan-26	Upper Water Street	NS	Parking				\$ 13.50	\$ 13.50
Credit Card	6-Feb-26	Business Event	30-Jan-26	30-Jan-26	Hollis Street	NS	Parking				\$ 14.00	\$ 14.00
Credit Card	6-Feb-26	Business Event	5-Feb-26	5-Feb-26	Hollis Street	NS	Parking				\$ 12.00	\$ 12.00
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expenses	18-Feb-26	Business Mtg	3-Feb-26	3-Feb-26	Young Street	NS	Mileage	4				\$ 2.37
Expenses	18-Feb-26	Business Event	5-Feb-26	5-Feb-26	Hollis Street	NS	Mileage	10				\$ 5.93
Expenses	18-Feb-26	Business Event	6-Feb-26	6-Feb-26	Argyle Street	NS	Mileage	10				\$ 5.93
Expenses	18-Feb-26	College Event	10-Feb-26	10-Feb-26	Akerley	NS	Mileage	24				\$ 14.24
Expenses	18-Feb-26	Business Mtg	18-Feb-26	18-Feb-26	Gottigen Street	NS	Mileage	10				\$ 5.93
Reviewed by Internal Auditor: <i>Bruce Spores</i>												



D. Bureaux - President, Hospitality Report (2025)

Source	Claim/Invoice/ Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-May-25	Business Mtg	10-Apr-25	10-Apr-25	Oxford Street	NS	Received Meal (1 guest)	\$ 11.14		\$ 11.14
Credit Card	6-May-25	Business Mtg	11-Apr-25	11-Apr-25	Upper Water Street	NS	Received Meal (1 guest)	\$ 26.30		\$ 26.30
Credit Card	6-May-25	Business Mtg	29-Apr-25	29-Apr-25	Grafton Street	NS	Received Meal (1 guest)	\$ 77.54		\$ 77.54
Credit Card	6-May-25	Business Mtg	5-May-25	5-May-25	Upper Water Street	NS	Received Meal (1 guest)	\$ 57.80		\$ 57.80
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card	6-Jun-25	College Mtgs	13-May-25	15-May-25	Sydney	NS	Received Meal (4 guests)	\$ 242.60		\$ 242.60
Credit Card	6-Jun-25	College Mtgs	13-May-25	15-May-25	Sydney	NS	Received Meal (4 guests)	\$ 107.76		\$ 107.76
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card	6-Aug-25	Business Mtg	24-Jul-25	24-Jul-25	Demone Street	NS	Received Meal (1 guest)	\$ 8.90		\$ 8.90
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card	8-Sep-25	Business Mtg	14-Aug-25	14-Aug-25	Demone Street	NS	Received Meal (1 guest)	\$ 6.24		\$ 6.24
Credit Card	8-Sep-25	Business Mtg	29-Aug-25	29-Aug-25	Hollis Street	NS	Received Meal (1 guest)	\$ 49.81		\$ 49.81
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card	6-Nov-25	Business Mtg	8-Oct-25	8-Oct-25	Leeds Street	NS	Received Meal (1 guest)	\$ 4.10		\$ 4.10
Credit Card	6-Nov-25	Business Mtg	31-Oct-25	31-Oct-25	Nine Mile Drive	NS	Received Meal (1 guest)	\$ 15.80		\$ 15.80
Credit Card	6-Nov-25	Business Mtg	31-Oct-25	31-Oct-25	Leeds Street	NS	Received Meal (1 guest)	\$ 6.55		\$ 6.55
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card	8-Dec-25	Business Mtg	10-Nov-25	10-Nov-25	Upper Water Street	NS	Received Meal (1 guest)	\$ 17.31		\$ 17.31
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card	6-Jan-26	Business Mtg	12-Dec-25	12-Dec-25	Leeds Street	NS	Received Meal (1 guest)	\$ 4.10		\$ 4.10
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card (EE)	6-Jan-26	Business Mtg	17-Dec-25	17-Dec-25	Leeds Street	NS	Received Meal (3 guests)	\$ 74.23		\$ 74.23
Reviewed by Internal Auditor: <i>Bruce Spence</i>										
Credit Card	6-Feb-26	Business Mtg	8-Jan-26	8-Jan-26	Upper Water Street	NS	Received Meal (1 guest)	\$ 47.18		\$ 47.18
Reviewed by Internal Auditor: <i>Bruce Spence</i>										



