



D. Bureaux - President, Travel Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	28-Apr-22	Business Event	1-Apr-22	1-Apr-22	Argyle Street	NS	Mileage	10				\$ 4.70
Expense Claim	28-Apr-22	Board Mtg	5-Apr-22	5-Apr-22	Upper Water Street	NS	Mileage	10				\$ 4.70
Expense Claim	28-Apr-22	Business Mtg	11-Apr-22	11-Apr-22	Hollis Street	NS	Mileage	12				\$ 5.64
Expense Claim	28-Apr-22	Business Event	12-Apr-22	12-Apr-22	Upper Water Street	NS	Mileage	10				\$ 4.70
Expense Claim	28-Apr-22	Business Event	20-Apr-22	20-Apr-22	Larry Uteck Drive	NS	Mileage	25				\$ 11.75
Expense Claim	28-Apr-22	Board Mtgs	21-Apr-22	21-Apr-22	Ivany, Parker St., Wyse Rd., and Akerley	NS	Mileage/Bridge	40			\$ 2.50	\$ 21.30
Expense Claim	28-Apr-22	Business Mtg	22-Apr-22	22-Apr-22	Upper Water Street	NS	Mileage	10				\$ 4.70
Expense Claim	28-Apr-22	Business Conference	24-Apr-22	28-Apr-22	Argyle Street (Sunday travel)	NS	Mileage/Bridge/Incidental	150			\$ 23.75	\$ 94.25
Expense Claim	28-Apr-22	College Mtg	28-Apr-22	28-Apr-22	Ivany	NS	Mileage/Bridge	28			\$ 2.50	\$ 15.66
Expense Claim	28-Apr-22	Business Event	28-Apr-22	28-Apr-22	Argyle Street	NS	Mileage	10				\$ 4.70
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-May-22	Board Mtg	5-Apr-22	5-Apr-22	Upper Water Street	NS	Parking				\$ 4.50	\$ 4.50
Credit Card	6-May-22	Business Mtg	11-Apr-22	11-Apr-22	Hollis Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-May-22	Business Event	12-Apr-22	12-Apr-22	Upper Water Street	NS	Parking				\$ 8.00	\$ 8.00
Credit Card	6-May-22	Business Mtg	22-Apr-22	22-Apr-22	Upper Water Street	NS	Parking				\$ 4.50	\$ 4.50
Credit Card	6-May-22	Business Conference	24-Apr-22	24-Apr-22	Argyle Street	NS	Parking				\$ 4.50	\$ 4.50
Credit Card	6-May-22	Business Conference	24-Apr-22	24-Apr-22	Lower Water Street	NS	Parking				\$ 10.05	\$ 10.05
Credit Card	6-May-22	Business Conference	25-Apr-22	25-Apr-22	Argyle Street	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	6-May-22	Business Conference	26-Apr-22	26-Apr-22	Argyle Street	NS	Parking				\$ 18.00	\$ 18.00
Credit Card	6-May-22	Business Conference	27-Apr-22	27-Apr-22	Argyle Street	NS	Parking				\$ 42.50	\$ 42.50
Credit Card	6-May-22	Business Event	28-Apr-22	28-Apr-22	Argyle Street	NS	Parking				\$ 12.00	\$ 12.00
Credit Card	6-May-22	Business Event	3-May-22	3-May-22	Argyle Street	NS	Parking				\$ 16.00	\$ 16.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	28-May-22	Business Event	3-May-22	3-May-22	Argyle St	NS	Mileage	10				\$ 4.70
Expense Claim	28-May-22	Business Mtg	4-May-22	4-May-22	Joseph Howe Dr	NS	Mileage	8				\$ 3.76
Expense Claim	28-May-22	Business Mtg	7-May-22	7-May-22	Merigomish (Saturday travel)	NS	Mileage	444				\$ 208.68
Expense Claim	28-May-22	College/Business Mtgs	9-May-22	11-May-22	Membertou, Sydney	NS	Mileage/Overnight Incidental	878			\$ 10.00	\$ 422.66
Expense Claim	28-May-22	College Mtg	18-May-22	18-May-22	West River Dr, Pictou	NS	Mileage/Bridge Tolls	300			\$ 2.50	\$ 143.50
Expense Claim	28-May-22	Business Event/College Mtg	19-May-22	19-May-22	South Park St, Marginal Rd	NS	Mileage	22				\$ 10.34
Expense Claim	28-May-22	Business Mtg/Event	24-May-22	24-May-22	Ivany, Grafton St.	NS	Mileage/Bridge Tolls	38			\$ 2.50	\$ 20.36
Expense Claim	28-May-22	Business Event	27-May-22	27-May-22	Marginal Rd	NS	Mileage	12				\$ 5.64
Expense Claim	28-May-22	Business Event	28-May-22	28-May-22	Kearney Lake Rd (Saturday travel)	NS	Mileage	24				\$ 11.28
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Jun-22	College/Business Mtgs	9-May-22	11-May-22	Membertou, Sydney	NS	Receipted Meals/Accommodations		\$ 94.98	\$ 278.72		\$ 373.70
Credit Card	6-Jun-22	College Mtg	18-May-22	18-May-22	West River Dr, Pictou	NS	Receipted Meals		\$ 12.34			\$ 12.34
Credit Card	6-Jun-22	Business Event/College Mtg	19-May-22	19-May-22	South Park St, Marginal Rd	NS	Parking				\$ 22.00	\$ 22.00
Credit Card	6-Jun-22	President & VP Neli (CICan Teaching)	24-Jun-22	9-Jul-22	Whistler, BC / Banff, AB	BC/AB	Airfare				\$ 1,207.56	\$ 1,207.56
Credit Card	6-Jun-22	Business Event	24-May-22	24-May-22	Grafton St.	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Jun-22	Business Event	27-May-22	27-May-22	Marginal Rd.	NS	Parking				\$ 2.00	\$ 2.00
Credit Card	6-Jun-22	Business Event	1-Jun-22	1-Jun-22	Market St.	NS	Parking				\$ 4.00	\$ 4.00
Credit Card	6-Jun-22	President & VP Neli (CICan Teaching)	24-Jun-22	9-Jul-22	Whistler, BC / Banff, AB	BC/AB	Shuttle Fare				\$ 68.25	\$ 68.25
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	23-Jun-22	Business Mtg/Event	1-Jun-22	1-Jun-22	Grafton St. / Market St.	NS	Mileage	20				\$ 10.20
Expense Claim	23-Jun-22	Business Event	2-Jun-22	2-Jun-22	Heddass Way	NS	Mileage/Bridge Tolls	56			\$ 2.50	\$ 31.06
Expense Claim	23-Jun-22	Convocation Day 1	6-Jun-22	6-Jun-22	Springhill/Truro	NS	Mileage/Bridge Tolls	356			\$ 2.50	\$ 184.06
Expense Claim	23-Jun-22	Convocation Day 2/3	7-Jun-22	8-Jun-22	Middleton/Yarmouth/Bridgewater	NS	Mileage/Overnight Incidental	560			\$ 5.00	\$ 290.60
Expense Claim	23-Jun-22	Convocation Day 4	9-Jun-22	10-Jun-22	Stellarton/Port Hawkesbury/Cape Breton	NS	Mileage/Tolls/Incidental	399			\$ 6.25	\$ 209.74
Expense Claim	23-Jun-22	Convocation Day 5	10-Jun-22	11-Jun-22	Membertou, Frankville, Lorneville	NS	Mileage/Tolls/Incidental	410			\$ 6.25	\$ 215.35
Expense Claim	23-Jun-22	Convocation Day 6	13-Jun-22	13-Jun-22	Kingstec	NS	Mileage	60				\$ 30.60
Expense Claim	23-Jun-22	Convocation Day 7	14-Jun-22	14-Jun-22	Bedford Highway	NS	Mileage	8				\$ 4.08



