



## D. Bureaux - President, Travel Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Apr-23	Business Mtg	3-Apr-23	3-Apr-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Apr-23	Business Mtg	4-Apr-23	4-Apr-23	Hollis Street	NS	Parking				\$ 20.00	\$ 20.00
Reviewed by Internal Auditor: <i>Bur Spores</i>												
Expenses	28-Apr-23	Business Mtg	3-Apr-23	3-Apr-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	Business Mtg	4-Apr-23	4-Apr-23	Hollis Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	Business Mtg	5-Apr-23	5-Apr-23	Granville Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	Business Event	11-Apr-23	11-Apr-23	Lunenburg Campus	NS	Mileage	212				\$ 120.84
Expenses	28-Apr-23	Business Mtg	12-Apr-23	12-Apr-23	Wolfville	NS	Mileage/Tolls	176			\$ 2.50	\$ 102.82
Expenses	28-Apr-23	College Event	13-Apr-23	13-Apr-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	28-Apr-23	Business Mtg	14-Apr-23	14-Apr-23	Chebucto Road	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	College Event	14-Apr-23	14-Apr-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	28-Apr-23	Business Mtg	17-Apr-23	17-Apr-23	Prince Albert Road	NS	Mileage/Tolls	15			\$ 2.50	\$ 11.05
Expenses	28-Apr-23	Board Mtg	19-Apr-23	20-Apr-23	Esplanade, Membertou, Sydney	NS	Mileage/Overnight	835			\$ 5.00	\$ 480.95
Expenses	28-Apr-23	Business Mtg	21-Apr-23	21-Apr-23	Lacewood Drive/Upper Water Street	NS	Mileage	19				\$ 10.83
Expenses	28-Apr-23	Conference	22-Apr-23	26-Apr-23	Montreal (to and from Airport)	QC	Mileage/Overnight	52			\$ 20.00	\$ 49.64
Expenses	28-Apr-23	College Event	27-Apr-23	27-Apr-23	South Park Street	NS	Mileage	10				\$ 5.70
Expenses	28-Apr-23	College Mtg	28-Apr-23	28-Apr-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	28-Apr-23	Business Event	28-Apr-23	28-Apr-23	Argyle Street	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Bur Spores</i>												
Credit Card	8-May-23	Board Mtg	19-Apr-23	20-Apr-23	Esplanade, Membertou, Sydney	NS	Accommodations			\$ 174.78		\$ 174.78
Credit Card	8-May-23	Business Mtg	21-Apr-23	21-Apr-23	Lacewood Drive/Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	8-May-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Accomm./Parking/Taxi/Meals		\$ 65.56	\$ 1,283.02	\$ 210.85	\$ 1,559.43
Credit Card	8-May-23	College Event	27-Apr-23	27-Apr-23	South Park Street	NS	Parking				\$ 8.00	\$ 8.00
Credit Card	8-May-23	Business Event	28-Apr-23	28-Apr-23	Argyle Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	8-May-23	Business Mtg	2-May-23	2-May-23	Granville Street	NS	Parking				\$ 12.50	\$ 12.50
Reviewed by Internal Auditor: <i>Bur Spores</i>												
Expenses	30-May-23	Business Mtg	2-May-23	2-May-23	Granville Street	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	College Event	3-May-23	3-May-23	Windsor Street	NS	Mileage	6				\$ 3.42
Expenses	30-May-23	College Mtg	4-May-23	4-May-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	30-May-23	Business Event	5-May-23	5-May-23	Lorne Terrace	NS	Mileage	6				\$ 3.42
Expenses	30-May-23	College Mtgs	8-May-23	8-May-23	Annapolis Valley Campus	NS	Mileage/Tolls	308			\$ 2.50	\$ 178.06
Expenses	30-May-23	Business Event	9-May-23	9-May-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	College Mtgs	11-May-23	11-May-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	30-May-23	College Mtgs	12-May-23	12-May-23	Kingstec Campus	NS	Mileage/Tolls	216			\$ 2.50	\$ 125.62
Expenses	30-May-23	Business Event	17-May-23	17-May-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	Business Mtg	24-May-23	24-May-23	Ralston Ave.	NS	Mileage/Tolls	14			\$ 2.50	\$ 10.48
Expenses	30-May-23	College Event	25-May-23	25-May-23	Truro Campus	NS	Mileage/Tolls	198			\$ 2.50	\$ 115.36
Expenses	30-May-23	College Events	26-May-23	26-May-23	Ivany Campus / Argyle Street	NS	Mileage/Tolls	48			\$ 2.50	\$ 29.86
Expenses	30-May-23	Business Mtg	29-May-23	29-May-23	Spring Garden Road	NS	Mileage	10				\$ 5.70
Expenses	30-May-23	Business Mtg	30-May-23	30-May-23	Herring Cove Road	NS	Mileage	23				\$ 13.11
Reviewed by Internal Auditor: <i>Bur Spores</i>												
Credit Card	6-Jun-23	Business Event	9-May-23	9-May-23	Argyle Street	NS	Parking				\$ 26.50	\$ 26.50
Credit Card	6-Jun-23	Business Event	17-May-23	17-May-23	Argyle Street	NS	Parking				\$ 12.00	\$ 12.00
Credit Card	6-Jun-23	College Event	26-May-23	26-May-23	Argyle Street	NS	Parking				\$ 16.00	\$ 16.00
Credit Card	6-Jun-23	Business Mtg	29-May-23	29-May-23	Spring Garden Road	NS	Parking				\$ 6.00	\$ 6.00
Reviewed by Internal Auditor: <i>Bur Spores</i>												
Expenses	29-Jun-23	College Event	26-May-23	26-May-23	Argyle Street	NS	Mileage	20				\$ 11.40
Expenses	29-Jun-23	Business Mtg	1-Jun-23	1-Jun-23	Dellridge Lane	NS	Mileage	12				\$ 6.84
Expenses	29-Jun-23	Convocation (Cumberland/Truro)	5-Jun-23	5-Jun-23	Springhill/Truro	NS	Mileage/Tolls	365			\$ 2.50	\$ 210.55
Expenses	29-Jun-23	Convocation (AVC/Burridge/Lunenburg)	6-Jun-23	7-Jun-23	Middleton/Yarmouth/Lunenburg	NS	Mileage/Overnight	661			\$ 5.00	\$ 381.77





