

# ***Board of Governors – Regular Meeting***

---

Minutes of the Regular Meeting of the Nova Scotia Community College's Board of Governors, held on February 20, 2025 at Institute of Technology Campus in Halifax.

## **MINUTES**

### **Board Members Present:**

Jackie Poirier (Chair)  
Krista Jangaard (Vice Chair) (virtual)  
Hira Bari (virtual)  
Donna Bonner  
Jason Crowell (virtual)  
Lisa Donovan  
Lee Erickson  
Andrea Glenen  
Arthur Kidston  
Andy Knowles  
Angélique LeBlanc  
Diane MacConnell-Cameron  
Kevin McCann  
Sara Napier (virtual)  
Damilola Oluyemi  
Michael Peters  
Nicole Robinson (virtual)  
Kathleen Yurchesyn

### **Also Present:**

Don Bureaux, President  
Lynn Hartwell, VP, Campuses & Communities  
Jill Provoe, VP, Equity & International  
Andrew Lafford, VP, Academic  
Erin Elliott, Executive Assistant to the President  
Christabell Pinchin, Secretary, Board of Governors  
  
Ashley Power, Executive Director, NSCC Foundation  
Kevin Cowper, Core Services Administrator  
Glenda Barrett, Chief Financial Officer  
Kate Snyder, Director, Office of Learning and Transformation

### **Regrets:**

Gerry Post  
Anna Burke, VP, College Services & Strategy

## **1. Call to Order**

Quorum being present, the Chair, Jackie Poirier, called the meeting to order and welcomed Kevin McCann to his first meeting.

The Chair acknowledged that in Nova Scotia, we are all Treaty People. We recognize the land upon which we work, live and learn is the unceded territory and ancestral homeland of the Mi'kmaq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi'kmaq Nation and the Crown, dating back to 1725. She also noted that February is African Heritage Month and throughout the month, NSCC is celebrating the contributions and legacy of people of African descent in Nova Scotia and Canada. NSCC recognizes African Nova Scotians as a distinct group who arrived here 400 years ago. From that time on, they have contributed to the infrastructure and economic wealth of the towns and cities they helped to build, but from which they could not benefit.

She reminded Governors that we act in the best interest of the College, we demonstrate good judgement and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies. She noted we encourage diverse conversation but leave with one voice.

## ***Board of Governors – Regular Meeting***

---

### **2. Affirmation of Absence of Conflict**

Governors affirmed the absence of conflict of interest in the business coming before the Board.

### **3. Consent Agenda**

The Chair referred to the consent agenda items included in the meeting package and called for a motion to approve.

It was moved by Donna Bonner / Lee Erickson

*That the Board of Governors approve the consent agenda for the February 20, 2025 meeting as presented. (Agenda, Minutes, December 12, 2024, Guidelines for Governors' Forum & Dialogue)*

This motion was put to a vote and

CARRIED.

### **4. President's Update**

Don Bureaux provided an update at the meeting and referenced his written report that was included with meeting materials. He spoke about the upcoming African Heritage Gala taking place and noted that he would be attending. He provided an update on his recent trip to Sydney Waterfront Campus where he participated in an articulation renewal signing with CBU. Don provided an update on enrolment.

### **5. Move to In-Camera <<see in-camera minutes>>**

It was moved by Diane MacConnell-Cameron / Michael Peters

*That the NSCC Board of Governors Meeting of February 20, 2025 move to In-Camera.*

This motion was put to a vote and

CARRIED.

### **6. Executive Committee Update**

#### **Foundation Update**

Don Bureaux welcomed Ashley Power, Executive Director, NSCC Foundation to the meeting and noted she would provide a brief update on the Foundation in Gerry Post's absence. Don provided words of appreciation and gratitude to Ashley for her work. She began by referencing the report that was included in the meeting package. Ashley spoke about the work before the Foundation and Alumni team looking at how to come together with the college in a more cohesive way to focus on strategic challenges and opportunities together. She noted that 1.5M is in the door to date and \$5M are out in asks for the Sydney Waterfront Campus campaign. She concluded by providing details on the inaugural Alumni Awards taking place this April. She provided a confidential sneak peek at the four recipients for this year.

# ***Board of Governors – Regular Meeting***

---

## **Finance, Audit & Risk Committee**

Diane MacConnell-Cameron provided an update on the recent committee meeting. She noted the external auditors joined and provided a review of their plan. Bruce Spares, Director, Internal Audit presented his audit plan. Derek McCurdy, Chief Information Officer, presented the Digital Innovation Technology report which was included with the meeting materials for information. The Stat Liabilities and Third Quarter Financial Report were presented. She indicated the Q3 for year end is still showing a small surplus. Don referenced during Derek's presentation he also spoke about the need to implement a new ERP and the substantial costs involved. He noted this will be a big conversation to continue.

It was moved by Diane MacConnell-Cameron / Donna Bonner

*That the NSCC Board of Governors approve the Third Quarter Financial Report for the period ending December 31, 2024.*

This motion was put to a vote and

CARRIED.

## **On-Campus Housing Update**

Don Bureaux provided a brief update on the on-campus housing work. He noted the report was included with the meeting materials. Don referenced the busy work around construction with the new housing projects that have been opened and the upcoming housing projects. He provided updates on the Ivany Campus Housing project. He indicated the Kingstec Housing project is the furthest along of the next four campus housing with plans to break ground in the spring. He did include the ground breaking could be pushed to the fall. Don also spoke briefly about the evolving discussions around the Institute of Technology Campus housing and possibility of including several floors as learning spaces.

## **Programs Committee**

Andrew Lafford, Vice President, Academic provided an update. He noted several items have already been managed during the in-camera portion. He spoke about several section deferral changes of which some were tied to Trades 260. Those sections moved out a month or two. He referred to a presentation by institutional research on graduate follow up stats.

## **7. Other Business**

The Chair reminded Governors of the optional Education session being held on March 3<sup>rd</sup> as a lunch and learn for those who are interested in attending at IT Campus.

It was requested and noted that the new Director, Ancillary Services present at a future meeting of the Board.

## ***Board of Governors – Regular Meeting***

---

### **8. Adjourn and Move to Governors Forum**

The Chair called to adjourn the meeting of February 20, 2025 and move to Governors' Forum.

It was moved by Andy Knowles / Michael Peters

*That the NSCC Board of Governors regular meeting of February 20, 2025 adjourn and move to Governors' Forum.*

This motion was put to a vote and

CARRIED.

Approved by Board Motion: April 25, 2025