D. Bureaux - President, Travel Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	23-Jun-22	Business Event	14-Jun-22	14-Jun-22	Argyle St.	NS	Mileage	10				\$ 5.10
Expense Claim	23-Jun-22	Convocation Day 8	15-Jun-22	15-Jun-22	Bedford Highway	NS	Mileage	8				\$ 4.08
Expense Claim	23-Jun-22	Convocation Day 9	16-Jun-22	16-Jun-22	Bedford Highway	NS	Mileage	8				\$ 4.08
Expense Claim	23-Jun-22	Convocation Day 10	17-Jun-22	17-Jun-22	Bedford Highway	NS	Mileage	8				\$ 4.08
Expense Claim	23-Jun-22	College Mtgs	21-Jun-22	22-Jun-22	AVC	NS	Mileage/Tolls/Incidental	332			\$ 7.50	\$ 176.82
Expense Claim	23-Jun-22	College Event	23-Jun-22	23-Jun-22	Truro	NS	Mileage/Bridge Tolls	198			\$ 2.50	\$ 103.48
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Jul-22	Convocation Day 2/3	7-Jun-22	8-Jun-22	Middleton/Yarmouth/Bridgewater	NS	Accommodations			\$ 139.15		\$ 139.15
Credit Card	6-Jul-22	CICan Teaching	24-Jun-22	9-Jul-22	Whistler, BC / Banff, AB	BC/AB	Transportation/Meals/Accommodations		\$ 134.92	\$ 453.41	\$ 130.59	\$ 718.92
Credit Card	6-Jul-22	Convocation Day 4	9-Jun-22	10-Jun-22	Stellarton/Port Hawkesbury/Cape Breton	NS	Accommodations/Meals		\$ 34.50	\$ 139.59		\$ 174.09
Credit Card	6-Jul-22	Convocation Day 5	10-Jun-22	11-Jun-22	Membertou, Frankville, Lorneville	NS	Accommodations/Meals		\$ 29.86	\$ 143.86		\$ 173.72
Credit Card	6-Jul-22	Business Event	14-Jun-22	14-Jun-22	Argyle St.	NS	Parking				\$ 10.00	\$ 10.00
Credit Card	6-Jul-22	College Mtg	21-Jun-22	22-Jun-22	AVC	NS	Receipted Meal		\$ 22.78			\$ 22.78
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	26-Jul-22	CICan Teaching	24-Jun-22	9-Jul-22	Whistler, BC / Banff, AB	BC/AB	Mileage/Incidental/Tolls	64			\$ 152.50	\$ 185.14
Expense Claim	26-Jul-22	Business Mtg/Event	13-Jul-22	13-Jul-22	Upper Water Street	NS	Mileage	12				\$ 6.12
Expense Claim	26-Jul-22	Business Mtg	20-Jul-22	20-Jul-22	Kempt Road	NS	Mileage	3				\$ 1.53
Expense Claim	26-Jul-22	Business Event	21-Jul-22	22-Jul-22	Fox Harbour Road	NS	Mileage/Tolls/Incidental	352			\$ 7.50	\$ 187.02
Expense Claim	26-Jul-22	College Event	26-Jul-22	26-Jul-22	Strait Area Campus	NS	Mileage	550				\$ 280.50
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	8-Aug-22	CICan Teaching	24-Jun-22	9-Jul-22	Whistler, BC / Banff, AB	BC/AB	Meals/Parking		\$ 126.37		\$ 228.00	\$ 354.37
Credit Card	8-Aug-22	Business Mtg/Event	13-Jul-22	13-Jul-22	Upper Water Street	NS	Parking				\$ 13.00	\$ 13.00
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	31-Aug-22	Business Mtgs	5-Aug-22	5-Aug-22	Larry Utek/Grand Pre	NS	Mileage	170				\$ 86.70
Expense Claim	31-Aug-22	Business Mtg	17-Aug-22	17-Aug-22	Kempt Road	NS	Mileage	3				\$ 1.53
Expense Claim	31-Aug-22	College Events	26-Aug-22	26-Aug-22	Evangeline Trail/Kingstec	NS	Mileage/Tolls	200			\$ 2.50	\$ 104.50
Expense Claim	31-Aug-22	Business Mtg	31-Aug-22	31-Aug-22	Larry Utek	NS	Mileage	18				\$ 9.18
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	28-Sep-22	College Mtgs	6-Sep-22	8-Sep-22	Sydney, Cape Breton	NS	Mileage/Tolls/Incidental	862			\$ 12.50	\$ 452.12
Expense Claim	28-Sep-22	Business Mtg	9-Sep-22	9-Sep-22	Spring Garden Rd.	NS	Mileage	10				\$ 5.10
Expense Claim	28-Sep-22	College Mtg	13-Sep-22	13-Sep-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	28-Sep-22	Business Mtg	14-Sep-22	14-Sep-22	Upper Water Street	NS	Mileage	10				\$ 5.10
Expense Claim	28-Sep-22	Business Mtg	15-Sep-22	15-Sep-22	Upper Water Street	NS	Mileage	10				\$ 5.10
Expense Claim	28-Sep-22	Business Mtg	21-Sep-22	21-Sep-22	Grafton Street	NS	Mileage	10				\$ 5.10
Expense Claim	28-Sep-22	College Mtg	22-Sep-22	22-Sep-22	Bedford Hwy	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78
Expense Claim	28-Sep-22	Business Mtg	23-Sep-22	23-Sep-22	Larry Utek	NS	Mileage	18				\$ 9.18
Expense Claim	28-Sep-22	Business Mtg	28-Sep-22	28-Sep-22	Upper Water Street	NS	Mileage	10				\$ 5.10
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Credit Card	6-Oct-22	College Mtgs	6-Sep-22	8-Sep-22	Sydney, Cape Breton	NS	Receipted Meals/Accommodations		\$ 91.39	\$ 295.60		\$ 386.99
Credit Card	6-Oct-22	Business Mtg	9-Sep-22	9-Sep-22	Spring Garden Rd.	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-Oct-22	Business Mtg	9-Sep-22	21-Sep-22	Toronto (changed then cancelled - credit with Air Canada)	ON	Airfare (and change fees)				\$ 815.04	\$ 815.04
Credit Card	6-Oct-22	Business Mtg	15-Sep-22	15-Sep-22	Upper Water Street	NS	Parking				\$ 4.50	\$ 4.50
Credit Card	6-Oct-22	Business Mtg	21-Sep-22	21-Sep-22	Grafton Street	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-Oct-22	Business Mtg	28-Sep-22	28-Sep-22	Upper Water Street	NS	Parking				\$ 13.50	\$ 13.50
Reviewed by Internal Auditor: <i>Bruce Spence</i>												
Expense Claim	31-Oct-22	Business Event	4-Oct-22	4-Oct-22	Acadia, Wolfville	NS	Mileage/Bridge Tolls	176			\$ 2.50	\$ 92.26
Expense Claim	31-Oct-22	Board Event	5-Oct-22	5-Oct-22	Windsor St.	NS	Mileage	6				\$ 3.06
Expense Claim	31-Oct-22	Business Event	7-Oct-22	7-Oct-22	Marginal Rd.	NS	Mileage	12				\$ 6.12
Expense Claim	31-Oct-22	College Mtgs	11-Oct-22	13-Oct-22	Shore Rd. Digby	NS	Mileage/Incidental/Tolls	456			\$ 12.50	\$ 245.06
Expense Claim	31-Oct-22	Business Mtg	14-Oct-22	14-Oct-22	Kempt Road	NS	Mileage	3				\$ 1.53



