

# ***Board of Governors – Regular Meeting***

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Minutes of the Regular Meeting of the NSCC Board of Governors, held on June 22, 2017 at the Institute of Technology Campus in Halifax.

## **MINUTES**

### **Board Members Present:**

Dave Saxton (Chair)  
Mike Brien (Vice Chair)  
Ian Cavanagh  
Howie Doiron  
Jennifer Gogan  
Adam LePage  
John Lindsay  
Bob MacEachern  
Matt Madden  
Steve Maltby  
Amanda Peters  
Michael Robinson  
Marlene Usher  
Sarah Young  
John Volcko (by phone)

### **Board Members Regrets:**

Judith Ferguson  
Liza Macdonald  
Isabella McMillin  
Rustum Southwell

### **Also Present:**

Don Bureaux, President  
Monica Foster, CFO & VP College Services  
Cathy MacLean, VP Campuses and Communities  
Anna Burke, VP Academic  
Rosalind Penfound, VP Organizational Development  
Christabell Pinchin, Secretary, Board of Governors  
Erin Elliott, Executive Assistant to the President  
  
Taralee Hammond, AVP, Academic Planning & Services  
Neil Cody, Faculty  
Brittany Warren, Student  
Lorenzo Gallardo, Student  
Jean-Marc Samson, Student  
Whitney Middleton, Student  
Erin Moore, Faculty  
Mohammed Al Masalma, Student  
Ashley Pinsent Tobin, Manager International Learning  
Luella Chiasson, Faculty

## **1. Call to Order**

Quorum being present, Dave Saxton, the Chair, called the meeting to order. The meeting began with a look at the 2017 Convocation Video filmed by fellow Board Member, Matt Madden. The Chair thanked Board Members for participating in convocation ceremonies across the province.

Bella is not able to join the meeting today. Please have the minutes reflect a note of congratulations to Bella for graduating from Early Childhood Education with Honors at Marconi Campus last week. Bella was the recipient of a Student Life Award and the 2017 Student Leader Award. Bella is in Europe getting married.

Congratulations to Sarah Young and Don Bureaux on being recognized this year for Atlantic Business Magazine's Top 50 CEOs in Atlantic Canada.

The Chair reminded Governors that we act in the best interests of the College, we demonstrate good judgment and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies.

## ***Board of Governors – Regular Meeting***

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### **2. Declaration of Conflict of Interest**

No conflicts were declared for the regular portion of the meeting.

### **3. Consent Agenda**

The Chair reminded Governors that the Consent Agenda allows the Board more time for items that require further explanation and discussion. The meeting materials included a large amount of items this month in the in-camera portion of the Consent Agenda. Governors were reminded that if at any time they would like further clarification on items included within the Consent Agenda they may contact the Board Secretary in advance of the meeting. There was no further discussion and the following omnibus motion was passed.

It was moved by Matt Madden / Ian Cavanagh

*That the Board of Governors approve the consent agenda for the June 22, 2017 meeting as presented. (Agenda, Minutes of April 20, 2017, Initiate Student/Staff Elections, Employment Equity Policy, Student Appeals Policy, Admissions Policy, Credential Clarification, and Journeyperson Credential Suspension).*

This motion was put to a vote and

CARRIED.

### **4. Student Success Stories and Small Group Discussions**

Don Bureaux, President introduced guests joining the meeting and thanked them for taking time to come speak with the Board. Board Members divided into small groups and spent time talking to each of the groups noted below.

Radio & Television Arts Students and Faculty: Erin Moore, Faculty and students Jean-Marc Samson and Whitney Middleton who worked on the two-year-long project known as Untitled: The Legacy of Land in North Preston.

Enactus – Waterfront Students and Faculty: Luella Chiasson and Neil Cody, Faculty from the School of Business at Waterfront Campus along with Lorenzo Gallardo and Brittany Warren who are involved with Enactus at the Waterfront Campus.

International: Ashley Pinsent-Tobin, NSCC Manager International Learning and student Mohammed al Masalma, NSCC's first Student Refugee Program participant.

### **5. Move to In-Camera <see In-Camera Minutes>**

It was moved by Steve Maltby / John Lindsay

*That the NSCC Board of Governors Meeting of June 22, 2017 move to In-Camera.*

This motion was put to a vote and

CARRIED.

## ***Board of Governors – Regular Meeting***

---

### **6. President's Update**

Don Bureaux referred to his President's Report and highlighted a few items. He noted that there is now a new government and Minister and he hopes to be able to meet with the new Minister in the near future. Enrolment is strong with 11 weeks until classes begin and 15 weeks until the September 30<sup>th</sup> enrolment count.

### **7. Business Plan 2016/2017 Annual Report Card**

Monica Foster, CFO & Vice President College Services provided an overview of the 2016/2017 Annual Business Plan Report Card that was provided with the meeting materials. She noted that 9 items have been carried over into the 2017/2018 Business Plan to ensure business continuity and successful execution of the deliverables.

### **8. Committee Updates**

#### **Foundation Update (Alumni Focus):**

The Board Meeting was running late and as such this item will be deferred to a future meeting.

#### **Finance, Audit and Risk Committee:**

Dave Saxton, Chair of the Board provided a brief update on the Finance, Audit and Risk Committee meeting in Liza Macdonald's absence. The following motion was put forward.

It was moved by Steve Maltby / Marlene Usher

*That the NSCC Board of Governors approve the Audited Financial Statements and accept the Year End Financial Summary as presented at the Regular Board Meeting of June 22, 2017.*

This motion was put to a vote and

CARRIED.

#### **Programs Committee:**

Sarah Young provided a brief update on the recent Programs Committee meeting. She thanked Governors for reviewing the lengthy Consent Agendas and noted that the Programs Committee members had been busy.

### **9. Student Governor Comments**

Michael Robinson, Metro Student Governor provided student updates.

Michael noted that Get Started took place in May. Students who have confirmed a seat in a program had a chance to check out their campus and program in advance of September. Student Success Celebrations have also been happening across the province. Michael was also pleased to share that he has a work term at IBM.

## ***Board of Governors – Regular Meeting***

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### **10. Other Business**

There was no other business discussed at this time.

### **11. Adjourn & Move to Governors' Forum**

It was moved by Matt Madden / Howie Doiron

*That the NSCC Board of Governors regular meeting of June 22, 2017 adjourn and move to Governors' Forum.*

This motion was put to a vote and

CARRIED.

Approved by Board Motion: October 26, 2017