

# ***Board of Governors – Regular Meeting***

---

Minutes of the Regular Meeting of the Nova Scotia Community College's Board of Governors, held on December 18, 2025 in Halifax at the IT Campus.

## **MINUTES**

### **Board Members Present:**

Jackie Poirier (Chair)  
Krista Jangaard (Vice Chair)  
Donna Bonner  
Jason Crowell  
Lisa Donovan  
Lee Erickson  
Andrea Glenen (virtual)  
Arthur Kidston  
Andy Knowles  
Angélique LeBlanc  
Diane MacConnell-Cameron  
Kevin McCann  
Sara Napier  
Spencer Peters  
Gerry Post  
Blake Smith  
Anne Marie Woodgate

### **Also Present:**

Don Bureaux, President  
Anna Burke, VP, College Services & Strategy  
Erin Elliott, Executive Assistant to the President  
Lynn Hartwell, VP, Campuses & Communities  
Andrew Lafford, VP, Academic  
Christabell Pinchin, Secretary, Board of Governors  
Jill Provoe, VP, Equity & International  
  
Ashley Power, Executive Director, NSCC Foundation  
Kate Snyder, Director, Office of Learning and Transformation  
Jeff Taylor, AVP, Applied Research  
Minister Nolan Young, Labour, Skills & Immigration  
Deputy Minister, Ryan Grant, Labour, Skills & Immigration

### **Regrets:**

Michael Peters  
Kathleen Yurchesyn

## **1. Call to Order**

Quorum being present, the Chair, Jackie Poirier, called the meeting to order and welcomed newest Governors to their first meeting. She welcomed Minister Nolan Young and Deputy Minister Ryan Grant.

The Chair acknowledged that in Nova Scotia, we are all Treaty People. We recognize the land upon which we work, live and learn is the unceded territory and ancestral homeland of the Mi'kmaq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi'kmaq Nation and the Crown, dating back to 1725. She acknowledged that NSCC recognizes African Nova Scotians as a distinct group who arrived here 400 years ago. From that time on, they have contributed to the infrastructure and economic wealth of the towns and cities they helped to build, but from which they could not benefit.

She reminded Governors that we act in the best interest of the College, we demonstrate good judgement and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies. She noted we encourage diverse conversation but leave with one voice.

## ***Board of Governors – Regular Meeting***

---

### **2. Affirmation of Absence of Conflict**

Governors affirmed the absence of conflict of interest in the business coming before the Board.

### **3. Consent Agenda**

The Chair referenced updated agendas that were provided in advance of the meeting.

It was moved by Angélique LeBlanc / Jason Crowell

*That the Board of Governors approve the revised consent agenda for the December 18, 2025 meeting as presented. (Agenda, Minutes, October 23, 2025, Committee Placements, Presidential Travel Policy, and External Audit Engagement)*

This motion was put to a vote and

CARRIED.

### **4. Labour, Skills & Immigration Visit with Minister Young and Deputy Minister Grant**

The Chair referred to Government's recent reporting change for the College into the Department of Labour, Skills and Immigration in place of Advanced Education. She welcomed the Honourable Nolan Young and Deputy Minister Ryan Grant to the meeting and thanked them for joining on short notice.

Minister Young provided remarks and thanked the Board for their leadership contributions. He spoke about Provincial priorities specifically highlighting Skilled Trades. He highlighted other priorities including access to communities, faster paths to the workforce, health sector, military sector, housing, retention and supporting success of students. He spoke about the tremendous work of NSCC and how the College can work in continuing to address the needs of industry in new and innovative ways; working together. He also spoke about opportunities for collaboration with stronger alignment between the classroom and real work expectations of industry. He also spoke about ensuring the College has modern resources and technology that are needed. He concluded noting that industry is eager to be part of this work.

The Chair thanked the Minister and assured him that the Province's priorities are the Board's priorities and that the Board looks forward to collaborating into the future. The Minister and Deputy left the meeting.

### **5. Move to In-Camera <<see in-camera minutes>>**

It was moved by Diane MacConnell-Cameron / Donna Bonner

*That the NSCC Board of Governors' meeting move to in-camera.*

This motion was put to a vote and

CARRIED.

# **Board of Governors – Regular Meeting**

---

## **6. President’s Update**

Don Bureaux provided an update at the meeting and referenced his written report that was included with meeting materials. He spoke briefly about:

- Emerging work in the energy and military sector
- Financial realities in the post-secondary sector
- Thanked the Chair and Vice Chair for their leadership and thanked the Board for their dedication and commitment to NSCC

## **7. Committee Updates**

### **STC Report Recommendations & Actions**

Jill Provoe, Vice President, Equity & International presented on the status of addressing the recommendations outlined in the *Special Task Committee: Anonymous Complaint Report* to the Board. She began by acknowledging and thanking her team for the work responding quickly to this meaningful work and recommendations. The College’s commitment to transparency includes providing updates on this work on the College’s website. She provided an overview for Governors of the timeline addressing the recommendations. She noted that the items related to the Sexual Violence Policy are on track. The Board’s Governance Committee meeting was moved to February and as a result the Appeals / Review Process was able to be finalized and will now be included in the revised policy that Governance Committee will be reviewing early in February. She reminded the Board that when she provided the last update, she noted, at that time, that the appeals process would not be ready in time for the policy updates. She was pleased to report on the advancement of this item.

### **Finance, Audit & Risk Committee**

Diane MacConnell-Cameron, Chair, Finance, Audit & Risk Committee provided an update on the recent committee meeting. She noted the committee reviewed the workplan, the audit plan and charter, and received an internal audit update. She noted that the Second Quarter Financial report was reviewed in detail.

It was moved by Diane MacConnell-Cameron / Lee Erickson

*That the NSCC Board of Governors approve the Second Quarter Financial Report for the period ending September 31, 2025.*

This motion was put to a vote and

CARRIED.

### **Second Quarter Business Plan Report Card**

Kate Snyder, Director, Office of Learning and Transformation, presented the Second Quarter Business Plan Report Card. She referenced the report that was included in the meeting package and highlighted the status of the initiatives within the report. It was noted that the bulk of the work will occur in quarters three and four. In quarter two, eight of the measures are 100% complete. Kate also invited Lynn Hartwell, Vice President, College Services to speak about the work of Ancillary Services and how that work is address some of the College’s deficit.

## ***Board of Governors – Regular Meeting***

---

### **Programs Committee**

Sara Napier, Chair, Programs Committee provided a brief update. She spoke about the education item which included two faculty speaking about electrical training in a renewable energy era. The meeting also included a review of the Fall student success results. She spoke about some themes emerging. She noted it was a lighter meeting and her last meeting as Chair.

### **8. Other Business**

The Chair and President recognized Sara Napier who was concluding her second Board term.

### **9. Adjourn and Move to Governors Forum**

The Chair called to adjourn the meeting of December 18, 2025 and move to Governors' Forum.

It was moved by

*That the NSCC Board of Governors regular meeting of December 18, 2025 adjourn and move to Governors' Forum.*

This motion was put to a vote and

CARRIED.

Approved by Board Motion: February 19, 2026