D. Bureaux - President, Travel Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	31-Oct-22	Business Event	16-Oct-22	17-Oct-22	Central Ave., Inverness	NS	Mileage/Tolls/Incidental	690			\$ 7.50	\$ 359.40
Expense Claim	31-Oct-22	Business Event	18-Oct-22	18-Oct-22	Barrington Street	NS	Mileage	10				\$ 5.10
Expense Claim	31-Oct-22	College Mtg	19-Oct-22	19-Oct-22	Grafton St.	NS	Mileage	10				\$ 5.10
Expense Claim	31-Oct-22	Board Meeting	20-Oct-22	20-Oct-22	Annapolis Valley Campus	NS	Mileage/Tolls	308			\$ 2.50	\$ 159.58
Expense Claim	31-Oct-22	College Event	26-Oct-22	26-Oct-22	Kingstec	NS	Mileage/Tolls	216			\$ 2.50	\$ 112.66
Expense Claim	31-Oct-22	Business Event	26-Oct-22	26-Oct-22	Brownlow Ave	NS	Mileage/Tolls	16			\$ 2.50	\$ 10.66
Expense Claim	31-Oct-22	Business event	27-Oct-22	27-Oct-22	Wyse Rd.	NS	Mileage/Tolls	10			\$ 2.50	\$ 7.60
Expense Claim	31-Oct-22	Business Mtg	28-Oct-22	28-Oct-22	Upper Water Street	NS	Mileage	10				\$ 5.10
Expense Claim	31-Oct-22	College Event	28-Oct-22	28-Oct-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	31-Oct-22	Business Mtg	31-Oct-22	31-Oct-22	Demone St	NS	Mileage	3				\$ 1.53
Reviewed by Internal Auditor: <i>Ben Spence</i>												
Credit Card	7-Nov-22	Business Event	7-Oct-22	7-Oct-22	Marginal Road	NS	Parking				\$ 4.00	\$ 4.00
Credit Card	7-Nov-22	College Mtgs	11-Oct-22	13-Oct-22	Shore Rd. Digby	NS	Accommodations/Meals		\$ 84.60	\$ 600.30		\$ 684.90
Credit Card	7-Nov-22	Business Event	18-Oct-22	18-Oct-22	Barrington Street	NS	Parking				\$ 4.55	\$ 4.55
Credit Card	7-Nov-22	College Mtg	19-Oct-22	19-Oct-22	Grafton St.	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	7-Nov-22	Business Mtg	28-Oct-22	28-Oct-22	Upper Water Street	NS	Parking				\$ 9.00	\$ 9.00
Credit Card	7-Nov-22	Business Event	3-Nov-22	3-Nov-22	Argyle St.	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	7-Nov-22	Business Event	4-Nov-22	4-Nov-22	Bedford Highway	NS	Parking				\$ 3.00	\$ 3.00
Reviewed by Internal Auditor: <i>Ben Spence</i>												
Expense Claim	28-Nov-22	Business Event	1-Nov-22	1-Nov-22	Lumpkin Rd.	NS	Mileage	8				\$ 4.08
Expense Claim	28-Nov-22	Business Event	3-Nov-22	3-Nov-22	Argyle St.	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	Business Event	4-Nov-22	4-Nov-22	Bedford Highway	NS	Mileage	6				\$ 3.06
Expense Claim	28-Nov-22	College Event	7-Nov-22	7-Nov-22	Pictou Campus	NS	Mileage/Bridge Tolls	324			\$ 2.50	\$ 167.74
Expense Claim	28-Nov-22	Business Mtg	8-Nov-22	8-Nov-22	Demone St	NS	Mileage	4				\$ 2.04
Expense Claim	28-Nov-22	Business Event	9-Nov-22	9-Nov-22	Marginal Road	NS	Mileage	12				\$ 6.12
Expense Claim	28-Nov-22	Business Mtg	10-Nov-22	10-Nov-22	Upper Water Street	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	Business Mtgs	15-Nov-22	15-Nov-22	Barrington Street	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	Business Event	15-Nov-22	15-Nov-22	Robie St.	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	Business Mtg	16-Nov-22	16-Nov-22	Ivany Campus	NS	Mileage/Bridge Tolls	28			\$ 2.50	\$ 16.78
Expense Claim	28-Nov-22	Business Mtg	17-Nov-22	17-Nov-22	Barrington Street	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	Business Event	21-Nov-22	21-Nov-22	Spring Garden Rd.	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	Business Event	22-Nov-22	22-Nov-22	Argyle St.	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	College Mtgs	23-Nov-22	25-Nov-22	Truro, Strait & Marconi Campus	NS	Mileage/Bridge Tolls/Overnight	849			\$ 12.50	\$ 445.49
Expense Claim	28-Nov-22	College Mtg	28-Nov-22	28-Nov-22	Ivany Campus	NS	Mileage/Bridge Tolls	28			\$ 2.50	\$ 16.78
Reviewed by Internal Auditor: <i>Ben Spence</i>												
Credit Card	6-Dec-22	Business Mtg	9-Nov-22	9-Nov-22	Marginal Road	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-Dec-22	Business Mtg	15-Nov-22	15-Nov-22	Barrington Street	NS	Parking				\$ 12.50	\$ 12.50
Credit Card	6-Dec-22	Business Mtg	17-Nov-22	17-Nov-22	Barrington Street	NS	Parking				\$ 11.25	\$ 11.25
Credit Card	6-Dec-22	Business Mtg	17-Nov-22	17-Nov-22	Barrington Street	NS	Parking				\$ 5.25	\$ 5.25
Credit Card	6-Dec-22	Business Mtg	21-Nov-22	21-Nov-22	Spring Garden Rd.	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-Dec-22	Business Mtg	22-Nov-22	22-Nov-22	Argyle St.	NS	Parking				\$ 16.00	\$ 16.00
Credit Card	6-Dec-22	Business Mtg	22-Nov-22	22-Nov-22	Argyle St.	NS	Parking				\$ 2.50	\$ 2.50
Credit Card	6-Dec-22	College Mtgs	23-Nov-22	25-Nov-22	Truro, Strait & Marconi Campus	NS	Receipted Meals/Accommodations		\$ 52.50	\$ 328.44		\$ 380.94
Credit Card	6-Dec-22	Business Mtg	1-Dec-22	2-Dec-22	Cape Breton	NS	Accommodations			\$ 147.80		\$ 147.80
Credit Card	6-Dec-22	Business Mtg	5-Dec-22	5-Dec-22	Argyle St.	NS	Parking				\$ 16.50	\$ 16.50
Reviewed by Internal Auditor: <i>Ben Spence</i>												
Expense Claim	15-Dec-22	College Mtgs/Business Mtg	1-Dec-22	2-Dec-22	Cape Breton	NS	Mileage/Tolls/Overnight	798			\$ 7.50	\$ 414.48
Expense Claim	15-Dec-22	Business Mtgs	5-Dec-22	5-Dec-22	Lower Water St., Argyle St., Upper Water St.	NS	Mileage	30				\$ 15.30
Expense Claim	15-Dec-22	Business Event	6-Dec-22	6-Dec-22	Argyle St.	NS	Mileage	10				\$ 5.10
Expense Claim	15-Dec-22	College Mtg	12-Dec-22	12-Dec-22	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78



