

Board of Governors – Regular Meeting

Minutes of the Regular Meeting of the Nova Scotia Community College's Board of Governors, held on October 23, 2025 in Halifax at the IT Campus.

MINUTES

Board Members Present:

Jackie Poirier (Chair)
Krista Jangaard (Vice Chair)
Hira Bari
Donna Bonner
Lisa Donovan
Andrea Glenen
Arthur Kidston
Angélique LeBlanc
Diane MacConnell-Cameron
Sara Napier (virtual)
Damilola Oluyemi
Michael Peters
Gerry Post
Nicole Robinson
Kathleen Yurchesyn (virtual)
Lee Erickson
Andy Knowles
Kevin McCann

Also Present:

Don Bureaux, President
Anna Burke, VP, College Services & Strategy
Erin Elliott, Executive Assistant to the President
Lynn Hartwell, VP, Campuses & Communities
Andrew Lafford, VP, Academic
Christabell Pinchin, Secretary, Board of Governors
Jill Provoe, VP, Equity & International

Myles Kennedy, Core Services Administrator
Ashley Power, Executive Director, NSCC Foundation
Jeff Taylor, AVP, Research, Innovation & Workforce Development
Dwayne MacLeod, Manager, Industry Partnerships
Katie Gordon, Communications Advisor
Erin Collens, Director, Respectful Community and Human Rights
Sarah Metherall, Sr. Manager, Communications, Content & Web
Donna Kennedy, Director, Enrolment & Registrar
Kris Skiba, Community Guest

Regrets:

Jason Crowell

1. Call to Order

Quorum being present, the Chair, Jackie Poirier, called the meeting to order and welcomed guests.

The Chair acknowledged that in Nova Scotia, we are all Treaty People. We recognize the land upon which we work, live and learn is the unceded territory and ancestral homeland of the Mi'kmaq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi'kmaq Nation and the Crown, dating back to 1725. She acknowledged that NSCC recognizes African Nova Scotians as a distinct group who arrived here 400 years ago. From that time on, they have contributed to the infrastructure and economic wealth of the towns and cities they helped to build, but from which they could not benefit.

She reminded Governors that we act in the best interest of the College, we demonstrate good judgement and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies. She noted we encourage diverse conversation but leave with one voice.

2. Affirmation of Absence of Conflict

Governors affirmed the absence of conflict of interest in the business coming before the Board.

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3. Consent Agenda

The Chair noted a slight change to item 6.5 on the agenda being for approval not information and noted that item 3.8 (Presidential Travel Policy) will require additional changes following today's earlier Finance, Audit & Risk Meeting and as such was pulled from consent and will return in December for approval.

It was moved by Diane MacConnell-Cameron / Lee Erickson

That the Board of Governors approve the revised consent agenda for the October 23, 2025 meeting as presented. (Agenda, Minutes, June 19, 2025, Executive Committee Terms of Reference, Programs Committee Terms of Reference; Intellectual Property Policy; Finance, Audit & Risk Committee Terms of Reference; and Banking Resolution & Addendum)

This motion was put to a vote and

CARRIED.

4. President's Update

Don Bureaux provided an update at the meeting and referenced his written report that was included with meeting materials. He spoke briefly about:

- Strong enrolment.
- Spoke about themes tied to today's presentation on the military sector.
- Impact of geopolitical environment in the world right now.
- Go Geomatics Community Leadership Award

5. Governors' Dialogue: Strategic Discussion

It was moved by Arthur Kidston / Andy Knowles

That the NSCC Board of Governors Meeting of October 23, 2025 move to Governors' Dialogue.

This motion was put to a vote and

CARRIED.

6. Move to In-Camera <<see in-camera minutes>>

It was moved by Michael Peters / Angélique LeBlanc

That the NSCC Board of Governors' Dialogue adjourn and move to in-camera.

This motion was put to a vote and

CARRIED.

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7. Committee Updates

Foundation Update

Gerry Post provided an update on the Foundation. A report was included in the meeting materials.