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Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	29-Jun-23	Convocation (Pictou/Strait/Marconi)	8-Jun-23	9-Jun-23	Pictou/Port Hawkesbury/Membertou	NS	Mileage/Overnight	801			\$ 5.00	\$ 461.57
Expenses	29-Jun-23	Convocation (Kingstec)	12-Jun-23	12-Jun-23	Kentville	NS	Mileage	190				\$ 108.30
Expenses	29-Jun-23	Convocation (IT/Ivany/Akerley)	13-Jun-23	16-Jun-23	Bedford Highway	NS	Mileage	24				\$ 13.68
Expenses	29-Jun-23	Business Event	14-Jun-23	14-Jun-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Jun-23	College Mtgs	20-Jun-23	20-Jun-23	Lunenburg Campus	NS	Mileage	186				\$ 106.02
Expenses	29-Jun-23	College Event	22-Jun-23	22-Jun-23	Truro Campus	NS	Mileage/Tolls	198			\$ 2.50	\$ 115.36
Expenses	29-Jun-23	Conference	23-Jun-23	29-Jun-23	Market St/Airport	NS	Mileage/Overnight/Tolls	92			\$ 27.50	\$ 79.94
Expenses	29-Jun-23	Business Events	29-Jun-23	29-Jun-23	Joseph Howe/Hollis Street	NS	Mileage	15				\$ 8.55
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Jul-23	Convocation (AVC/Burridge/Lunenburg)	6-Jun-23	7-Jun-23	Middleton/Yarmouth/Lunenburg	NS	Accommodations			\$ 134.55		\$ 134.55
Credit Card	6-Jul-23	Convocation (Pictou/Strait/Marconi)	8-Jun-23	9-Jun-23	Pictou/Port Hawkesbury/Membertou	NS	Accommodations			\$ 221.70		\$ 221.70
Credit Card	6-Jul-23	Business Event	29-Jun-23	29-Jun-23	Hollis Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-Jul-23	Conference	24-Jun-23	29-Jun-23	Market St	NS	Parking/Gratuities				\$ 158.50	\$ 158.50
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	26-Jul-23	Business Event	6-Jul-23	6-Jul-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	College Mtg	11-Jul-23	11-Jul-23	Dellridge Ln.	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	College Mtg	12-Jul-23	12-Jul-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	26-Jul-23	Business Event	13-Jul-23	13-Jul-23	Bell Rd.	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	College Mtgs	14-Jul-23	14-Jul-23	Cumberland Campus	NS	Mileage	351				\$ 200.07
Expenses	26-Jul-23	Business Mtg	19-Jul-23	19-Jul-23	Lacewood Drive	NS	Mileage	10				\$ 5.70
Expenses	26-Jul-23	Business Mtg	26-Jul-23	26-Jul-23	Sherbrook Rd., New Glasgow	NS	Mileage	284				\$ 161.88
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	7-Aug-23	Business Event	6-Jul-23	6-Jul-23	Barrington St.	NS	Parking				\$ 7.07	\$ 7.07
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	31-Aug-23	Business Mtg	28-Aug-23	28-Aug-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	31-Aug-23	Business Mtg	29-Aug-23	29-Aug-23	Robie Street	NS	Mileage	10				\$ 5.70
Expenses	31-Aug-23	Business Mtg	31-Aug-23	31-Aug-23	Hector Gate	NS	Mileage/Tolls	19			\$ 2.50	\$ 13.33
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Sep-23	Business Mtg	17-Aug-23	17-Aug-23	Newfoundland (Mtgs cancelled - flight credit held)	NF	Airfare			\$ 1,192.84		\$ 1,192.84
Credit Card	6-Sep-23	Business Mtg	28-Aug-23	28-Aug-23	Upper Water Street	NS	Parking			\$ 9.00		\$ 9.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	29-Sep-23	College Mtg	8-Sep-23	8-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	College Mtg	11-Sep-23	11-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	College Mtg	12-Sep-23	12-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	13-Sep-23	13-Sep-23	Spectacle Lake Dr	NS	Mileage/Tolls	16			\$ 2.50	\$ 11.62
Expenses	29-Sep-23	Business Event	14-Sep-23	14-Sep-23	Hollis Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	15-Sep-23	15-Sep-23	Denome St.	NS	Mileage	4				\$ 2.28
Expenses	29-Sep-23	Business Mtg	18-Sep-23	18-Sep-23	Spring Garden Road	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Event	21-Sep-23	21-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Event	24-Sep-23	24-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	25-Sep-23	25-Sep-23	Highfield Park Dr.	NS	Mileage/Tolls	12			\$ 2.50	\$ 9.34
Expenses	29-Sep-23	College Mtg	26-Sep-23	26-Sep-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Sep-23	Business Mtg	28-Sep-23	28-Sep-23	Denome St.	NS	Mileage	4				\$ 2.28
Expenses	29-Sep-23	Business Mtg	28-Sep-23	28-Sep-23	Parker Street	NS	Mileage/Tolls	26			\$ 2.50	\$ 17.32
Expenses	29-Sep-23	Business Mtg	29-Sep-23	29-Sep-23	Hector Gate	NS	Mileage/Tolls	20			\$ 2.50	\$ 13.90
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Oct-23	Business Events	2-Oct-23	4-Oct-23	Ottawa	ON	Airfare			\$ 545.64		\$ 545.64
Credit Card	6-Oct-23	College Mtg	8-Sep-23	8-Sep-23	Argyle Street	NS	Parking			\$ 28.50		\$ 28.50
Credit Card	6-Oct-23	College Mtg	11-Sep-23	11-Sep-23	Argyle Street	NS	Parking			\$ 28.50		\$ 28.50
Credit Card	6-Oct-23	College Mtg	12-Sep-23	12-Sep-23	Argyle Street	NS	Parking			\$ 28.50		\$ 28.50





## D. Bureaux - President, Travel Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Oct-23	Business Mtg	18-Sep-23	18-Sep-23	Spring Garden Road	NS	Parking				\$ 8.00	\$ 8.00
Credit Card	6-Oct-23	Business Event	21-Sep-23	21-Sep-23	Argyle Street	NS	Parking				\$ 10.00	\$ 10.00
Credit Card	6-Oct-23	Business Event	24-Sep-23	24-Sep-23	Argyle Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Oct-23	College Mtg	26-Sep-23	26-Sep-23	Argyle Street	NS	Parking				\$ 12.50	\$ 12.50
Credit Card	6-Oct-23	Business Events	2-Oct-23	4-Oct-23	Ottawa	ON	Accommodations/Meals/Taxi		\$ 28.59	\$ 599.36	\$ 91.36	\$ 719.31
Credit Card	6-Oct-23	Business Mtg	5-Oct-23	5-Oct-23	Robie Street	NS	Parking				\$ 6.00	\$ 6.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	31-Oct-23	Business Events	29-Sep-23	4-Oct-23	Airport (Ottawa)	NS	Mileage/Overnight	110			\$ 10.00	\$ 72.70
Expenses	31-Oct-23	Fall Convocation	5-Oct-23	5-Oct-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	31-Oct-23	Business Mtg	5-Oct-23	5-Oct-23	Robie Street	NS	Mileage	6				\$ 3.42
Expenses	31-Oct-23	Business Event	6-Oct-23	6-Oct-23	Marginal Road	NS	Mileage	12				\$ 6.84
Expenses	31-Oct-23	Business Mtg	10-Oct-23	10-Oct-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	31-Oct-23	Business Mtg	13-Oct-23	13-Oct-23	Denome St.	NS	Mileage	4				\$ 2.28
Expenses	31-Oct-23	Business Event/Conference	18-Oct-23	20-Oct-23	Fox Harbour Road	NS	Mileage/Overnight	348			\$ 10.00	\$ 208.36
Expenses	31-Oct-23	College Event	21-Oct-23	21-Oct-23	Cumberland Campus	NS	Mileage	350				\$ 199.50
Expenses	31-Oct-23	Business Event	25-Oct-23	25-Oct-23	Wolfville	NS	Mileage	162				\$ 92.34
Expenses	31-Oct-23	Business Mtg	27-Oct-23	27-Oct-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	31-Oct-23	College Event	31-Oct-23	31-Oct-23	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 16.18
Expenses	31-Oct-23	Business Mtg	31-Oct-23	31-Oct-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Nov-23	Business Event	6-Oct-23	6-Oct-23	Marginal Road	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-Nov-23	College Mtg	10-Oct-23	10-Oct-23	Barrington St.	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-Nov-23	Business Event	11-Oct-23	11-Oct-23	Marginal Road	NS	Parking				\$ 12.00	\$ 12.00
Credit Card	6-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Barrington St.	NS	Parking				\$ 15.75	\$ 15.75
Credit Card	6-Nov-23	Business Event/Conference	18-Oct-23	20-Oct-23	Fox Harbour Road	NS	Accommodations			\$ 533.60		\$ 533.60
Credit Card	6-Nov-23	Business Mtg	27-Oct-23	27-Oct-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Nov-23	Business Mtg	31-Oct-23	31-Oct-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Nov-23	Business Mtg	3-Nov-23	3-Nov-23	Barrington St.	NS	Parking				\$ 20.00	\$ 20.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	27-Nov-23	Business Mtg	5-Oct-23	5-Oct-23	Bedford Row	NS	Mileage	4				\$ 2.28
Expenses	27-Nov-23	Business Event	11-Oct-23	11-Oct-23	Marginal Road	NS	Mileage	12				\$ 6.84
Expenses	27-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Dellridge Lane	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	College Event	1-Nov-23	1-Nov-23	Shore Rd. Digby	NS	Mileage	443				\$ 252.51
Expenses	27-Nov-23	Business Event	2-Nov-23	2-Nov-23	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Event	2-Nov-23	2-Nov-23	Spectacle Lake Dr	NS	Mileage/Tolls	16			\$ 2.50	\$ 11.62
Expenses	27-Nov-23	Business Mtg	3-Nov-23	3-Nov-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	6-Nov-23	6-Nov-23	Lady Hammond	NS	Mileage	2				\$ 1.14
Expenses	27-Nov-23	Business Mtg	7-Nov-23	7-Nov-23	Ivany	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	27-Nov-23	Business Mtg	20-Nov-23	20-Nov-23	Brownlow Ave.	NS	Mileage/Tolls	15			\$ 2.50	\$ 11.05
Expenses	27-Nov-23	Business Mtg	20-Nov-23	20-Nov-23	Market St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	21-Nov-23	21-Nov-23	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Event	27-Nov-23	27-Nov-23	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	27-Nov-23	Business Mtg	27-Nov-23	27-Nov-23	Grafton St.	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Dec-23	Business Mtg	20-Nov-23	20-Nov-23	Market St.	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Dec-23	Business Mtg	21-Nov-23	21-Nov-23	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Dec-23	Business Event	27-Nov-23	27-Nov-23	Grafton St.	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Dec-23	Business Mtg	27-Nov-23	27-Nov-23	Grafton St.	NS	Parking				\$ 4.50	\$ 4.50
Reviewed by Internal Auditor: <i>Bruce Spence</i>												