D. Bureaux - President, Travel Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	15-Dec-22	College Mtg	14-Dec-22	14-Dec-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	15-Dec-22	College Mtg	15-Dec-22	15-Dec-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-Jan-23	Business Event	6-Dec-22	6-Dec-22	Argyle St.	NS	Parking				\$ 9.00	\$ 9.00
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expense Claim	31-Jan-23	Business Mtg	9-Jan-23	9-Jan-23	Lacewood Dr.	NS	Mileage	9				\$ 4.59
Expense Claim	31-Jan-23	Business Mtg	10-Jan-23	10-Jan-23	Commercial St., Truro	NS	Mileage/Tolls	95			\$ 2.50	\$ 50.95
Expense Claim	31-Jan-23	Business Mtg	11-Jan-23	11-Jan-23	Lovett Lake Court	NS	Mileage	16				\$ 8.16
Expense Claim	31-Jan-23	Business Mtg	12-Jan-23	12-Jan-23	Summer St.	NS	Mileage	9				\$ 4.59
Expense Claim	31-Jan-23	College Mtgs	13-Jan-23	13-Jan-23	Lunenburg Campus	NS	Mileage	212				\$ 108.12
Expense Claim	31-Jan-23	Business Event	16-Jan-23	16-Jan-23	Oxford St.	NS	Mileage	10				\$ 5.10
Expense Claim	31-Jan-23	Business Mtg	17-Jan-23	17-Jan-23	Ralston Ave.	NS	Mileage/Tolls	14			\$ 2.50	\$ 9.64
Expense Claim	31-Jan-23	Business Mtg	17-Jan-23	17-Jan-23	Barrington St.	NS	Mileage	10				\$ 5.10
Expense Claim	31-Jan-23	Business Mtg	18-Jan-23	18-Jan-23	Shubie Dr.	NS	Mileage/Tolls	20			\$ 2.50	\$ 12.70
Expense Claim	31-Jan-23	Business Mtg	19-Jan-23	19-Jan-23	Akerley Blvd.	NS	Mileage/Tolls	18			\$ 2.50	\$ 11.68
Expense Claim	31-Jan-23	College Mtgs	23-Jan-23	25-Jan-23	Burridge Campus/Shelburne Campus	NS	Mileage/Overnight Incidental	610			\$ 10.00	\$ 321.10
Expense Claim	31-Jan-23	College Mtgs	26-Jan-23	27-Jan-23	Esplanade, Sydney	NS	Mileage/Tolls/Overnight	800			\$ 7.50	\$ 415.50
Expense Claim	31-Jan-23	Business Mtg	31-Jan-23	31-Jan-23	Granville St.	NS	Mileage	10				\$ 5.10
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-Feb-23	Business Mtg	12-Jan-23	12-Jan-23	Summer St.	NS	Parking				\$ 6.00	\$ 6.00
Credit Card	6-Feb-23	Business Mtg	17-Jan-23	17-Jan-23	Barrington St.	NS	Parking				\$ 11.25	\$ 11.25
Credit Card	6-Feb-23	College Mtgs	23-Jan-23	25-Jan-23	Yarmouth	NS	Meals/Accommodations		\$ 28.79	\$ 259.90		\$ 288.69
Credit Card	6-Feb-23	College Mtgs	26-Jan-23	27-Jan-23	Sydney, Cape Breton	NS	Meals/Accommodations		\$ 73.37	\$ 162.82		\$ 236.19
Credit Card	6-Feb-23	Business Mtg	31-Jan-23	31-Jan-23	Granville St.	NS	Parking				\$ 10.50	\$ 10.50
Credit Card	6-Feb-23	Conference Travel	22-Apr-23	26-Apr-23	Montreal	QC	Airfare				\$ 263.53	\$ 263.53
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expense Claim	22-Feb-23	Business Mtg	10-Jan-23	10-Jan-23	Commercial St., Truro	NS	Mileage	95				\$ 48.45
Expense Claim	22-Feb-23	College Event	7-Feb-23	7-Feb-23	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78
Expense Claim	22-Feb-23	Business Mtg	7-Feb-23	7-Feb-23	Upper Water Street	NS	Mileage	10				\$ 5.10
Expense Claim	22-Feb-23	Business Mtg	8-Feb-23	8-Feb-23	Grafton St./Herring Cove Rd.	NS	Mileage	20				\$ 10.20
Expense Claim	22-Feb-23	Business Mtg	13-Feb-23	13-Feb-23	Ralston Ave.	NS	Mileage/Tolls	14			\$ 2.50	\$ 9.64
Expense Claim	22-Feb-23	Business Mtg	17-Feb-23	17-Feb-23	Upper Water Street	NS	Mileage	10				\$ 5.10
Expense Claim	22-Feb-23	Business Mtgs	21-Feb-23	21-Feb-23	University Avenue, Wolfville	NS	Mileage/Tolls	177			\$ 2.50	\$ 92.77
Expense Claim	22-Feb-23	Business Mtg	22-Feb-23	22-Feb-23	Granville St.	NS	Mileage	10				\$ 5.10
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Credit Card	6-Mar-23	Business Mtg	8-Feb-23	8-Feb-23	Grafton St.	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Mar-23	Business Mtg	17-Feb-23	17-Feb-23	Upper Water Street	NS	Parking				\$ 13.50	\$ 13.50
Credit Card	6-Mar-23	Business Mtg	22-Feb-23	22-Feb-23	Granville St.	NS	Parking				\$ 12.50	\$ 12.50
Reviewed by Internal Auditor: <i>Bruce Spores</i>												
Expense Claim	6-Mar-23	Business Mtg	2-Mar-23	2-Mar-23	Dellridge Lane	NS	Mileage	10				\$ 5.10
Expense Claim	6-Mar-23	Business Mtgs	6-Mar-23	6-Mar-23	Highfield Park Drive/Starboard Drive	NS	Mileage/Tolls	27			\$ 2.50	\$ 16.27
Reviewed by Internal Auditor: <i>Bruce Spores</i>												



