Board of Governors – Regular Meeting

Minutes of the Regular Meeting of the NSCC Board of Governors, held on February 20, 2020 at the Institute of Technology Campus in Halifax.

**MINUTES**

<table>
<thead>
<tr>
<th>Board Members Present:</th>
<th>Also Present:</th>
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<tr>
<td>Judith Ferguson (Chair)</td>
<td>Don Bureaux, President</td>
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<td>Howie Doiron (Vice Chair)</td>
<td>Monica Foster, CFO &amp; VP College Services</td>
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<td>Dima Aburub</td>
<td>Rosalind Penfound, VP Organizational Development</td>
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<td>Lore Bowers</td>
<td>Anna Burke, VP Academic</td>
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<td>Trevor Capern</td>
<td>Lynn Hartwell, VP Campuses and Communities</td>
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<td>Karen Churchill</td>
<td>Christabell Pinchin, Secretary, Board of Governors</td>
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<tr>
<td>Kevin Cowper</td>
<td>Erin Elliott, Executive Assistant to the President</td>
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<td>Arthur Kidston</td>
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<td>Jim King</td>
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<td>John Lindsay</td>
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<td>Stephen Maltby</td>
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<td><strong>Sara Napier</strong></td>
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<td>Amanda Peters</td>
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<td>Yvan Silva</td>
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<td>Paul Tingley</td>
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<td>Marlene Usher</td>
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<td>John Volcko (via phone)</td>
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**Board Members Regrets:**
- Jeff Ransome
- Rustum Southwell

1. **Call to Order**

Quorum being present, Judith Ferguson, the Chair, called the meeting to order. She indicated this is her first meeting as Chair and thanked Governors for the opportunity and noted that is a privilege to serve in this role. The Chair welcomed Sara Napier to her first Board Meeting.

Before the meeting began, the Chair acknowledged that we are in traditional Mi’km’aq unceded territory and ancestral homeland of the Mi’km’aq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi’km’aq Nation and the Crown, dating back to 1725. In Nova Scotia we recognize that we are all Treaty people.

She reminded Governors that we act in the best interest of the College, we demonstrate good judgement and act in an ethical manner, maintain confidentiality and comply with the Board’s By-Laws and policies. She noted we encourage diverse conversation but leave with one voice. Judith noted, this is the Board’s opportunity to lean in and ask questions, be curious and take advantage of what each member brings to the table to ensure that the College is in the best position it can be.
Board of Governors – Regular Meeting

2. Declaration of Conflict of Interest

No conflicts were declared for the regular portion of the meeting.

3. Consent Agenda

The Chair reminded Governors that the Consent Agenda allows Board Members more time for items that require further explanation and discussion.

It was moved by Kevin Cowper / John Lindsay

That the Board of Governors approve the consent agenda for the October 24, 2019 meeting as presented. (Agenda; Minutes, December 12, 2019, Committee Placements, Honorary Diploma Policy and Process, Procurement Policy, Sustainability Policy, and Occupational Health & Safety Policy.)

This motion was put to a vote and CARRIED.

4. Move to In-Camera <see In-Camera Minutes>

It was moved by Dima Aburub / Jim King

That the NSCC Board of Governors Meeting of February 20, 2020 move to In-Camera.

This motion was put to a vote and CARRIED.

5. President’s Update

The President’s Report was included with the meeting materials. Considering the time, Don Bureaux referred to the report and highlighted just a few items including:

He noted that CICan (College’s and Institutes Canada) – President’s on the Hill where all President’s get together to meet with Federal Ministers is scheduled to take place next week in Ottawa. Don will provide an update on this at the next Board Meeting.

Dalhousie University has a new President. He and his wife hosted a dinner for President’s in Halifax. Don attended and noted it was a great opportunity to get together with other post-secondary leaders and have conversations in a relaxed environment.

6. Committee Updates

Foundation Update:
John Lindsay provided an update on the activities at the Foundation. He referred to the report that was included with the meeting materials. He indicated that the Foundation’s job is to continually fundraise, not just during the campaigning periods. The Foundation is well on the way to exceeding their fundraising goals for this year.
Finance, Audit & Risk Committee:
Marlene Usher, Chair Finance, Audit and Risk Committee provided a meeting update and noted that the Third Quarter Financial Report was presented and reviewed in detail. The Auditor presented the audit plan for this year, the draft business plan was also reviewed. Nothing unusual to report – the surplus is projected to be a bit higher than planned due to international tuition and timing on tuition. Director Statutory Liabilities were also presented.

It was moved by Marlene Usher / Paul Tingley

*That the NSCC Board of Governors approve the Third Quarter Financial Report for the period ending December 31, 2019.*

This motion was put to a vote and CARRIED.

Capital Projects Update:
Monica Foster provided an update on the Capital Projects. She referenced the report that was included with the meeting materials. She indicated she provided a detailed update at the Finance, Audit and Risk Committee Meeting. Strait is on time and on budget. COGS has a slight timing issue. IT expansion is ready for fencing to block of the construction area.

Programs Committee:
Paul Tingley provided an overview of the Programs Committee meeting. He indicated that the committee welcomed new members. A lighter agenda with lots on the horizon for April and June. Enrolment update was provided by Donna Kennedy. The emerging program plan was also provided. Jennifer Archer provided an overview of the new Curriculum Management System.

Governance Committee:
Rosalind Penfound provided an overview of the Governance Committee meeting in Rustum’s absence. The Occupational Health, Safety & Environment annual report and the Sustainability report were provided as information only and were presented in detail during the committee meeting. Joe Fraser provided a Diversity and Inclusion update at the meeting. A legal update was provided. The contract with Cox & Palmer ends in three years and it will be renewed. Several policies were reviewed and included in today’s meeting.

Joe Fraser presented the Respectful Communities Policy. The proposed changes continue to create an accountability for everybody in the college community to refrain from bad behaviors like discrimination, harassment, bullying and creates a positive obligation for everyone in the college community to contribute to environment of respectful and civility.

It was moved by Karen Churchill / Yvan Silva

*That the NSCC Board of Governors approve the Respectful Community Policy, as presented, to replace the current Respectful Workplace and Learning Environment Policy, effective May 1, 2020.*

This motion was put to a vote and CARRIED.
7. Student Governors’ Comments

Arthur Kidston, Student Governor from Ivany Campus provided an update. He indicated that it is a busy time for students, securing work terms and working on completing their portfolios. Valedictorian selection is taking place.

Yvan Silva, Student Governor from Truro Campus provided an update. He noted there was a Mawiami event held at Truro Campus including participants from five different post-secondary schools.

8. Other Business

No other business was discussed at this time.

9. Adjourn

The Chair called to adjourn the meeting and move to Governors’ Forum.

   It was moved by Dima Aburub / Kevin Cowper

   *That the NSCC Board of Governors regular meeting of February 20, 2020 adjourn and move to Governors’ Forum.*

   This motion was put to a vote and

CARRIED.

Approved by Board Motion: April 23, 2020