A. Burke - Acting President, Travel Report (2025-2026)

Source	Claim/Invoice/ Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	25-Mar-26	College Meeting	2-Mar-26	2-Mar-26	Akerley	NS	Mileage	24				\$ 14.24
Expenses	25-Mar-26	Business Event	25-Mar-26	25-Mar-26	Brownlow Avenue	NS	Mileage	16				\$ 9.49
Reviewed by Internal Auditor:		<i>Burke</i>										
Credit Card (AL)	6-Apr-26	Business Mtgs	12-Mar-26	12-Mar-26	Hamilton (trip cancelled - one night hotel still charged)	ON	Hotel			224.87		\$ 224.87
Reviewed by Internal Auditor:		<i>Burke</i>										



A. Burke - VP College Services & Strategy, Travel Report (2025)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Jun-25	College Meeting	22-May-25	22-May-25	Truro Campus	NS	Rental Car/Fuel				\$ 117.07	\$ 117.07
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Credit Card	6-Jul-25	College Meeting	17-Jun-25	17-Jun-25	Ivany Campus	NS	Taxi				\$19.67	\$ 19.67
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Expense Claim	17-Jun-25	College Meeting	17-Jun-25	17-Jun-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Expense Claim	17-Jun-25	Convocations	12-Jun-25	12-Jun-25	MSVU	NS	Mileage	6				\$ 3.56
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Credit Card	6-Aug-25	College Meeting	7-Jul-25	7-Jul-25	Ivany Campus	NS	Taxis				\$ 50.28	\$ 50.28
Credit Card	6-Aug-25	College Meeting	30-Jul-25	30-Jul-25	Ivany Campus	NS	Taxis				\$ 46.00	\$ 46.00
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Expense Claim	26-Aug-25	College Meeting	25-Aug-25	27-Aug-25	Grafton Street	NS	Mileage	15				\$ 8.90
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Credit Card	8-Sep-25	College Meeting	25-Aug-25	27-Aug-25	Grafton Street	NS	Parking/Taxis				\$ 73.13	\$ 73.13
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Expense Claim	28-Nov-25	Business Meeting	26-Nov-25	28-Nov-25	Holland College	PEI	Incidentals/Tolls/Meals		\$ 40.00		\$ 18.00	\$ 58.00
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Credit Card	8-Dec-25	Business Meeting	26-Nov-25	28-Nov-25	Holland College	PEI	Rental Car/Fuel/Hotel/Tolls			\$ 498.34	\$ 385.70	\$ 884.04
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Credit Card	6-Jan-26	Business Meeting	9-Dec-25	9-Dec-25	Lower Water Street	NS	Parking				\$ 6.00	\$ 6.00
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Expense Claim	9-Dec-25	Business Event	2-Dec-25	2-Dec-25	Argyle Street	NS	Mileage	10				\$ 5.93
Expense Claim	9-Dec-25	Business Meeting	9-Dec-25	9-Dec-25	Lower Water Street	NS	Mileage	9				\$ 5.34
Reviewed by Internal Auditor: <i>Burke Spaw</i>												
Credit Card	6-Mar-26	College Meeting	18-Feb-26	18-Feb-26	Ivany Campus	NS	Taxis				\$ 47.39	\$ 47.39
Reviewed by Internal Auditor: <i>Burke Spaw</i>												



Andrew Lafford - Vice President, Academic, Travel Report (2025-2026)

Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	14-Apr-25 Business meeting	14-Apr-25	14-Apr-25	Argyle Street, Halifax	NS	Mileage and Parking	10			\$ 14.90	\$ 20.83
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	23-May-25 College meeting	1-May-25	1-May-25	South Park Street, Halifax	NS	Mileage and Parking	10			\$ 8.00	\$ 13.93
Expense Claim	23-May-25 Business meeting	2-May-25	2-May-25	Bedford Highway, Halifax	NS	Mileage	10				\$ 5.93
Expense Claim	23-May-25 Conference	12-May-25	16-May-25	Winnipeg	MB	Meals, Taxis and Overnight Incidental		\$ 185.00		\$ 166.74	\$ 351.74
Expense Claim	23-May-25 Business meeting	23-May-25	23-May-25	Barrington Street, Halifax	NS	Mileage	10				\$ 5.93
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Credit Card	6-Jun-25 Conference	12-May-25	16-May-25	Winnipeg	MB	Accommodations			\$ 1,178.28		\$ 1,178.28
Credit Card	6-Jun-25 Convocations	3-Jun-25	4-Jun-25	Shelburne and Burrigge Campuses	NS	Accommodations			\$ 150.93		\$ 150.93
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	26-Jun-25 Convocations	2-Jun-25	2-Jun-25	Cumberland and Truro Campuses	NS	Mileage	376				\$ 223.04
Expense Claim	26-Jun-25 Convocations	3-Jun-25	4-Jun-25	Shelburne and Burrigge Campuses	NS	Overnight Incidental				\$ 5.00	\$ 5.00
Expense Claim	26-Jun-25 Convocations	5-Jun-25	6-Jun-25	Strait Area/Sydney Waterfront Campus	NS	Meals and Overnight Incidental		\$ 50.00		\$ 5.00	\$ 55.00
Expense Claim	26-Jun-25 Convocations	9-Jun-25	9-Jun-25	Kingstec Campus	NS	Mileage and Meals	216	\$ 25.00			\$ 153.13
Expense Claim	26-Jun-25 Convocations	10-Jun-25	13-Jun-25	MSVU	NS	Mileage	28				\$ 16.61
Expense Claim	26-Jun-25 College meeting	17-Jun-25	17-Jun-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Expense Claim	26-Jun-25 College meeting	25-Jun-25	26-Jun-25	Ivany Campus	NS	Mileage	56				\$ 33.22
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Credit Card	7-Jul-25 Convocations	5-Jun-25	6-Jun-25	Strait Area/Sydney Waterfront Campus	NS	Accommodations			\$ 198.44		\$ 198.44
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	7-Jul-25 Business meeting	7-Jul-25	7-Jul-25	Hollis Street, Halifax	NS	Mileage and Parking	10			\$ 15.00	\$ 20.93
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	27-Aug-25 Business meeting	21-Aug-25	21-Aug-25	Brunswick Street, Halifax	NS	Mileage	8				\$ 4.75
Expense Claim	27-Aug-25 College meeting	25-Aug-25	27-Aug-25	Grafton Street, Halifax	NS	Mileage and parking	30			\$ 83.50	\$ 101.30
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	19-Sep-25 Campus Visits	17-Sep-25	19-Sep-25	Digby, Burrigge, Shelburne Campuses	NS	Car Rental				\$ 142.85	\$ 142.85
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	29-Sep-25 College meeting	15-Sep-25	15-Sep-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Expense Claim	29-Sep-25 Campus Visits	17-Sep-25	19-Sep-25	Digby, Burrigge, Shelburne Campuses	NS	Meals, overnight incidentals, rental car fuel		\$ 80.00		\$ 138.09	\$ 218.09
Expense Claim	29-Sep-25 Campus Visits	25-Sep-25	25-Sep-25	Lunenburg Campus	NS	Mileage	212				\$ 125.76
Expense Claim	29-Sep-25 College meeting	26-Sep-25	26-Sep-25	Kearney Lake	NS	Mileage	14				\$ 8.30
Expense Claim	29-Sep-25 College meeting	29-Sep-25	29-Sep-25	Akerley Campus	NS	Mileage	24				\$ 14.24
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Credit Card	6-Oct-25 Campus Visits	17-Sep-25	19-Sep-25	Digby, Burrigge, Shelburne Campuses	NS	Accommodations			\$ 301.86		\$ 301.86
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	21-Oct-25 Campus Visits	3-Oct-25	3-Oct-25	COGS	NS	Meals, rental car fuel		\$ 15.00		\$ 33.91	\$ 48.91
Expense Claim	21-Oct-25 Business meeting	7-Oct-25	7-Oct-25	Barrington Street, Halifax	NS	Mileage	12				\$ 7.12
Expense Claim	21-Oct-25 Campus Visits	10-Oct-25	10-Oct-25	Kingstec Campus	NS	Meals, rental car fuel		\$ 15.00		\$ 24.95	\$ 39.95
Expense Claim	21-Oct-25 College meeting	21-Oct-25	21-Oct-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Direct Billed	3-Oct-25 Campus Visits	3-Oct-25	3-Oct-25	COGS	NS	Car rental				\$ 47.62	\$ 47.62
Direct Billed	10-Oct-25 Campus Visits	10-Oct-25	10-Oct-25	Kingstec Campus	NS	Car Rental				\$ 47.62	\$ 47.62
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	27-Nov-25 College meeting	6-Nov-25	6-Nov-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Expense Claim	27-Nov-25 Business meeting	13-Nov-25	13-Nov-25	Barrington Street, Halifax	NS	Taxi's				\$ 22.22	\$ 22.22
Expense Claim	27-Nov-25 College meeting	17-Nov-25	17-Nov-25	Akerley Campus	NS	Mileage	24				\$ 14.24
Expense Claim	27-Nov-25 Business meeting	21-Nov-25	21-Nov-25	Bayers Road	NS	Mileage	7				\$ 4.15
Expense Claim	27-Nov-25 Business meeting	25-Nov-25	25-Nov-25	Garland Avenue, Dartmouth	NS	Mileage	17				\$ 10.08
Expense Claim	27-Nov-25 College meeting	27-Nov-25	27-Nov-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Reviewed by Internal Auditor: <i>Blue Spence</i>											
Expense Claim	15-Dec-25 College meeting	1-Dec-25	1-Dec-25	Truro Campus	NS	Meals		\$ 15.00			\$ 15.00
Expense Claim	15-Dec-25 Business meeting	15-Dec-25	15-Dec-25	Barrington Street, Halifax	NS	Mileage	10				\$ 5.93
Reviewed by Internal Auditor: <i>Blue Spence</i>											



