

Board of Governors – Regular Meeting

Minutes of the Regular Meeting of the NSCC Board of Governors, held on February 16, 2017 by teleconference.

MINUTES

Board Members Present:

Dave Saxton (Chair)
Mike Brien (Vice Chair)
Howie Doiron
Judith Ferguson
Jennifer Gogan
Adam LePage
John Lindsay
Liza Macdonald
Bob MacEachern
Matt Madden
Steve Maltby
Isabella McMillin
Michael Robinson
Rustum Southwell
Marlene Usher
John Volcko
Sarah Young

Also Present:

Don Bureaux, President
Monica Foster, CFO & VP College Services
Cathy MacLean, VP Campuses and Communities
Anna Burke, VP Academic
Rosalind Penfound, VP Organizational Development
Christabell Pinchin, Secretary, Board of Governors
Erin Elliott, Executive Assistant to the President

David Dewey, Director, Financial Services
Bruce Spares, Director, Internal Audit

Board Members Regrets:

Ian Cavanagh
Amanda Peters

1. Call to Order

Quorum being present, Dave Saxton, the Chair, called the teleconference meeting to order. Dave thanked Governors and Staff for flexibility and accommodations due to the storm weather. The Chair also noted that the order of items on the in-camera agenda will be changed slightly in order to avoid members calling in and out for their conflict.

The Chair reminded Governors that we act in the best interests of the College, we demonstrate good judgment and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies.

2. Declaration of Conflict of Interest

No conflicts were declared for the regular portion of the meeting.

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3. Consent Agenda

It was moved by Adam LePage / Matt Madden

*That the Board of Governors approve the consent agenda for the February 16, 2017 meeting as presented *subject to approval by Minister of Labour and Advanced Education. (Agenda, Minutes of October 25, 2016 and December 15, 2016, Organizational and Operational Review Guidelines*, Board Term Renewal (B. MacEachern), Banking Resolution & Addendum, Geospatial Data Analytics Advanced Diploma*, and Occupational Health & Safety Diploma*).*

This motion was put to a vote and

CARRIED.

4. Move to In-Camera <see In-Camera Minutes>

It was moved by Adam LePage / Sarah Young

That the NSCC Board of Governors Meeting of February 16, 2017 move to In-Camera.

This motion was put to a vote and

CARRIED.

5. President's Update

Don Bureaux referred to his President's Report that was included with the meeting materials and highlighted a number of items including:

- Thanked Vice Presidents for their cooperation during the recent cabinet shuffle of portfolios.
- Enrolment is half-way through the cycle and is tracking well.
- Atlantic Canada Opportunities Agency (ACOA) approved major funding requests that were submitted by NSCC in the fall, for a total of \$2.8 million. The funding includes \$1.2 million for new simulators for Strait Area marine programming and \$1.6 million for four projects in Applied Research that will focus on federal priorities, support economic development and link data analytics.
- Canada's 150 is top of mind and the College is the planning stage for a Summit planned in August for all employees.
- COVE work continues to be tracking well. Don thanked the team working on COVE including Wayne St-Amour, Monica Foster and Anna Burke.
- NSCC placed fourth in the country for STARS (Sustainability Tracking, Assessment & Rating System). Don thanked Michael Chapman and the team who worked on this application process.
- NSCC recently hosted a night for international students to attend a Halifax Hurricanes Basketball Game. The evening was a huge success and for many of the students it was the first time they had been to a basketball game. Don is looking forward to hosting another night like this for NSCC students.

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6. Committee Updates

Foundation:

Don Bureaux provided an update on NSCC's Foundation. Don referred to the report from the NSCC Foundation's Executive Director Frank Lockington that was included with the meeting materials. Don reported that the community phase of the Make Way campaign has launched and the first sessions are planned for Yarmouth and Port Hawkesbury. Each of the campuses are setting a goal based on their enrolment numbers. Don thanked the Board Members for their continued support of the Make Way campaign and for the donations that have been received thus far.

Finance, Audit and Risk Committee:

Liza Macdonald, Chair of Finance, Audit and Risk provided an update on the Committee meeting. The external auditors participated in the meeting and provided a review of the Audit Plan. Liza provided a high-level overview of the financials and reviewed to the statutory liabilities that were included with the meeting materials.

It was moved by Liza Macdonald / Mike Brien

That the NSCC Board of Governors approve the Second Quarter Financial Report for the period ending December 31, 2016.

This motion was put to a vote and

CARRIED.

Programs Committee:

Sarah Young, Chair of Programs provided an overview of the Programs Committee meeting. Sarah referred to the two items that were included with the Consent Agenda materials and noted that during the meeting in January the committee members participated in the annual orientation/overview of Academic Services at NSCC. She also shared that during the meeting there was a conversation about world events and the impact on NSCC. The conversations will continue going forward.

8. Student Governor Comments

Michael Robinson, Metro Student Governor and Isabella McMillin, Provincial Student Governor provided student updates.

Isabella shared details on a very successful Student Association project at Marconi Campus called – Health and Ally Safe Space. With mental health on the rise, the safe space opened and offers peer-to-peer support and is a welcoming space for all. Because students are only at the campus for one and/or two-year programs a manual was developed to include details on how the space is managed and will serve as a source as new students come to NSCC. Student feedback has been very positive.

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Michael shared that NSCC participated in the 26th annual hockey tournament at the BMO Centre and included eight teams with the tournament banner being won this year by the NSCC Waterfront Sharks. Student Association has been working hard at developing a student donation to the Make Way Campaign. Michael thanked Isabella for her work on this achievement. The IT job fair and conference will be hosted in the coming weeks at the IT Campus. Michael was also pleased to share that the new Business Intelligence Analytics program started in January. Enrolment was better than anticipated and response to the program has been very favourable.

9. Other Business

The Chair congratulated Michael Robinson on his recent accomplishment of Master of the Mainframe. Master of the Mainframe is a three-part contest that promotes computer science education and mainframe skills around the world. Over 38 countries on six continents compete, gaining real-world enterprise computing experience. More than 400 schools participated and Michael Robinson, along with fellow NSCC student Elliott Siewert each received an honorable mention and two digital awards. It was noted that Christabell Pinchin would share a copy of the recent NSCC Now story that was prepared with Governors.

10. Adjourn & Move to In-Camera <see In-Camera Minutes>

It was moved by Mike Brien / John Lindsay

That the NSCC Board of Governors Meeting of February 16, 2017 adjourn and move to In-Camera.

This motion was put to a vote and

CARRIED.

Approved by Board Motion: April 20, 2017