- Foundation and Alumni Relations team have been working with the campuses through recent regionalization.
- Sydney Waterfront Campus raised \$1.17 million to date and \$3.1M still in active stage.
- Working with an external consultant on governance practices.
- Investment Portfolio Management is going to RFP soon.
- Initiated Fall sustained giving appeal to help support students with food security.
- Gerry encouraged Governors to contribute to fundraising efforts.

Fundraising & Gift Acceptance Policy

Ashley Power presented the updated Fundraising & Gift Acceptance Policy and referenced the rationale that was provided in the meeting materials.

It was moved by Gerry Post / Krista Jangaard

That the NSCC Board of Governors approve the Fundraising & Gift Acceptance Policy, effective October 23, 2025.

This motion was put to a vote and

CARRIED.

STC Report Recommendations & Actions

Jill Provoe, Vice President, Equity & International presented. She introduced Erin Collens, Director, Respectful Community and Human Rights who was attending the meeting and is a member of Jill's team who has been working closely on the work tied to implanting the anonymous complaint recommendations. Jill noted that prior to receiving the anonymous complaint, the College was doing a deep dive and review on the Sexual Violence policy. Her team was visiting all campuses gathering feedback and recommendations. She noted that work tied to many of the recommendations was underway based on this internal review. She specifically noted clarity of language and simplification, survivor-centric approach, and training and education. Jill shared a PowerPoint slide that showed a workplan timeline for the recommendations. She noted several that were already underway, training related items that were complete and an item that had yet to begin. Jill concluded highlighting some bonus actions that have taken place including Consent Days, Mandatory CLF Training, Training for Staff & Students, and Sexual Health Peer Educators. Governors had the opportunity to engage in conversation and the idea of doing the survey annually or periodically instead of once was discussed.

Community Report

Sarah Metherall, Sr. Manager, Communications & Content Strategy and Katie Gordon, Communications Advisor presented the Report to the Community. Katie then provided an overview of the report stories. Katie also provided an overview of the digital version of the report. It was noted the timing of the report will be shifting to the June meeting annually.

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Finance, Audit & Risk Committee

Diane MacConnell-Cameron, Chair, Finance, Audit & Risk Committee provided an update on the recent committee meeting. She noted the First Quarter Financial Report that was included with the meeting materials as well as the Directors Statutory Liabilities.

It was moved by Diane MacConnell-Cameron / Nicole Robinson

That the NSCC Board of Governors approve the First Quarter Financial Report for the period ending June 30, 2025.

This motion was put to a vote and

CARRIED.

On-Campus Housing Update

Anna Burke, Vice President College Services & Strategy referenced the report that was included with the meeting materials. She noted that the largest of the on-campus housing projects is now open and that work has shifted to Lynn Hartwell's portfolio for operation. Anna spoke about the switch to wood structures instead of steel and spoke about the new projects being managed by Public Works. The College is not leading these projects but will continue to striving towards Leeds and Rick Hansen standards.

Programs Committee

Sara Napier, Chair, Programs Committee provided a brief update. She referred to the materials in the meeting package related to Programs that were managed earlier in the meeting and indicated that during the Committee meeting they received a presentation on Workforce Development. She noted that the meeting also included a brief education reminder for Governors that will become an annual part of the workplan for Programs.

Annual Enrolment Presentation

Donna Kennedy, Director Enrolment & Registrar presented the Annual Fall Enrolment. She noted the 2025 enrolment came in at 10,843. Her presentation included overall enrolment numbers from 2016-2025. The presentation included a three-year trend for program type, school, campus, offerings, age, equity deserving, student profile, and gender. The presentation also included details on international students.

8. Other Business

The Chair and President recognized Damilola Oluyemi and Nicole Robinson who were concluding their Board terms.

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9. Adjourn and Move to Governors Forum

The Chair called to adjourn the meeting of October 23, 2025 and move to Governors' Forum.

It was moved by Andrea Glenen / Andy Knowles

That the NSCC Board of Governors regular meeting of October 23, 2025 adjourn and move to Governors' Forum.

This motion was put to a vote and

CARRIED.

Approved by Board Motion: December 18, 2025