Andrew Lafford - Vice President, Academic, Travel Report (2025-2026)

	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	31-Jan-26	Business meeting	7-Jan-26	7-Jan-26	Barrington Street, Halifax	NS	Uber				\$ 14.81	\$ 14.81
Expense Claim	31-Jan-26	Business meeting	24-Jan-26	24-Jan-26	Akerley Campus - Weekend	NS	Uber				\$ 24.13	\$ 24.13
Expense Claim	31-Jan-26	Business meeting	31-Jan-26	31-Jan-26	Akerley Campus (return) - Weekend	NS	Uber				\$ 35.51	\$ 35.51
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	21-Feb-26	Business meeting	7-Feb-26	7-Feb-26	Home to IT Campus (return) - Weekend	NS	Uber				\$ 16.85	\$ 16.85
Expense Claim	21-Feb-26	Business meeting	21-Feb-26	21-Feb-26	Ivany Campus (return) - Weekend	NS	Uber				\$ 40.29	\$ 40.29
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Mar-26	Conference	11-Mar-26	13-Mar-26	Hamilton	ON	Flight (subsequently cancelled for a partial refund)				\$ 824.96	\$ 824.96
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Apr-26	Conference (cancelled last minute)	11-Mar-26	13-Mar-26	Hamilton	ON	Partial flight reimbursement and one night hotel charge			\$ 224.87	\$ (767.96)	\$ (543.09)
Reviewed by Internal Auditor: <i>Bruce Spence</i>												