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Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expenses	20-Dec-23	Business Mtg	6-Dec-23	6-Dec-23	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	20-Dec-23	Business Mtg	6-Dec-23	6-Dec-23	Kaye St.	NS	Mileage	4				\$ 2.28
Expenses	20-Dec-23	Business Mtg	7-Dec-23	7-Dec-23	Parker St.	NS	Mileage/Tolls	15			\$ 2.50	\$ 11.05
Expenses	20-Dec-23	Business Mtg	7-Dec-23	7-Dec-23	Spetacle Lake Dr.	NS	Mileage/Tolls	15			\$ 2.50	\$ 11.05
Expenses	20-Dec-23	College Mtg	13-Dec-23	13-Dec-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	20-Dec-23	College Mtg	14-Dec-23	14-Dec-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	20-Dec-23	Business Mtg	15-Dec-23	15-Dec-23	Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	20-Dec-23	College Mtg	19-Dec-23	19-Dec-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	20-Dec-23	Business Mtg	20-Dec-23	20-Dec-23	Barrington St.	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	8-Jan-24	Business Mtg	15-Dec-23	15-Dec-23	Barrington St.	NS	Parking				\$ 5.25	\$ 5.25
Credit Card	8-Jan-24	Business Mtg	20-Dec-23	20-Dec-23	Barrington St.	NS	Parking				\$ 8.50	\$ 8.50
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expenses	1-Feb-24	Business Mtg	20-Dec-23	20-Dec-23	Lacewood Dr.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	09-Jan-24	09-Jan-24	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Event	10-Jan-24	10-Jan-24	Grafton St.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	10-Jan-24	10-Jan-24	Dellridge Lane	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	11-Jan-24	11-Jan-24	Gladstone St.	NS	Mileage	5				\$ 2.85
Expenses	1-Feb-24	Business Mtg	22-Jan-24	22-Jan-24	Demone St.	NS	Mileage	4				\$ 2.28
Expenses	1-Feb-24	College Mtgs	23-Jan-24	23-Jan-24	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expenses	1-Feb-24	College Mtgs	23-Jan-24	24-Jan-24	Burridge Campus	NS	Mileage/Overnight	598			\$ 5.00	\$ 345.86
Expenses	1-Feb-24	Business Mtgs	25-Jan-24	25-Jan-24	Grafton St./Barrington St.	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	Business Mtg	26-Jan-24	26-Jan-24	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	1-Feb-24	College Mtgs	30-Jan-24	01-Feb-24	Sydney	NS	Mileage/Overnight	811			\$ 10.00	\$ 472.27
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-Feb-24	Business Mtg	09-Jan-24	09-Jan-24	Grafton St.	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	6-Feb-24	Business Event	10-Jan-24	10-Jan-24	Grafton St.	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Feb-24	College Mtgs	23-Jan-24	24-Jan-24	Yarmouth	NS	Meals/Accommodations		\$ 41.74	\$ 121.90		\$ 163.64
Credit Card	6-Feb-24	Business Mtgs	25-Jan-24	25-Jan-24	Grafton St./Barrington St.	NS	Parking				\$ 15.00	\$ 15.00
Credit Card	6-Feb-24	Business Mtg	26-Jan-24	26-Jan-24	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Feb-24	College Mtgs	30-Jan-24	01-Feb-24	Sydney	NS	Accommodations			\$ 312.70		\$ 312.70
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expenses	29-Feb-24	Business Event	02-Feb-24	02-Feb-24	Marginal Road	NS	Mileage	13				\$ 7.41
Expenses	29-Feb-24	Business Event	09-Feb-24	09-Feb-24	Grafton Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Mtg	15-Feb-24	15-Feb-24	Grafton Street/Barrington Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	College Mtg	20-Feb-24	20-Feb-24	Browlow Avenue	NS	Mileage/Tolls	16			\$ 2.50	\$ 11.62
Expenses	29-Feb-24	Business Mtg	21-Feb-24	21-Feb-24	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Mtg	26-Feb-24	26-Feb-24	Prince Albert Road	NS	Mileage/Tolls	20			\$ 2.50	\$ 13.90
Expenses	29-Feb-24	Business Event	27-Feb-24	27-Feb-24	Grafton Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Event	27-Feb-24	27-Feb-24	Argyle Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	Business Event	28-Feb-24	28-Feb-24	Upper Water Street/Grafton Street	NS	Mileage	10				\$ 5.70
Expenses	29-Feb-24	College Mtg	29-Feb-24	29-Feb-24	Grafton Street	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-Mar-24	Business Event	09-Feb-24	09-Feb-24	Grafton Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	6-Mar-24	Business Mtg	27-Mar-24	28-Mar-24	Toronto	ON	Airfare				\$ 721.79	\$ 721.79
Credit Card	6-Mar-24	Business Mtg	15-Feb-24	15-Feb-24	Grafton Street/Barrington Street	NS	Parking				\$ 13.00	\$ 13.00
Credit Card	6-Mar-24	Business Mtg	21-Feb-24	21-Feb-24	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	6-Mar-24	Business Event	27-Feb-24	27-Feb-24	Argyle Street/Grafton Street	NS	Parking				\$ 28.00	\$ 28.00



