MINUTES

Board Members Present:
Bob MacEachern (Chair)
Judith Ferguson (Vice Chair)
Dima Aburub
Lore Bowers
Karen Churchill
Kevin Cowper
Howie Doiron
Jennifer Gogan
Joe Kidston
Jim King
John Lindsay
Stephen Maltby
Jeff Ransome
Rustum Southwell
Paul Tingley
Marlene Usher
John Volcko

Also Present:
Don Bureaux, President
Monica Foster, CFO & VP College Services
Rosalind Penfound, VP Organizational Development
Cathy MacLean, VP Campuses and Communities
Anna Burke, VP Academic
Christabel Pinchin, Secretary, Board of Governors
Erin Elliott, Executive Assistant to the President
Michelle Bussey, Executive Director, NSCC Foundation
Chris Daly, Director, Policy, Planning & Research
David Dewey, Director, Financial Services
Kathleen Allen, Principal, Akerley Campus
Karl Gardner – Culinary Arts
Chriissy Clayton – Heavy Duty Equipment
Becky Tucker, Communications Associate

Board Members Regrets:
Sam McBeth
Amanda Peters

1. Call to Order
Quorum being present, Bob MacEachern, the Chair, called the meeting to order.

The Chair made the following announcements:

- Thanked Principal Kathleen Allen and her team on the warm welcome to Akerley Campus.
- The Chair congratulated Sam McBeth on her Bronze Medal at the Nova Scotia Skills competition in Esthetics held in March. The Chair also congratulated Lore Bowers and her family on her son Shane signing with the Colorado Avalanche hockey team.
- The Chair officially welcomed Michelle Bussey in her new role as the Executive Director NSCC Foundation.
- The Chair briefly reference the three newly approved Capital Projects and directed Board Members’ attention to the design mockups displayed in the room.
- The Chair asked guests and Governors to do brief introductions around the room.

Before the meeting began, the Chair acknowledged that we are in traditional Mi’kmaq unceded territory. He reminded Governors that we act in the best interest of the College, we demonstrate good judgement and act in an ethical manner, maintain confidentiality and comply with the Board’s By-Laws and policies. Lastly, he noted we encourage diverse conversation but leave with one voice.
2. Declaration of Conflict of Interest

No conflicts were declared for the regular portion of the meeting.

3. Consent Agenda

The Chair reminded Governors that the Consent Agenda allows Board Members more time for items that require further explanation and discussion.

It was moved by Steve Maltby / Jeff Ransome

That the Board of Governors approve the consent agenda for the April 18, 2019 meeting as presented. (Agenda, February 14, 2019 minutes, Sustainability Policy, and Occupational Health & Safety Policy)

This motion was put to a vote and CARRIED.

4. Education: Akerley Campus

Kathleen Allen, Principal of Akerley Campuses presented and provided an overview of Akerley Campus. Kathleen was joined by two students, Karl Gardner – Culinary Arts and Chrissy Clayton – Heavy Duty Equipment. Karl and Chrissy spoke briefly about their experiences at NSCC and the programs they took.

5. Move to In-Camera <see In-Camera Minutes>

It was moved by John Lindsey / Lore Bowers

That the NSCC Board of Governors Meeting of April 18, 2019 move to In-Camera.

This motion was put to a vote and CARRIED.

6. President’s Report / Update

Don Bureaux provided a brief update to the Board. He began by directing Board Members’ attention to the Make Way poster that was displayed showing the funds raised at each campus across the province. The total raised was just over $33 Million with more than 2000 individuals contributing. Don thanked Bob MacEachern, Marlene Usher, Steve Maltby, and Karen Churchill for the work they did locally within their communities. Don also thanked Michelle Bussey for her work.

Don provided a brief overview of enrolment. He noted 20 weeks until classes begin. Enrolment is tracking well at 80% of target. The enrolment is up 3% from this time last year. That translates into 5,130 confirmed applicants up 260 over last year. International applications are strong. Confirmations are about the same for International.
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7. Committee Updates

Executive Committee:
John Lindsay provided an update on the Foundation and referred to the memo that was provided with the meeting materials. John noted that there were many community members who participated in the celebration events across the province. He indicated that staff are now seeing themselves as philanthropic. The student body has committed to $500,000 over 5 years. John also noted that Cumberland Campus was the only campus to ask the municipalities for a donation and it resulted in over $100,000.

Finance, Audit & Risk Committee:
Marlene Usher, Chair Finance, Audit and Risk Committee provided a meeting update. The Allowance for Doubtful Accounts policy was reviewed and approved. This policy is approved at the committee level. The Statutory Liabilities were reviewed.

Programs Committee:
Howie Doiron provided an overview of the Programs Committee. The meeting was full and included an overview of the restructuring of the Academic team to assist Education Equity work. An overview of Academic Projects was presented, and details were provided in the meeting materials. There were a number of programs reviewed during in-camera and Wayne St-Amour, principal of AVC/COGS joined the meeting. There were two name changes presented that did not get approved at this time, it was recommended that the College team review them further and bring back in June.

Governance Committee:
Rustum Southwell provided an overview of the Governance Committee. During the meeting Rosalind Penfound provided an overview of legal matters and legal services. Joe Fraser presented on diversity. The Sustainability and Occupational Health & Safety policies were reviewed and provided in the consent agenda. The Sustainability and Occupational Health & Safety Annual reports were reviewed in detail.

8. Student Governors’ Comments

Sam McBeth, Student Governor from Burridge Campus was not able to attend the meeting but shared notes in advance with Joe Kidston who read them on her behalf. Joe shared details on the Student Association meeting held in Truro where awards were presented to the student councils across from the province. There were 9 awards in total. Joe noted that IT Campus took 3 of the 9 awards. Joe then read a note from Sam about the Burridge High Program for at-risk youth. It's a small class of less than ten youth. The program is open to high school students that are at-risk of not graduating for whatever circumstances they face. The program allows them to finish out high school while earning college credits.

Joe Kidston, Student Governor from IT Campus then noted that at IT Campus the students in the Adult Learning Program (ALP) and the English for Academic Purposes (EAP) are organizing a prom. The committee is made of the ALP and EAP students. The prom will be held in June and will provide many who have never experienced prom before that opportunity.
9. **Other Business**

It was noted that the Directors’ Statutory Liabilities indicated that the Directors and Officers Liability Insurance expired on March 31, 2019. It was clarified that the reporting period on the document is only up to March 31, 2019 and the insurance has been renewed as will be indicated on the Director’s Statutory Liabilities form when it is presented at the next Board meeting.

10. **Adjourn**

The Chair called to adjourn the meeting and move to Governors’ Forum.

   It was moved by John Lindsey / John Volcko

   *That the NSCC Board of Governors regular meeting of April 18, 2019 adjourn and move to Governors’ Forum.*

   This motion was put to a vote and

   CARRIED.

   Approved by Board Motion: June 27, 2019