L. Hartwell - VP Campuses & Communities - Travel Report (2025 - 2026)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	23-Apr-25	College Meetings	07-Apr-25	09-Apr-25	AVC, Burrigde and Kingstec	NS	Meals/Overnight Incidentals		\$ 80.00		\$ 10.00	\$ 90.00
Expense Claim	23-Apr-25	Busines Meetings	09-Apr-25	09-Apr-25	Halifax	NS	Mileage (evening event)	38				\$ 22.54
Expense Claim	23-Apr-25	College Meetings	16-Apr-25	17-Apr-25	Strait, Pictou	NS	Meals/Overnight Incidentals		\$ 40.00		\$ 5.00	\$ 45.00
Expense Claim	23-Apr-25	College Meetings	23-Apr-25	23-Apr-25	Amherst	NS	Meals		\$ 15.00			\$ 15.00
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim D Simlett	28-Apr-25	College Meetings	07-Apr-25	09-Apr-25	AVC, Burrigde and Kingstec	NS	Mileage	662				\$ 392.70
Expense Claim D Simlett	28-Apr-25	College Meetings	16-Apr-25	17-Apr-25	Strait, Pictou	NS	Mileage	569				\$ 337.53
Expense Claim D Simlett	28-Apr-25	College Meetings	22-Apr-25	22-Apr-25	Truro	NS	Mileage	198				\$ 117.47
Expense Claim D Simlett	28-Apr-25	College Meetings	23-Apr-25	23-Apr-25	Cumberland	NS	Mileage	386				\$ 228.96
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Credit Card	6-May-25	College Meetings	07-Apr-25	09-Apr-25	AVC, Burrigde and Kingstec	NS	Accommodations			\$ 323.74		\$ 323.74
Credit Card	6-May-25	College Meetings	16-Apr-25	17-Apr-25	Strait, Pictou	NS	Accommodations			\$ 219.48		\$ 219.48
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim D Simlett	2-Jun-25	College Meetings	05-May-25	05-May-25	Lunenburg	NS	Mileage	212				\$ 125.76
Expense Claim D Simlett	2-Jun-25	College Meetings	09-May-25	09-May-25	Truro	NS	Mileage	180				\$ 106.78
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	5-Jun-25	College Meetings	22-May-25	22-May-25	Truro	NS	Mileage	168				\$ 99.66
Expense Claim	5-Jun-25	Convocations	03-Jun-25	05-Jun-25	AVC, Pictou	NS	Fuel				\$ 98.00	\$ 98.00
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Direct Invoice	5-Jun-25	Convocations	03-Jun-25	05-Jun-25	AVC, Pictou	NS	Car Rental				\$ 204.55	\$ 204.55
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Credit Card	7-Jul-25	College Meetings	18-Jun-25	18-Jun-25	Truro	NS	Car Rental and Fuel				\$ 254.61	\$ 254.61
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	29-Jul-25	College Meetings	15-Jul-25	15-Jul-25	Kingstec	NS	Mileage	202				\$ 119.83
Expense Claim	29-Jul-25	College Meetings	23-Jul-25	23-Jul-25	Lunenburg	NS	Mileage	204				\$ 121.01
Expense Claim	29-Jul-25	College Meetings	25-Jul-25	25-Jul-25	Cumberland	NS	Mileage	364				\$ 215.92
Expense Claim	29-Jul-25	College Meetings	28-Jul-25	29-Jul-25	Pictou, Sydney Waterfront	NS	Mileage/Meals/Accommodations/Overnight Incidentals	782	\$ 60.00	\$ 274.76	\$ 5.00	\$ 803.41
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Credit Card	8-Sep-25	College Meetings	27-Aug-25	27-Aug-25	Halifax, Nova Scotia	NS	Parking				\$ 28.50	\$ 28.50
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	25-Sep-25	College Meetings	25-Aug-25	25-Aug-25	Halifax Nova Centre	NS	Parking				\$ 26.05	\$ 26.05
Expense Claim	25-Sep-25	College Meetings	25-Sep-25	25-Sep-25	Lunenburg	NS	Mileage	202				\$ 119.83
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	30-Oct-25	College Meetings	30-Oct-25	30-Oct-25	Truro/Colchester	NS	Mileage	212				\$ 125.76
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim	2-Dec-25	College Meetings	01-Dec-25	02-Dec-25	Shelburne/Burridge/Digby	NS	Meals/Overnight Incidentals		\$ 50.00		\$ 5.00	\$ 55.00
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Direct Invoice	2-Dec-25	College Meetings	01-Dec-25	02-Dec-25	Shelburne/Burridge/Digby	NS	Car Rental				\$ 300.14	\$ 300.14
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Expense Claim T Hammond	2-Dec-25	College Meetings	01-Dec-25	02-Dec-25	Shelburne/Burridge/Digby	NS	Fuel				\$ 67.92	\$ 67.92
Reviewed by Internal Auditor: <i>Blue Spence</i>												
Credit Card	8-Dec-25	College Meetings	01-Dec-25	02-Dec-25	Shelburne/Burridge/Digby	NS	Accommodations			\$ 234.98		\$ 234.98
Reviewed by Internal Auditor: <i>Blue Spence</i>												