## D. Bureaux - President, Travel Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Mar-24	Business Event	28-Feb-24	28-Feb-24	Upper Water Street	NS	Parking				\$ 13.00	\$ 13.00
Credit Card	6-Mar-24	College Mtg	29-Feb-24	29-Feb-24	Grafton Street	NS	Parking				\$ 20.00	\$ 20.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expenses	28-Mar-24	Business Mtg	04-Mar-24	04-Mar-24	Bedford Highway	NS	Mileage	15				\$ 8.55
Expenses	28-Mar-24	Business/College Mtgs	05-Mar-24	07-Mar-24	Burnside/Port Hawkesbury/Antigonish	NS	Mileage/Tolls/Overnight	583			\$ 11.25	\$ 343.56
Expenses	28-Mar-24	College Event	09-Mar-24	09-Mar-24	Wolfville	NS	Mileage	158				\$ 90.06
Expenses	28-Mar-24	Business Mtgs	13-Mar-24	13-Mar-24	Upper Water St./Lacewood Drive	NS	Mileage	20				\$ 11.40
Expenses	28-Mar-24	Business Mtg	14-Mar-24	14-Mar-24	Denome Street	NS	Mileage	3				\$ 1.71
Expenses	28-Mar-24	Business Event	20-Mar-24	20-Mar-24	Marginal Road	NS	Mileage	12				\$ 6.84
Expenses	28-Mar-24	Business Mtg	21-Mar-24	21-Mar-24	Barrington Street	NS	Mileage	10				\$ 5.70
Expenses	28-Mar-24	Business Event	26-Mar-24	26-Mar-24	Upper Water Street	NS	Mileage	10				\$ 5.70
Expenses	28-Mar-24	Business Mtgs/College Event	27-Mar-24	28-Mar-24	Airport/Toronto/Antigonish	ON/NS	Mileage/Overnight	307			\$ 5.00	\$ 179.99
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	8-Apr-24	Business/College Mtgs	05-Mar-24	07-Mar-24	Port Hawkesbury/Antigonish	NS	Meals/Accommodations		\$ 27.65	407.46		\$ 435.11
Credit Card	8-Apr-24	Business Mtg	13-Mar-24	13-Mar-24	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	8-Apr-24	Business Event	20-Mar-24	20-Mar-24	Marginal Road	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	8-Apr-24	Business Mtg	21-Mar-24	21-Mar-24	Barrington Street	NS	Parking				\$ 5.25	\$ 5.25
Credit Card	8-Apr-24	Business Event	26-Mar-24	26-Mar-24	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	8-Apr-24	Business Mtgs/College Event	27-Mar-24	28-Mar-24	Toronto/Antigonish	ON/NS	Meals/Trains/Accommodations/Parking		\$ 166.35	362.93	\$ 78.70	\$ 607.98
Credit Card	8-Apr-24	Business Mtg	03-Apr-24	03-Apr-24	Barrington Street	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	8-Apr-24	Business Event	03-Apr-24	03-Apr-24	Argyle Street	NS	Parking				\$ 8.50	\$ 8.50
Credit Card	8-Apr-24	Business Mtg	05-Apr-24	05-Apr-24	Spring Garden Road	NS	Parking				\$ 6.00	\$ 6.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												



# D. Bureaux - President, Hospitality Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Apr-23	Business Mtg	03-Apr-23	03-Apr-23	Upper Water St.	NS	Receipted Meal (2 people)	\$ 87.05		\$ 87.05
Credit Card	6-Apr-23	Business Mtg	4-Apr-23	4-Apr-23	Hollis St.	NS	Receipted Meal (2 people)	\$ 56.60		\$ 56.60
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	8-May-23	Business Mtg	14-Apr-23	14-Apr-23	Chebucto Rd.	NS	Receipted Meal (2 people)	\$ 34.74		\$ 34.74
Credit Card	8-May-23	Business Mtg	17-Apr-23	17-Apr-23	Prince Albert Rd.	NS	Receipted Meal (2 people)	\$ 9.72		\$ 9.72
Credit Card	8-May-23	Business Mtg	19-Apr-23	19-Apr-23	Membertown, Sydney	NS	Receipted Meal (3 people)	\$ 135.75		\$ 135.75
Credit Card	8-May-23	Business Mtg	21-Apr-23	21-Apr-23	Lacewood Dr.	NS	Receipted Meal (2 people)	\$ 50.32		\$ 50.32
Credit Card	8-May-23	Business Mtg	21-Apr-23	21-Apr-23	Upper Water St.	NS	Receipted Meal (2 people)	\$ 13.00		\$ 13.00
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	7-Aug-23	Business Event	19-Jul-23	19-Jul-23	Lacewood Dr.	NS	Receipted Meal (2 people)	\$ 45.96		\$ 45.96
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Sep-23	Business Mtg	28-Aug-23	28-Aug-23	Upper Water Street	NS	Receipted Meal (2 people)	\$ 64.35		\$ 64.35
Credit Card	6-Sep-23	Business Mtg	31-Aug-23	31-Aug-23	Hector Gate	NS	Receipted Meal (2 people)	\$ 70.10		\$ 70.10
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Oct-23	Business Mtg	29-Sep-23	29-Sep-23	Hector Gate	NS	Receipted Meal (2 people)	\$ 48.65		\$ 48.65
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card (EE)	6-Oct-23	Business Mtg	28-Sep-23	28-Sep-23	Leeds Street	NS	Receipted Meal (2 people)	\$ 3.40		\$ 3.40
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Expenses	31-Oct-23	Business Mtg	27-Oct-23	27-Oct-23	Upper Water Street	NS	Receipted Meal (2 people)	\$ 62.20		\$ 62.20
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Nov-23	Business Mtg	5-Oct-23	5-Oct-23	Bedford Row	NS	Receipted Meal (2 people)	\$ 62.70		\$ 62.70
Credit Card	6-Nov-23	Business Event (Table Sponsorship)	8-Nov-23	8-Nov-23	Grafton Street	NS	Receipted Meal (10 people)	\$ 2,530.00		\$ 2,530.00
Credit Card	6-Nov-23	Business Mtg	12-Oct-23	12-Oct-23	Dellridge Lane	NS	Receipted Meal (2 people)	\$ 12.10		\$ 12.10
Credit Card	6-Nov-23	Business Mtg	13-Oct-23	13-Oct-23	Demone Street	NS	Receipted Meal (2 people)	\$ 5.75		\$ 5.75
Credit Card	6-Nov-23	Business Mtg	31-Oct-23	31-Oct-23	Upper Water Street	NS	Receipted Meal (2 people)	\$ 38.35		\$ 38.35
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Dec-23	Business Mtg	20-Nov-23	20-Nov-23	Brownlow Ave.	NS	Receipted Meal (2 people)	\$ 52.86		\$ 52.86
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	8-Jan-24	Business Mtg	6-Dec-23	6-Dec-23	Grafton Street	NS	Receipted Meal (2 people)	\$ 84.75		\$ 84.75
Credit Card	8-Jan-24	Business Mtg	18-Dec-23	18-Dec-23	Leeds Street	NS	Receipted Meal (4 people)	\$ 86.74		\$ 86.74
Credit Card	8-Jan-24	Business Mtg	20-Dec-23	20-Dec-23	Lacewood Drive	NS	Receipted Meal (2 people)	\$ 47.52		\$ 47.52
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Feb-24	Business Mtg	10-Jan-24	10-Jan-24	Dellridge Lane	NS	Receipted Meal (2 people)	\$ 4.30		\$ 4.30
Credit Card	6-Feb-24	Business Mtg	22-Jan-24	22-Jan-24	Demone Street	NS	Receipted Meal (2 people)	\$ 6.00		\$ 6.00
Credit Card	6-Feb-24	Business Mtg	25-Jan-24	25-Jan-24	Grafton Street	NS	Receipted Meal (2 people)	\$ 74.30		\$ 74.30
Credit Card	6-Feb-24	Business Mtg	26-Jan-24	26-Jan-24	Upper Water Street	NS	Receipted Meal (2 people)	\$ 10.85		\$ 10.85
Credit Card	6-Feb-24	College Mtgs	30-Jan-24	30-Jan-24	Esplanade, Sydney	NS	Receipted Meal (2 people)	\$ 124.25		\$ 124.25
Credit Card	6-Feb-24	College Mtgs	31-Jan-24	31-Jan-24	Esplanade, Sydney	NS	Receipted Meal (2 people)	\$ 6.75		\$ 6.75
Credit Card	6-Feb-24	College Mtgs	31-Jan-24	31-Jan-24	Membertown, Sydney	NS	Receipted Meal (2 people)	\$ 7.90		\$ 7.90
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	6-Mar-24	Business Mtg	21-Feb-24	21-Feb-24	Upper Water Street	NS	Receipted Meal (2 people)	\$ 12.21		\$ 12.21
Reviewed by Internal Auditor: <i>Bruce Spores</i>										
Credit Card	8-Apr-24	College Event	07-Mar-24	07-Mar-24	Antigonish	NS	Receipted Meal (2 people)	\$ 66.36		\$ 66.36
Credit Card	8-Apr-24	Business Mtg	13-Mar-24	13-Mar-24	Lacewood Drive	NS	Receipted Meal (2 people)	\$ 47.75		\$ 47.75
Credit Card	8-Apr-24	Business Mtg	13-Mar-24	13-Mar-24	Upper Water Street	NS	Receipted Meal (2 people)	\$ 67.80		\$ 67.80
Credit Card	8-Apr-24	Business Mtg	14-Mar-24	14-Mar-24	Demone Street	NS	Receipted Meal (2 people)	\$ 6.90		\$ 6.90
Credit Card	8-Apr-24	Business Mtg	22-Mar-24	22-Mar-24	Demone Street	NS	Receipted Meal (2 people)	\$ 7.48		\$ 7.48
Credit Card	8-Apr-24	Business Mtg	03-Apr-24	03-Apr-24	Dellridge Lane	NS	Receipted Meal (2 people)	\$ 14.55		\$ 14.55
Reviewed by Internal Auditor: <i>Bruce Spores</i>										