D. Bureaux - President, Hospitality Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-May-22	Board Mtg	21-Apr-22	21-Apr-22	Akerley Campus	NS	Receipted Meal (25 people)	\$ 2,156.25		\$ 2,156.25
Credit Card	6-May-22	Business Mtg	22-Apr-22	22-Apr-22	Upper Water St.	NS	Receipted Meal (2 people)	\$ 92.65		\$ 92.65
Credit Card	6-May-22	Business Mtg	28-Apr-22	28-Apr-22	Leeds St.	NS	Receipted Meal (2 people)	\$ 4.35		\$ 4.35
Credit Card	6-May-22	Business Mtg	2-May-22	2-May-22	Kempt Rd.	NS	Receipted Meal (2 people)	\$ 31.35		\$ 31.35
Credit Card	6-May-22	Business Mtg	3-May-22	3-May-22	Leeds St.	NS	Receipted Meal (2 people)	\$ 4.15		\$ 4.15
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card (EE)	6-May-22	Business Mtg	19-Apr-22	19-Apr-22	Leeds St.	NS	Receipted Meal (2 people)	\$ 60.23		\$ 60.23
Credit Card (EE)	6-May-22	Business Mtgs	22-Apr-22	22-Apr-22	Leeds St.	NS	Receipted Meal (4 people)	\$ 19.99		\$ 19.99
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	6-Jun-22	College Mtg	9-May-22	11-May-22	Membertou, Cape Breton	NS	Receipted Meal (4 people)	\$ 144.23		\$ 144.23
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	8-Aug-22	Business Mtg	20-Jul-22	20-Jul-22	Kempt Rd.	NS	Receipted Meal (2 people)	\$ 45.71		\$ 45.71
Credit Card	8-Aug-22	Business Mtg	5-Aug-22	5-Aug-22	Larry Uteck	NS	Receipted Meal (2 people)	\$ 9.37		\$ 9.37
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	6-Sep-22	Business Mtg	17-Aug-22	17-Aug-22	Kempt Rd.	NS	Receipted Meal (2 people)	\$ 35.40		\$ 35.40
Credit Card	6-Sep-22	Business Mtg	31-Aug-22	31-Aug-22	Larry Uteck	NS	Receipted Meal (2 people)	\$ 8.22		\$ 8.22
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	6-Oct-22	College Mtgs	6-Sep-22	8-Sep-22	Sydney, Cape Breton	NS	Receipted Meals (3 people)	\$ 86.76		\$ 86.76
Credit Card	6-Oct-22	Business Mtg	14-Sep-22	14-Sep-22	Barrington St	NS	Receipted Meal (2 people)	\$ 30.99		\$ 30.99
Credit Card	6-Oct-22	Business Mtg	15-Sep-22	15-Sep-22	Upper Water St.	NS	Receipted Meal (2 people)	\$ 79.58		\$ 79.58
Credit Card	6-Oct-22	Business Mtg	16-Sep-22	16-Sep-22	Leeds St.	NS	Receipted Meal (2 people)	\$ 3.75		\$ 3.75
Credit Card	6-Oct-22	College Mtg	22-Sep-22	22-Sep-22	Bedford Hwy	NS	Receipted Meal (2 people)	\$ 8.17		\$ 8.17
Credit Card	6-Oct-22	Business Mtg	23-Sep-22	23-Sep-22	Larry Uteck	NS	Receipted Meal (2 people)	\$ 10.52		\$ 10.52
Credit Card	6-Oct-22	Business Mtg	28-Sep-22	28-Sep-22	Upper Water St.	NS	Receipted Meal (2 people)	\$ 38.35		\$ 38.35
Credit Card	6-Oct-22	Board Event	5-Oct-22	5-Oct-22	Windsor St.	NS	Receipted Meal (13 people)	\$ 1,081.22		\$ 1,081.22
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	7-Nov-22	Business Mtg	14-Oct-22	14-Oct-22	Kempt Rd.	NS	Receipted Meal (2 people)	\$ 38.23		\$ 38.23
Credit Card	7-Nov-22	Business Mtg	28-Oct-22	28-Oct-22	Upper Water Street	NS	Receipted Meal (2 people)	\$ 97.10		\$ 97.10
Credit Card	7-Nov-22	Business Mtg	2-Nov-22	2-Nov-22	Leeds St.	NS	Receipted Meal (2 people)	\$ 3.40		\$ 3.40
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	6-Dec-22	Business Mtg	7-Nov-22	7-Nov-22	Pictou	NS	Receipted Meal (2 people)	\$ 60.38		\$ 60.38
Credit Card	6-Dec-22	Business Mtg	10-Nov-22	10-Nov-22	Upper Water St.	NS	Receipted Meal (2 people)	\$ 47.40		\$ 47.40
Credit Card	6-Dec-22	College Mtg	25-Nov-22	25-Nov-22	Cape Breton	NS	Receipted Meal (3 people)	\$ 67.23		\$ 67.23
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	6-Jan-23	Business Mtg	5-Dec-22	5-Dec-22	Argyle St.	NS	Receipted Meal (2 people)	\$ 70.39		\$ 70.39
Credit Card	6-Jan-23	College Mtg	20-Dec-22	20-Dec-22	Leeds St.	NS	Receipted Meal (4 people)	\$ 67.74		\$ 67.74
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card (EE)	6-Jan-23	Business Mtg	19-Dec-22	19-Dec-22	Leeds St. (Coffee/Cream for guests mtg onsite)	NS	Receipted Meal	\$ 14.98		\$ 14.98
Reviewed by Internal Auditor: <i>Ben Spores</i>										
Credit Card	6-Feb-23	Business Mtg	9-Jan-23	9-Jan-23	Lacewood Dr.	NS	Receipted Meal (2 people)	\$ 47.60		\$ 47.60
Credit Card	6-Feb-23	College Mtgs	23-Jan-23	25-Jan-23	Yarmouth	NS	Receipted Meal (2 people)	\$ 51.95		\$ 51.95
Reviewed by Internal Auditor: <i>Ben Spores</i>										



D. Bureaux - President, Hospitality Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Mar-23	Business Mtg	7-Feb-23	7-Feb-23	Upper Water St.	NS	Receipted Meal (2 people)	\$ 65.50		\$ 65.50
Credit Card	6-Mar-23	Business Mtg	17-Feb-23	17-Feb-23	Upper Water St.	NS	Receipted Meal (2 people)	\$ 89.50		\$ 89.50
Reviewed by Internal Auditor:		<i>Brian Spence</i>								