L. Hartwell, VP Campuses & Communities - Hospitality Report (2025 - 2026)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Expense Claim	29-Jul-25	College Meetings	15-Jul-25	15-Jul-25	Kingstec	NS	Receipted Meal (2 people)	\$ 56.46		\$ 56.46
Expense Claim	29-Jul-25	College Meetings	16-Jul-25	16-Jul-25	Halifax	NS	Receipted Meal (2 people)	\$ 54.48		\$ 54.48
Expense Claim	29-Jul-25	College Meetings	23-Jul-25	23-Jul-25	Lunenburg	NS	Receipted Meal (2 people)	\$ 52.16		\$ 52.16
Expense Claim	29-Jul-25	College Meetings	25-Jul-25	25-Jul-25	Cumberland	NS	Receipted Meal (2 people)	\$ 29.05		\$ 29.05
Expense Claim	29-Jul-25	College Meetings	28-Jul-25	28-Jul-25	Pictou	NS	Receipted Meal (3 people)	\$ 52.39		\$ 52.39
Expense Claim	29-Jul-25	College Meetings	29-Jul-25	29-Jul-25	Sydney Waterfront	NS	Receipted Meal (3 people)	\$ 66.12		\$ 66.12
Reviewed by Internal Auditor:		<i>Ben Spores</i>								
Credit Card	6-Nov-25	College Meetings	30-Oct-25	30-Oct-25	Truro	NS	Receipted Meal (2 people)	\$ 66.22		\$ 66.22
Reviewed by Internal Auditor:		<i>Ben Spores</i>								
Credit Card	8-Dec-25	College Meetings	26-Nov-25	26-Nov-25	Dartmouth	NS	Receipted Meal (2 people)	\$ 56.38		\$ 56.38
Reviewed by Internal Auditor:		<i>Ben Spores</i>								



Jill Provoe - Vice President, Equity and International, Travel Report (2025-2026)