# A. Burke - VP College Services & Strategy, Travel Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	6-Apr-23	Conference	8-May-23	11-May-23	Toronto	ON	Accommodations (Deposit)			\$ 358.44		\$ 358.44
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	27-Apr-23	Board Meeting	19-Apr-23	20-Apr-23	Sydney	NS	Meals/Incidentals		\$ 60.00		\$ 5.00	\$ 65.00
Expense Claim	27-Apr-23	Conference	24-Apr-23	26-Apr-23	Montreal	QC	Meals/Incidentals		\$ 75.00		\$ 10.00	\$ 85.00
Expense Claim	27-Apr-23	College Event	27-Apr-23	27-Apr-23	South Park Street	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	8-May-23	Board Meeting	19-Apr-23	20-Apr-23	Sydney	NS	Rental Car/Fuel/Accommodations			\$ 174.78	\$ 329.21	\$ 503.99
Credit Card	8-May-23	Conference	24-Apr-23	26-Apr-23	Montreal	QC	Airfare/Taxis/Accommodations			\$ 806.83	\$ 614.86	\$ 1,421.69
Credit Card	8-May-23	College Event	27-Apr-23	27-Apr-23	South Park Street	NS	Parking				\$ 6.00	\$ 6.00
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	26-May-23	College Meeting	4-May-23	4-May-23	Akerley Campus	NS	Mileage	24				\$ 13.68
Expense Claim	26-May-23	Conference	8-May-23	11-May-23	Toronto	ON	Meals/Incidentals		\$ 145.00		\$ 15.00	\$ 160.00
Expense Claim	26-May-23	College Meeting	24-May-23	25-May-23	Truro	NS	Incidentals/Tolls				\$ 7.00	\$ 7.00
Expense Claim	26-May-23	College Meeting	26-May-23	26-May-23	Ivany Campus	NS	Tolls				\$ 2.50	\$ 2.50
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	6-Jun-23	Conference	8-May-23	11-May-23	Toronto	ON	Taxis/Accommodations			\$ 737.55	\$ 311.65	\$ 1,049.20
Credit Card	6-Jun-23	Conference	24-Jun-23	29-Jun-23	Niagara Falls	ON	Airfare				\$ 1,207.09	\$ 1,207.09
Credit Card	6-Jun-23	College Meeting	24-May-23	25-May-23	Truro	NS	Accommodations/Fuel/Rental Car			\$ 148.35	\$ 177.47	\$ 325.82
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	6-Jul-23	College Meeting	5-Jun-23	7-Jun-23	Antigonish	NS	Accommodations/Fuel/Rental Car			\$ 217.35	\$ 327.90	\$ 545.25
Credit Card	6-Jul-23	Conference	24-Jun-23	29-Jun-23	Niagara Falls	ON	Taxis/Rental Car/Fuel				\$ 450.07	\$ 450.07
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	29-Jun-23	College Meeting	5-Jun-23	7-Jun-23	Antigonish	NS	Incidentals/Meals		\$ 40.00		\$ 10.00	\$ 50.00
Expense Claim	29-Jun-23	Convocations	15-Jun-23	16-Jun-23	Halifax	NS	Mileage	12				\$ 6.84
Expense Claim	29-Jun-23	College Meeting	21-Jun-23	21-Jun-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expense Claim	29-Jun-23	Conference	24-Jun-23	29-Jun-23	Niagara Falls	ON	Incidentals/Meals		\$ 115.00		\$ 25.00	\$ 140.00
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	7-Aug-23	Conference	24-Jun-23	29-Jun-23	Niagara Falls	ON	Tolls				\$ 19.25	\$ 19.25
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	6-Sep-23	Conference	7-Oct-23	16-Oct-23	Chicago	IL	Airfare				\$ 1,583.64	\$ 1,583.64
Credit Card	6-Sep-23	Conference	24-Jun-23	29-Jun-23	Niagara Falls	ON	Tolls				\$ 19.22	\$ 19.22
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	26-Sep-23	College Meeting	8-Sep-23	8-Sep-23	Grafton St., Halifax	NS	Mileage	10				\$ 5.70
Expense Claim	26-Sep-23	College Meeting	11-Sep-23	11-Sep-23	Grafton St., Halifax	NS	Mileage	10				\$ 5.70
Expense Claim	26-Sep-23	College Meeting	26-Sep-23	26-Sep-23	Grafton St., Halifax	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	6-Oct-23	College Meeting	26-Sep-23	26-Sep-23	Grafton St., Halifax	NS	Parking				\$ 24.50	\$ 24.50
Credit Card	6-Oct-23	Conference	7-Oct-23	16-Oct-23	Chicago	IL	Insurance				\$ 46.50	\$ 46.50
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	6-Nov-23	Conference	7-Oct-23	16-Oct-23	Chicago	IL	Taxis				\$ 202.01	\$ 202.01
Credit Card	6-Nov-23	Conference	25-Nov-23	28-Nov-23	Toronto	ON	Airfare				\$ 881.64	\$ 881.64
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	18-Oct-23	Conference	7-Oct-23	16-Oct-23	Chicago	IL	Meals/Incidentals/Mileage/Hotel/Parking	80	\$ 518.87	\$ 4,030.28	\$ 163.33	\$ 4,758.08
Expense Claim	18-Oct-23	College Event	18-Oct-23	18-Oct-23	Halifax	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	6-Dec-23	Conference	25-Nov-23	28-Nov-23	Toronto	ON	Hotel/Airfare Credit			\$ 305.10	\$ (620.59)	\$ (315.49)
Credit Card	6-Dec-23	College Meeting	16-Nov-23	17-Nov-23	Ivany Campus	NS	Taxis				\$ 103.62	\$ 103.62
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	7-Nov-23	College Meeting	7-Nov-23	7-Nov-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	8-Jan-24	College Meeting	14-Dec-23	14-Dec-23	Ivany Campus	NS	Taxis				\$ 56.82	\$ 56.82
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	6-Mar-24	College Meeting	20-Feb-24	20-Feb-24	Brownlow Ave, Dartmouth	NS	Taxi				\$ 28.98	\$ 28.98
Credit Card	6-Mar-24	College Meeting	21-Feb-24	21-Feb-24	Brunswick Street, Halifax	NS	Parking				\$ 13.80	\$ 13.80
Credit Card	6-Mar-24	College Meeting	22-Feb-24	22-Feb-24	Brunswick Street, Halifax	NS	Taxi				\$ 10.56	\$ 10.56
Credit Card	6-Mar-24	College Meeting	29-Feb-24	29-Feb-24	Grafton St., Halifax	NS	Taxi				\$ 17.05	\$ 17.05