J.Provov - Vice President Academic, Travel Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Christabell's Credit Card	6-Apr-22	Conference	30-May-22	2-Jun-22	Banff	NS	Flight				\$ 976.59	\$ 976.59
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Expense Claim	27-Apr-22	Board Meeting	21-Apr-22	21-Apr-22	Ivany Campus and Akerley Campus	NS	Mileage/Bridge	32			\$ 2.50	\$ 17.54
Expense Claim	27-Apr-22	Conference	25-Apr-22	27-Apr-22	Argyle Street, Halifax	NS	Mileage/Parking	30			\$ 105.00	\$ 119.10
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Expense Claim	3-Jun-22	Business Meeting	3-May-22	3-May-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 6.00	\$ 10.70
Expense Claim	3-Jun-22	Business Meeting	4-May-22	4-May-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 12.50	\$ 17.20
Expense Claim	3-Jun-22	College Event	19-May-22	19-May-22	South Park Street, Halifax	NS	Mileage/Parking	9			\$ 12.00	\$ 16.23
Expense Claim	3-Jun-22	Conference	30-May-22	3-Jun-22	Banff	AB	Taxi/Meals/Incidentals		\$ 285.00		\$ 94.75	\$ 379.75
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Credit Card	6-Jun-22	Conference	30-May-22	3-Jun-22	Banff	AB	Accommodations/Taxi			\$ 951.72	\$ 65.00	\$ 1,016.72
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Expense Claim	23-Jun-22	Convocations	6-Jun-22	17-Jun-22	All Campuses	NS	Mileage/Fuel/Tolls/Incidentals/Accommodations//Meals	248	\$ 170.00	\$ 139.15	\$ 251.89	\$ 687.52
Expense Claim	23-Jun-22	Business Event	14-Jun-22	14-Jun-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 12.50	\$ 17.60
Expense Claim	23-Jun-22	Business Event	22-Jun-22	22-Jun-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 16.00	\$ 21.10
Expense Claim	23-Jun-22	College Event	23-Jun-22	23-Jun-22	Truro Campus	NS	Mileage/Tolls	198			\$ 2.50	\$ 103.48
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Credit Card	6-Jul-22	Convocations	6-Jun-22	17-Jun-22	All Campuses	NS	Accommodations/Rental Car			\$ 279.18	\$ 265.12	\$ 544.30
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Expense Claim	28-Oct-22	College Event	13-Sep-22	13-Sep-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	28-Oct-22	College Event	5-Oct-22	5-Oct-22	Windsor Street, Halifax	NS	Mileage	5				\$ 2.55
Expense Claim	28-Oct-22	College Event	6-Oct-22	7-Oct-22	Burridge Campus	NS	Fuel/Incidental/Meals		\$ 50.00		\$ 66.03	\$ 116.03
Expense Claim	28-Oct-22	College Event	11-Oct-22	13-Oct-22	Digby	NS	Fuel/Incidentals/Accommodations/Meals		\$ 50.00	\$ 324.30	\$ 66.85	\$ 441.15
Expense Claim	28-Oct-22	College Event	20-Oct-22	20-Oct-22	AVC	NS	Mileage	305				\$ 155.55
Expense Claim	28-Oct-22	College Event	28-Oct-22	28-Oct-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Direct Billed	7-Oct-22	College Event	6-Oct-22	7-Oct-22	Burridge Campus	NS	Accommodations			\$ 126.50		\$ 126.50
Direct Billed	8-Oct-22	College Event	6-Oct-22	7-Oct-22	Burridge Campus	NS	Rental Car				\$ 88.66	\$ 88.66
Direct Billed	18-Oct-22	College Event	11-Oct-22	13-Oct-22	Digby	NS	Rental Car				\$ 133.00	\$ 133.00
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Expense Claim	16-Dec-22	College Event	16-Nov-22	16-Nov-22	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78
Expense Claim	16-Dec-22	Business Event	22-Nov-22	22-Nov-22	Argyle Street, Halifax	NS	Mileage/Parking	10			\$ 10.00	\$ 15.10
Expense Claim	16-Dec-22	College Event	25-Nov-22	25-Nov-22	Upper Water Street, Halifax	NS	Mileage	10				\$ 5.10
Expense Claim	16-Dec-22	College Event	14-Dec-22	14-Dec-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	16-Dec-22	College Event	15-Dec-22	15-Dec-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	16-Dec-22	College Event	16-Dec-22	16-Dec-22	Lower Water Street, Halifax	NS	Taxi				\$ 17.90	\$ 17.90
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Credit Card	6-Feb-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Flight				\$ 736.28	\$ 736.28
Credit Card	6-Feb-23	College Meeting	2-Feb-23	3-Feb-23	COGS Campus	NS	Accommodations			\$ 205.85		\$ 205.85
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Expense Claim	7-Feb-23	College Meeting	10-Jan-23	10-Jan-23	Akerley Campus	NS	Mileage	24				\$ 12.24
Expense Claim	7-Feb-23	Business Meeting	11-Jan-23	11-Jan-23	Lovett Lake	NS	Mileage	16				\$ 8.16
Expense Claim	7-Feb-23	Business Meeting	31-Jan-23	31-Jan-23	Granville Street	NS	Mileage	9				\$ 4.59
Expense Claim	7-Feb-23	College Meeting	2-Feb-23	3-Feb-23	COGS Campus	NS	Meals and overnight incidental		\$ 35.00		\$ 5.00	\$ 40.00
Expense Claim	7-Feb-23	College Meeting	7-Feb-23	7-Feb-23	Akerley Campus	NS	Mileage	28				\$ 14.28
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Credit Card	6-Mar-23	Conference	22-Apr-23	26-Apr-23	Montreal	QC	Accommodation			\$ 320.11		\$ 320.11
Reviewed by Internal Auditor: <i>Ban Spaces</i>												
Expense Claim	31-Mar-23	College Meeting	10-Mar-23	10-Mar-23	Ivany Campus	NS	Mileage	16.4				\$ 8.36
Expense Claim	31-Mar-23	Business Meeting	20-Mar-23	20-Mar-23	Barrington Street	NS	Mileage	8.6				\$ 4.39
Expense Claim	31-Mar-23	College Meeting	22-Mar-23	22-Mar-23	Brownlow Avenue	NS	Mileage	15.6				\$ 7.96
Expense Claim	31-Mar-23	College Meeting	31-Mar-23	31-Mar-23	Ivany Campus	NS	Mileage	16.4				\$ 8.36
Reviewed by Internal Auditor: <i>Ban Spaces</i>												



J.Provoe - Vice President Academic, Hospitality Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	6-Jun-22	Business Event	26-May-22	26-May-22	Lacewood Drive, Halifax	NS	Received Meal	\$ 115.60		\$ 115.60