Claim/Invoice/Statement	Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	2-Jun-25	College Meeting	22-May-25	22-May-25	Truro	NS	Mileage	198				\$ 117.45
Expense Claim	2-Jun-25	Convocations	2-Jun-25	2-Jun-25	Truro and Cumberland	NS	Meals and Fuel		\$ 15.00		\$ 53.04	\$ 68.04
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Credit Card	6-Jun-25	Convocations	2-Jun-25	2-Jun-25	Truro and Cumberland	NS	Rental Car				\$ 95.24	\$ 95.24
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Credit Card	6-Jul-25	College Meeting (cancelled but had rental)	26-Jun-25	26-Jun-25	Truro	NS	Rental Car				\$ 46.48	\$ 46.48
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim	30-Jul-25	Business Meeting	30-Jul-25	30-Jul-25	Wolfville	NS	Fuel for Rental Car				\$ 27.77	\$ 27.77
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Credit Card	6-Aug-25	Business Meeting	30-Jul-25	30-Jul-25	Wolfville	NS	Rental Car				\$ 46.48	\$ 46.48
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim	27-Aug-25	College Meetings	25-Aug-25	27-Aug-25	Halifax	NS	Mileage, Meals and Parking	30	\$ 19.10		\$ 85.50	\$ 122.40
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										



G. Barrett - Chief Financial Officer, Travel Report (2025-2026)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	12-Jun-25	Conference	8-Jun-25	12-Jun-25	Edmonton	AB	Mileage/Meals/Acc/Inc/Taxi/Parking	72	\$ 220.00	\$ 1,383.00	\$ 332.44	\$ 1,978.15
Reviewed by Internal Auditor: <i>Blue Spores</i>												
Expense Claim	27-Jun-25	Business Meeting	3-Jun-25	3-Jun-25	Halifax	NS	Mileage / parking	10			\$ 15.00	\$ 20.93
Expense Claim	27-Jun-25	Business Meeting	6-Jun-25	6-Jun-25	Halifax	NS	Mileage / parking	10			\$ 15.00	\$ 20.93
Expense Claim	27-Jun-25	College Meeting	26-Jun-25	27-Jun-25	Sydney	NS	Mileage/Meals/Acc/Inc	868	\$ 60.00	\$ 158.52	\$ 5.00	\$ 738.42
Reviewed by Internal Auditor: <i>Blue Spores</i>												
Expense Claim	30-Jul-25	College Meeting	7-Jul-25	7-Jul-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Expense Claim	30-Jul-25	College Meeting	30-Jul-25	30-Jul-25	Ivany Campus	NS	Mileage	28				\$ 16.61
Reviewed by Internal Auditor: <i>Blue Spores</i>												
Expense Claim	23-Sep-25	Business Event	23-Sep-25	23-Sep-25	Halifax	NS	Mileage / parking	10			\$ 9.00	\$ 14.93
Reviewed by Internal Auditor: <i>Blue Spores</i>												
Expense Claim	9-Oct-25	Business Event	9-Oct-25	9-Oct-25	Halifax	NS	Mileage / parking	10			\$ 15.00	\$ 20.93
Reviewed by Internal Auditor: <i>Blue Spores</i>												
Expense Claim	7-Nov-25	Business Event	4-Nov-25	4-Nov-25	Halifax	NS	Mileage / parking	10			\$ 18.17	\$ 24.10
Expense Claim	7-Nov-25	Conference	5-Nov-25	7-Nov-25	Sydney	NS	Mileage/Meals/Acc/Inc	844	\$ 25.00	\$ 317.04	\$ 10.00	\$ 852.70
Reviewed by Internal Auditor: <i>Blue Spores</i>												



G. Barrett - Chief Financial Officer, Hospitality Report (2025-2026)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Expense Claim	8-May-25	Lunch Meeting	8-May-25	8-May-25	Halifax	NS	Meals	\$ 36.34		\$ 36.34
Reviewed by Internal Auditor:		<i>Bruce Spence</i>								
Expense Claim	30-Jul-25	Lunch Meeting	3-Jul-25	3-Jul-25	Halifax	NS	Meals	\$ 41.23		\$ 41.23
Reviewed by Internal Auditor:		<i>Bruce Spence</i>								