## A. Burke - VP College Services & Strategy, Travel Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	29-Feb-24	College Meeting	20-Feb-24	20-Feb-24	Brownlow Ave, Dartmouth	NS	Bridge/Mileage	20			\$ 2.50	\$ 13.90
Expense Claim	29-Feb-24	College Meeting	21-Feb-24	22-Feb-24	Brunswick Street, Halifax	NS	Mileage	10				\$ 5.70
Expense Claim	29-Feb-24	College Meeting	29-Feb-24	29-Feb-24	Grafton St., Halifax	NS	Mileage	6				\$ 3.42
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Credit Card	8-Apr-24	College Meeting	14-Mar-24	14-Mar-24	Brunswick Street, Halifax	NS	Parking				\$ 13.80	\$ 13.80
Credit Card	8-Apr-24	Conference	21-Jun-24	27-Jun-24	Victoria	BC	Airfare				\$ 2,200.90	\$ 2,200.90
Reviewed by Internal Auditor: <i>Burke Spores</i>												
Expense Claim	14-Mar-24	College Meeting	7-Mar-24	7-Mar-24	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 18.46
Expense Claim	14-Mar-24	College Meeting	14-Mar-24	14-Mar-24	Brunswick Street, Halifax	NS	Mileage	10				\$ 5.70
Reviewed by Internal Auditor: <i>Burke Spores</i>												





## A. Burke - VP College Services & Strategy, Hospitality Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	7-Aug-23	NSCC Meeting	14-Jul-23	14-Jul-23	Halifax	NS	Lunch	\$ 54.20		\$ 54.20
Reviewed by Internal Auditor:		<i>Burke Spence</i>								
Credit Card	6-Nov-23	Conference - Business Meeting	7-Oct-23	16-Oct-23	Chicago	IL	Coffee	\$ 17.54		\$ 17.54
Reviewed by Internal Auditor:		<i>Burke Spence</i>								



## L. Hartwell - VP Campuses & Communities - Travel Report (2023 - 2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Direct Invoice	19-Apr-23	College Meetings	19-Apr-23	20-Apr-23	Sydney	NS	Car Rental				\$ 88.66	\$ 88.66
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim	26-Apr-23	College Meetings	17-Apr-23	17-Apr-23	Port Hawkesbury	NS	Mileage	537				\$ 306.09
Expense Claim	26-Apr-23	College Meetings	19-Apr-23	20-Apr-23	Sydney	NS	Meals/Overnight Incidentals		\$ 50.00		\$ 5.00	\$ 55.00
Expense Claim	26-Apr-23	College/Business Meetings	22-Apr-23	26-Apr-23	Montreal	QC	Mileage/Meals/Overnight Incidentals/Parking	56	\$ 170.00		\$ 26.00	\$ 227.92
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Credit Card	6-May-23	College Meetings	19-Apr-23	20-Apr-23	Sydney	NS	Fuel/Accommodations			\$ 174.78	\$ 99.59	\$ 274.37
Credit Card	6-May-23	College/Business Meetings	22-Apr-23	26-Apr-23	Montreal	QC	Accommodations			\$ 960.33		\$ 960.33
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim	27-Jun-23	Convocation	5-Jun-23	5-Jun-23	Cumberland/Truro Campuses	NS	Meals		\$ 10.00			\$ 10.00
Expense Claim	27-Jun-23	Convocation	7-Jun-23	7-Jun-23	Lunenburg Campus	NS	Meals		\$ 25.00			\$ 25.00
Expense Claim	27-Jun-23	College/Business Meetings	27-Jun-23	27-Jun-23	Truro	NS	Mileage/Meals	170	\$ 15.00			\$ 111.90
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Credit Card	6-Jul-23	Convocation	7-Jun-23	8-Jun-23	Lunenburg/Pictou	NS	Fuel/Car Rental				\$ 145.33	\$ 145.33
Credit Card	6-Jul-23	Convocation	12-Jun-23	12-Jun-23	Kentville	NS	Fuel/Car Rental				\$ 79.04	\$ 79.04
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim	4-Oct-23	College Meetings	1-Oct-23	4-Oct-23	Shelburne/Burridge	NS	Mileage/Meals/Overnight Incidentals	609	\$ 70.00		\$ 15.00	\$ 431.66
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Credit Card	6-Oct-23	College Meetings	1-Oct-23	4-Oct-23	Shelburne/Burridge	NS	Accommodations			\$ 679.35		\$ 679.35
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim (DS)	19-Jan-24	College Meetings	18-Jan-24	19-Jan-24	Pictou/Strait	NS	Fuel				\$ 104.89	\$ 104.89
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim	19-Jan-24	College Meetings	18-Jan-24	19-Jan-24	Pictou/Strait	NS	Meals/Overnight Incidentals		\$ 40.00		\$ 5.00	\$ 45.00
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Direct Billed	19-Jan-24	College Meetings	18-Jan-24	19-Jan-24	Pictou/Strait	NS	Rental Car				\$ 164.54	\$ 164.54
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Credit Card	6-Feb-24	College Meetings	18-Jan-24	19-Jan-24	Pictou/Strait	NS	Accommodations			\$ 207.15		\$ 207.15
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										
Expense Claim	25-Mar-24	Business Meetings	15-Jun-24	19-Jun-24	Virginia Beach	VA	Flight				\$ 1,355.10	\$ 1,355.10
Reviewed by Internal Auditor:		<i>Bruce Spence</i>										





## L. Hartwell, VP Campuses & Communities - Hospitality Report (2023 - 2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Jun-23	College Meeting	8-May-23	8-May-23	Halifax	NS	Receipted Meal (2 people)	\$ 57.20		\$ 57.20
Reviewed by Internal Auditor:		<u>Bruce Spence</u>								