Reviewed by Internal Auditor: *Bruce Spence*



L. Hartwell - VP Campuses & Communities - Travel Report (2022 - 2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	19-May-22	College/Business Meetings	09-May-22	11-May-22	Membertou, Sydney	NS	Overnight Incidental				\$ 10.00	\$ 10.00
Expense Claim	19-May-22	Business Event/College Mtg	19-May-22	19-May-22	Marginal Road	NS	Mileage/Parking	13			\$ 12.00	\$ 18.11
Reviewed by Internal Auditor: Credit Card	6-Jun-22	<i>Bun Spore</i> College/Business Meetings	09-May-22	11-May-22	Membertou, Sydney	NS	Accommodations			\$ 278.72		\$ 278.72
Reviewed by Internal Auditor: Expense Claim	8-Jun-22	<i>Bun Spore</i> College Meetings	08-Jun-22	08-Jun-22	Truro, Pictou	NS	Mileage	324				\$ 165.24
Reviewed by Internal Auditor: Expense Claim (D. Simlett)	8-Jul-22	<i>Bun Spore</i> College Meetings	06-Jul-22	08-Jul-22	Sydney	NS	Rental Car/Fuel				\$ 640.39	\$ 640.39
Reviewed by Internal Auditor: Credit Card	8-Aug-22	<i>Bun Spore</i> College Meetings	06-Jul-22	08-Jul-22	Sydney	NS	Accommodations			\$ 295.60		\$ 295.60
Credit Card	8-Aug-22	<i>Bun Spore</i> College Meetings	12-Jul-22	12-Jul-22	Truro, Pictou	NS	Rental Car/Fuel				\$ 274.26	\$ 274.26
Reviewed by Internal Auditor: Credit Card	6-Oct-22	<i>Bun Spore</i> College Meetings	07-Sep-22	07-Sep-22	Halifax, Lower Water Street	NS	Parking				\$ 27.00	\$ 27.00
Reviewed by Internal Auditor: Expense Claim	20-Oct-22	<i>Bun Spore</i> College Meetings	11-Oct-22	13-Oct-22	Digby	NS	Mileage/Meals/Overnight Incidentals	458	\$ 50.00		\$ 10.00	\$ 293.58
Expense Claim	20-Oct-22	<i>Bun Spore</i> College Meetings	19-Oct-22	19-Oct-22	Grafton Street	NS	Mileage	10				\$ 5.10
Expense Claim	20-Oct-22	<i>Bun Spore</i> College Meetings	20-Oct-22	20-Oct-22	Middleton	NS	Mileage	308				\$ 157.08
Reviewed by Internal Auditor: Credit Card	7-Nov-22	<i>Bun Spore</i> College Meetings	11-Oct-22	13-Oct-22	Digby	NS	Accommodations			\$ 322.00		\$ 322.00
Reviewed by Internal Auditor: Credit Card	6-Dec-22	<i>Bun Spore</i> Business Event	22-Nov-22	22-Nov-22	Halifax, Argyle Street	NS	Parking				\$ 14.50	\$ 14.50
Reviewed by Internal Auditor: Expense Claim	13-Jan-23	<i>Bun Spore</i> College Meetings	13-Jan-23	13-Jan-23	Middleton	NS	Mileage	308				\$ 157.08
Reviewed by Internal Auditor: Credit Card	6-Feb-23	<i>Bun Spore</i> Business Event	22-Apr-23	26-Apr-23	Montreal	QC	Airfare				\$ 579.88	\$ 579.88
Reviewed by Internal Auditor: Expense Claim	27-Mar-23	<i>Bun Spore</i> College Meetings	09-Mar-23	10-Mar-23	Port Hawkesbury/Pictou	NS	Mileage/Meals/Overnight Incidentals	531	\$ 25.00		\$ 5.00	\$ 300.81
Expense Claim	27-Mar-23	<i>Bun Spore</i> Business Event	26-Mar-23	27-Mar-23	Digby	NS	Mileage/Meals	466	\$ 35.00			\$ 272.66
Reviewed by Internal Auditor: Credit Card	6-Mar-23	<i>Bun Spore</i> Business Event	22-Apr-23	26-Apr-23	Montreal	QC	Accommodations			\$ 320.11		\$ 320.11
Reviewed by Internal Auditor: Credit Card	6-Apr-23	<i>Bun Spore</i> College Meetings	09-Mar-23	10-Mar-23	Port Hawkesbury/Pictou	NS	Accommodations			\$ 175.64		\$ 175.64
Credit Card	6-Apr-23	<i>Bun Spore</i> Business Meetings	26-Mar-23	27-Mar-23	Digby	NS	Accommodations			\$ 178.25		\$ 178.25
Reviewed by Internal Auditor:		<i>Bun Spore</i>										



L. Hartwell, VP Campuses & Communities - Hospitality Report (2022 - 2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Expense Claim	24-Aug-22	Business Meeting	24-Aug-22	24-Aug-22	Dartmouth	NS	Receipted Meal (2 people)	\$ 41.40		\$ 41.40
Reviewed by Internal Auditor:		<i>Ben Spores</i>								
Credit Card	6-Mar-23	College Meeting	16-Feb-23	16-Feb-23	Truro	NS	Receipted Meal (2 people)	\$ 48.00		\$ 48.00
Reviewed by Internal Auditor:		<i>Ben Spores</i>								



A. Burke - VP College Services, Travel Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Expense Claim	28-Jun-22	Business Event	24-Jun-22	28-Jun-22	Kakeside Road, Morell	PE	Mileage/Incidentals/Meals/Tolls	722	\$ 110.00		\$ 70.25	\$ 548.47
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Expense Claim	13-Sep-22	Conference	7-Sep-22	7-Sep-22	Upper Water Street, Halifax	NS	Mileage	9				\$ 4.59
Expense Claim	13-Sep-22	College Meeting	9-Sep-22	9-Sep-22	Vernon Street, Halifax	NS	Mileage	8				\$ 4.08
Expense Claim	13-Sep-22	College Meeting	13-Sep-22	13-Sep-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Expense Claim	28-Oct-22	Business Event	5-Oct-22	5-Oct-22	Windsor Steet, Halifax	NS	Mileage	9				\$ 4.59
Expense Claim	28-Oct-22	Fall Convocation	6-Oct-22	6-Oct-22	Akerley Campus	NS	Mileage/Tolls	24			\$ 2.50	\$ 14.74
Expense Claim	28-Oct-22	College Meeting	11-Oct-22	13-Oct-22	Digby	NS	Mileage/Meals/Incidentals	460	\$ 85.00		\$ 10.00	\$ 329.60
Expense Claim	28-Oct-22	College Meeting	19-Oct-22	19-Oct-22	Grafton Street, Halifax	NS	Mileage	10				\$ 5.10
Expense Claim	28-Oct-22	Business Meeting	27-Oct-22	28-Oct-22	Robie Street, Halifax	NS	Mileage	22				\$ 11.22
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Expense Claim	28-Nov-22	Business Dinner	22-Nov-22	22-Nov-22	Argyle Street, Halifax	NS	Mileage	10				\$ 5.10
Expense Claim	28-Nov-22	College Meeting	28-Nov-22	28-Nov-22	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Credit Card	7-Nov-22	College Meeting	11-Oct-22	13-Oct-22	Digby	NS	Accommodations			\$ 600.30		\$ 600.30
Credit Card	7-Nov-22	College Meeting	19-Oct-22	19-Oct-22	Grafton Street, Halifax	NS	Parking				\$ 28.50	\$ 28.50
Credit Card	7-Nov-22	Board Meeting	20-Oct-22	20-Oct-22	Annapolis Valley Campus	NS	Fuel for Rental Car				\$ 43.18	\$ 43.18
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Direct Billed	21-Oct-22	Board Meeting	20-Oct-22	20-Oct-22	Annapolis Valley Campus	NS	Rental Car				\$ 43.18	\$ 43.18
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Credit Card	6-Dec-22	Business Event	22-Nov-22	22-Nov-22	Grafton Street, Halifax	NS	Parking				\$ 14.00	\$ 14.00
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Expense Claim	15-Dec-22	College Meeting	5-Dec-22	5-Dec-22	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78
Expense Claim	15-Dec-22	Business Event	6-Dec-22	6-Dec-22	Grafton Street, Halifax	NS	Mileage/Parking	10			\$ 14.00	\$ 19.10
Expense Claim	15-Dec-22	College Meeting	12-Dec-22	12-Dec-22	Ivany Campus	NS	Mileage/Tolls	28			\$ 2.50	\$ 16.78
Expense Claim	15-Dec-22	Board Meeting	14-Dec-22	15-Dec-22	Akerley Campus	NS	Mileage/Tolls	48			\$ 5.00	\$ 29.48
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Credit Card	6-Feb-23	College Meeting	2-Feb-23	2-Feb-23	Cumberland Campus (Amherst)	NS	Fuel for Rental Car/Rental Car				\$ 99.72	\$ 99.72
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Expense Claim	28-Feb-23	College Meeting	22-Feb-23	22-Feb-23	Granville Street, Halifax	NS	Mileage	9				\$ 4.59
Expense Claim	28-Feb-23	Conference	21-Apr-23	27-Apr-23	Montreal	QC	Airfare				\$ 547.67	\$ 547.67
Reviewed by Internal Auditor: <i>Burke Spence</i>												
Credit Card	6-Apr-23	Conference	8-May-23	11-May-23	Toronto	ON	Airfare				\$ 844.84	\$ 844.84
Reviewed by Internal Auditor: <i>Burke Spence</i>												