## J.Provove - Vice President Academic & Equity, Travel Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	27-Apr-23	Business Meeting	20-Mar-23	20-Mar-23	Barrington Street	NS	Parking				\$ 16.50	\$ 16.50
Expense Claim	27-Apr-23	College Meeting	19-Apr-23	21-Apr-23	Marconi Campus	NS	Meals/ Fuel/ Incidental		\$ 60.00		\$ 166.07	\$ 226.07
Expense Claim	27-Apr-23	Conference	22-Apr-23	26-Apr-23	CICan Conference - Montreal	QC	Mileage/Meals/Accomm./Taxi's/Incidental/Parking	85	\$ 140.00	\$ 960.33	\$ 203.21	\$ 1,351.99
Expense Claim	27-Apr-23	College Meeting	27-Apr-23	27-Apr-23	South Park Street	NS	Mileage and Parking	10			\$ 6.00	\$ 11.70
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Direct Billed	21-Apr-23	College Meeting	19-Apr-23	21-Apr-23	Marconi Campus	NS	Rental Car				\$ 208.90	\$ 208.90
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	8-May-23	College Meeting	19-Apr-23	21-Apr-23	Marconi Campus	NS	Hotel			\$ 349.56		\$ 349.56
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expense Claim	4-May-23	Business Meeting	2-May-23	2-May-23	Barrington Street	NS	Mileage and Parking	5			\$ 24.50	\$ 27.35
Expense Claim	4-May-23	Business Meeting	2-May-23	2-May-23	Lower Water Street	NS	Mileage and Parking	5			\$ 15.00	\$ 17.85
Expense Claim	4-May-23	Business Meeting	3-May-23	3-May-23	Barrington Street	NS	Mileage	8				\$ 4.56
Expense Claim	4-May-23	Business Meeting	4-May-23	4-May-23	South Park Street	NS	Mileage and Parking	5			\$ 2.10	\$ 4.95
Expense Claim	4-May-23	College Meeting	4-May-23	4-May-23	Akerley Campus	NS	Mileage and Bridge	22			\$ 1.25	\$ 13.79
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expense Claim	22-Jun-23	Convocations	5-Jun-23	5-Jun-23	Cumberland / Truro Campuses	NS	Meals and Fuel		\$ 10.00		\$ 54.43	\$ 64.43
Expense Claim	22-Jun-23	Convocations	6-Jun-23	6-Jun-23	AVC / Shelburne / Burridge Campuses	NS	Meals/ Fuel/ Incidental		\$ 25.00		\$ 49.17	\$ 74.17
Expense Claim	22-Jun-23	Convocations	7-Jun-23	7-Jun-23	Lunenburg Campus	NS	Meals and Fuel		\$ 25.00		\$ 33.39	\$ 58.39
Expense Claim	22-Jun-23	College Meeting	8-Jun-23	8-Jun-23	Ivany Campus	NS	Mileage	30				\$ 17.10
Expense Claim	22-Jun-23	Convocations	12-Jun-23	12-Jun-23	Kingstec Campus	NS	Meals and Fuel		\$ 35.00		\$ 23.66	\$ 58.66
Expense Claim	22-Jun-23	Convocations / Business Meeting	14-Jun-23	14-Jun-23	MSVU and Barrington Street	NS	Mileage and Parking	16			\$ 3.63	\$ 12.75
Expense Claim	22-Jun-23	Convocations	15-Jun-23	15-Jun-23	MSVU	NS	Mileage	6				\$ 3.42
Expense Claim	22-Jun-23	Convocations	16-Jun-23	16-Jun-23	MSVU	NS	Mileage	6				\$ 3.42
Expense Claim	22-Jun-23	College Meeting	22-Jun-23	22-Jun-23	Truro Campus	NS	Mileage	190				\$ 108.30
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Direct Billed	7-Jun-23	Convocations	4-Jun-23	7-Jun-23	Convocations June 5 - 7	NS	Rental Car				\$ 191.65	\$ 191.65
Direct Billed	9-Jun-23	Convocations	6-Jun-23	7-Jun-23	Convocations June 6 - 7	NS	Accommodations			\$ 162.15		\$ 162.15
Direct Billed	13-Jun-23	Convocations	11-Jun-23	13-Jun-23	Convocations June 11 - 13	NS	Rental Car				\$ 88.66	\$ 88.66
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expense Claim	5-Jul-23	Business Meeting	5-Jul-23	5-Jul-23	Lower Water Street	NS	Mileage and Parking	10			\$ 15.00	\$ 20.70
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expense Claim	31-Aug-23	College Meeting	23-Aug-23	24-Aug-23	Port Hawkesbury	NS	Meals/ Fuel/ Incidental		\$ 35.00		\$ 102.57	\$ 137.57
Expense Claim	31-Aug-23	College Meeting	31-Aug-23	31-Aug-23	Akerly and Ivany Campuses	NS	Mileage	32				\$ 18.24
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Direct Billed	24-Aug-23	College Meeting	23-Aug-23	24-Aug-23	Port Hawkesbury	NS	Rental Car				\$ 88.66	\$ 88.66
Direct Billed	24-Aug-23	College Meeting	23-Aug-23	24-Aug-23	Port Hawkesbury	NS	Accommodations				\$ 195.89	\$ 195.89
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	6-Sep-23	Business Meetings	18-Sep-23	20-Sep-23	St. John's	NL	Flight (meetings cancelled-received a credit for flight)				\$ 677.63	\$ 677.63
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expense Claim	26-Sep-23	College Meeting	8-Sep-23	8-Sep-23	Grafton Street	NS	Mileage and Parking	10			\$ 28.50	\$ 34.20
Expense Claim	26-Sep-23	College Meeting	11-Sep-23	11-Sep-23	Grafton Street	NS	Mileage	10				\$ 5.70
Expense Claim	26-Sep-23	College Meeting	26-Sep-23	26-Sep-23	Grafton Street	NS	Mileage and Parking	10			\$ 22.50	\$ 28.20
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expense Claim	25-Oct-23	Convocation	5-Oct-23	5-Oct-23	Akerley Campus	NS	Mileage	24				\$ 13.68
Expense Claim	25-Oct-23	Business Meeting	19-Oct-23	19-Oct-23	Convention Centre	NS	Mileage and Parking	8			\$ 14.50	\$ 19.06
Expense Claim	25-Oct-23	College Meeting	25-Oct-23	25-Oct-23	Ivany Campus	NS	Mileage	28				\$ 15.96
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Credit Card	6-Nov-23	Business Meeting	1-Nov-23	1-Nov-23	Digby Pines	NS	Rental Car (meetings cancelled after car rented)					\$ 44.33
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Expense Claim	30-Nov-23	College Meeting	2-Nov-23	2-Nov-23	Delta Hotel, Dartmouth	NS	Mileage	16				\$ 9.12
Expense Claim	30-Nov-23	College Meeting	7-Nov-23	7-Nov-23	Ivany Campus	NS	Mileage	28				\$ 15.96
Expense Claim	30-Nov-23	Business Meeting	8-Nov-23	8-Nov-23	Convention Centre	NS	Taxi				\$ 63.41	\$ 63.41