A. Burke - VP College Services, Hospitality Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit Card	7-Nov-22	Business Event	6-Dec-22	6-Dec-22	Argyle Street, Halifax	NS	Event Table (10 people)	\$ 1,250.00		\$ 1,250.00
Reviewed by Internal Auditor:		<i>Bruce Spence</i>								
Credit Card	6-Feb-23	College Meeting	3-Feb-23	3-Feb-23	IT Campus	NS	Catering	\$ 69.40		\$ 69.40
Reviewed by Internal Auditor:		<i>Bruce Spence</i>								



M. Foster, Vice President and CFO, College Services, Travel Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Travel Claim	28-Apr-22	Business Meeting	11-Apr-22	11-Apr-22	Terminal Road, Halifax	NS	Mileage and Parking	12			\$ 7.00	\$ 12.64
Travel Claim	28-Apr-22	Business Meeting	12-Apr-22	12-Apr-22	Lower Water Street, Halifax	NS	Mileage and Parking	10			\$ 6.00	\$ 10.70
Travel Claim	28-Apr-22	College Meeting	21-Apr-22	21-Apr-22	Ivany Campus, ITC, Ivany Campus	NS	Mileage and Bridge	28			\$ 1.25	\$ 14.41
Travel Claim	28-Apr-22	Business Meeting	24-Apr-22	24-Apr-22	Granville Street, Halifax (Sunday travel)	NS	Mileage and Bridge	36			\$ 2.50	\$ 19.42
Travel Claim	28-Apr-22	Business Meeting	26-Apr-22	26-Apr-22	Argyle Street, Halifax	NS	Mileage and Parking	10			\$ 8.00	\$ 12.70
Travel Claim	28-Apr-22	Business Meeting	28-Apr-22	28-Apr-22	Argyle Street, Halifax	NS	Mileage and Parking	10			\$ 12.50	\$ 17.20
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Travel Claim	8-Jun-22	Business Meeting	16-May-22	16-May-22	Lower Water Street, Halifax	NS	Mileage and Parking	10			\$ 7.00	\$ 11.70
Travel Claim	8-Jun-22	Business Meeting	19-May-22	19-May-22	Argyle Street, Halifax	NS	Mileage and Parking	10			\$ 6.30	\$ 11.00
Travel Claim	8-Jun-22	College Meeting	19-May-22	19-May-22	South Park Street, Halifax (evening event)	NS	Mileage, Bridge and Parking	36			\$ 14.50	\$ 31.42
Travel Claim	8-Jun-22	Business Meeting	27-May-22	27-May-22	Marginal Road, Halifax	NS	Mileage and Parking	12			\$ 4.00	\$ 9.64
Travel Claim	8-Jun-22	Business Meeting	1-Jun-22	3-Jun-22	Metaghan, Church Point	NS	Mileage, Accom., Meals, Ov.Inc.	631	\$ 30.00	\$ 207.00	\$ 10.00	\$ 568.81
Travel Claim	8-Jun-22	College Meeting	8-Jun-22	8-Jun-22	Lunenburg Campus	NS	Mileage and Meal	198	\$ 15.00			\$ 115.98
Reviewed by Internal Auditor: <i>Ben Spores</i>												
Travel Claim	28-Jul-22	Business Meeting	14-Jun-22	14-Jun-22	Portland Street, Dartmouth	NS	Mileage, Bridge and Parking	17			\$ 7.50	\$ 16.17
Travel Claim	28-Jul-22	Business Meeting	30-Jun-22	30-Jun-22	Argyle Street, Halifax	NS	Mileage and Parking	10			\$ 8.50	\$ 13.60
Travel Claim	28-Jul-22	Business Meeting	11-Jul-22	11-Jul-22	Hollis Street, Halifax	NS	Mileage and Parking	10			\$ 6.00	\$ 11.10
Travel Claim	28-Jul-22	Business Meeting	14-Jul-22	14-Jul-22	Lower Water Street, Halifax	NS	Mileage and Parking	11			\$ 8.50	\$ 14.11
Travel Claim	28-Jul-22	Business Meeting	26-Jul-22	26-Jul-22	Kings Wharf Place, Dartmouth	NS	Mileage, Bridge and Parking	17			\$ 7.50	\$ 16.17
Travel Claim	28-Jul-22	Business Meeting	28-Jul-22	28-Jul-22	Argyle Street, Halifax	NS	Mileage and Bridge	10			\$ 16.00	\$ 21.10
Reviewed by Internal Auditor: <i>Ben Spores</i>												



M.Foster, Vice President and CFO, College Services - Hospitality Report (2022-2023)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Travel Claim	28-Jul-22	College Meeting	7-Jul-22	7-Jul-22	Young Street, Halifax	NS	Receipted Meal	\$ 29.73		\$ 29.73
Travel Claim	28-Jul-22	College Meeting	21-Jul-22	21-Jul-22	Robie Street, Halifax	NS	Receipted Meal	\$ 206.39		\$ 206.39
Travel Claim	28-Jul-22	College Meeting	27-Jul-22	27-Jul-22	Morris Street, Halifax	NS	Receipted Meal	\$ 46.28		\$ 46.28

Reviewed by Internal Auditor: *Ben Sporis*