## J.Provove - Vice President Academic & Equity, Travel Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	30-Nov-23	College Meeting	30-Nov-23	30-Nov-23	Ivany Campus	NS	Mileage	28				\$ 15.96
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Expense Claim	14-Dec-23	College Meeting	1-Dec-23	1-Dec-23	Ivany Campus	NS	Mileage	28				\$ 15.96
Expense Claim	14-Dec-23	College Meeting	7-Dec-23	7-Dec-23	Ivany Campus	NS	Mileage	28				\$ 15.96
Expense Claim	14-Dec-23	College Meeting	13-Dec-23	13-Dec-23	Ivany Campus	NS	Mileage	28				\$ 15.96
Expense Claim	14-Dec-23	College Meeting	14-Dec-23	14-Dec-23	Ivany Campus	NS	Mileage	28				\$ 15.96
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Expense Claim	31-Jan-24	College Meeting	24-Jan-24	24-Jan-24	Akerley Campus	NS	Mileage	24				\$ 13.68
Expense Claim	31-Jan-24	Business Meeting	31-Jan-24	31-Jan-24	Grafton Street	NS	Mileage and Parking	9			\$ 10.50	\$ 15.63
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Expense Claim	13-Feb-24	College Business	8-Feb-24	19-Feb-24	Nassau	NS	Taxis				\$ 96.17	\$ 96.17
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Expense Claim	19-Feb-24	College Meeting	1-Feb-24	1-Feb-24	Akerley Campus	NS	Mileage	24				\$ 13.68
Expense Claim	19-Feb-24	College Business	8-Feb-24	19-Feb-24	Nassau	BS	Mileage, Meals and Incidentals	192	\$ 701.33		\$ 475.80	\$ 1,286.57
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Direct Billed	16-Feb-24	College Business	8-Feb-24	19-Feb-24	Nassau	BS	International Travel Insurance				\$ 42.50	\$ 42.50
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Expense Claim	29-Feb-24	College Business	20-Feb-24	20-Feb-24	Delta Hotel, Dartmouth	NS	Mileage	16				\$ 9.12
Expense Claim	29-Feb-24	College Business	21-Feb-24	21-Feb-24	Ivany Campus	NS	Mileage	28				\$ 15.96
Expense Claim	29-Feb-24	College Business	29-Feb-24	29-Feb-24	Convention Centre	NS	Mileage and Parking	10			\$ 20.00	\$ 25.70
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Credit Card	6-Mar-24	College Business	8-Feb-24	19-Feb-24	Nassau	BS	Flight, Taxi's and Accommodations			\$ 6,440.05	\$ 1,828.78	\$ 8,268.83
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Expense Claim	24-Mar-24	Business Event	23-Mar-24	23-Mar-24	Aryle Street, Halifax	NS	Mileage and Taxi's	71			\$ 63.09	\$ 103.56
Expense Claim	24-Mar-24	Business Event	24-Mar-24	24-Mar-24	Grafton Street, Halifax	NS	Mileage and Taxi's	70			\$ 51.91	\$ 91.81
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										
Credit Card	8-Apr-24	Conference	28-Apr-24	2-May-24	Calgary	AB	Flight				\$ 1,188.19	\$ 1,188.19
Reviewed by Internal Auditor:		<i>Bruce Spores</i>										



## J.Provove - Vice President Academic & Equity, Hospitality Report (2023-2024)

Source	Claim/Invoice/ Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Dec-23	Hotel For Guest - Chamber Event	8-Nov-23	8-Nov-23	Halifax	NS	Accommodation		\$ 289.37	\$ 289.37
Reviewed by Internal Auditor:		<i>Ben Spence</i>								
Credit Card	8-Jan-24	NSHA Workers Compensation Luncheon	23-Jan-24	23-Jan-24	Dartmouth	NS	Ticket for lunch	\$25		\$ 25.00
Reviewed by Internal Auditor:		<i>Ben Spence</i>								





## G. Barrett - Chief Financial Officer, Travel Report (2023-24)

Source	Claim/Invoice/ Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	26-Apr-23	Board Meeting	19-Apr-23	20-Apr-23	Sydney	NS	Mileage/Meals/Inc	868	\$ 65.00		\$ 5.00	\$ 564.76
Expense Claim	26-Apr-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Mileage/Meals/Acc/Inc/Taxi	142.4	\$ 130.00	\$ 1,456.57	\$ 31.65	\$ 1,699.39
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	8-May-23	Board Meeting	19-Apr-23	20-Apr-23	Sydney	NS	Hotel			\$ 174.78		\$ 174.78
Credit Card	8-May-23	Conference	22-Apr-23	22-Apr-23	Montreal	QC	Taxi				\$ 49.45	\$ 49.45
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	12-May-23	Conference	6-May-23	11-May-23	Toronto	ON	Mileage/Meals/Acc/Inc/Baggage/Taxi	71	\$ 175.00	\$ 1,461.32	\$ 379.60	\$ 2,056.39
Expense Claim	12-May-23	College Meeting	4-May-23	4-May-23	Akerley	NS	Mileage/Bridge	24			\$ 2.50	\$ 16.18
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	26-May-23	Conference	11-May-23	12-May-23	Toronto	ON	Meals/Acc/Inc/Airfare		\$ 15.00	\$ 365.33	\$ 691.55	\$ 1,071.88
Expense Claim	26-May-23	College Event	26-May-23	26-May-23	Truro	NS	Mileage	190				\$ 108.30
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	28-Jun-23	Business Meeting/Convocation	8-Jun-23	9-Jun-23	Pictou Campus / Strait Campus	NS	Mileage/Meals/Private accommodations/Inc	550	\$ 40.00	\$ 25.00	\$ 5.00	\$ 383.50
Expense Claim	28-Jun-23	Convocation	16-Jun-23	16-Jun-23	Mount Saint Vincent University	NS	Mileage	7.8				\$ 4.45
Expense Claim	28-Jun-23	College Meeting	28-Jun-23	28-Jun-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	15-Aug-23	College Meeting	15-Aug-23	15-Aug-23	Burnside Office	NS	Mileage/Bridge	18			\$ 2.50	\$ 12.76
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	27-Oct-23	Business Meeting	26-Sep-23	26-Sep-23	Argyle St., Halifax	NS	Mileage/Parking	9			\$ 14.50	\$ 19.63
Expense Claim	27-Oct-23	Conference	25-Oct-23	27-Oct-23	Moncton	NB	Mileage/Meals/Inc	547.2	\$ 25.00		\$ 10.00	\$ 346.90
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Nov-23	Conference	25-Oct-23	27-Oct-23	Moncton	NB	Accommodations			\$ 342.36		\$ 342.36
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	7-Nov-23	College Meeting	7-Nov-23	7-Nov-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	14-Dec-23	College Meeting	13-Dec-23	13-Dec-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Expense Claim	14-Dec-23	College Meeting	14-Dec-23	14-Dec-23	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 18.46
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	12-Mar-24	College Meeting	20-Feb-24	20-Feb-24	Burnside, Dartmouth	NS	Mileage/Bridge	15.6			\$ 2.50	\$ 11.39
Expense Claim	12-Mar-24	College Meeting	29-Feb-24	29-Feb-24	Grafton St., Halifax	NS	Mileage/Parking	9.2			\$ 24.50	\$ 29.74
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	31-Mar-24	Conference	2-Jun-24	6-Jun-24	Montreal	QC	Airfare				\$ 594.83	\$ 594.83
Reviewed by Internal Auditor: <i>Bruce Spence</i>												



## G. Barrett - Chief Financial Officer, Hospitality Report (2023-2024)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Sep-23	College Meeting	15-Aug-23	15-Aug-23	Burnside Office	NS	Receipted Meal (11 people)	\$ 248.26		\$ 248.26
Reviewed by Internal Auditor:										