

Board of Governors – Regular Meeting

Minutes of the Regular Meeting of the NSCC Board of Governors, held on April 20, 2017 at the Institute of Technology Campus in Halifax.

MINUTES

Board Members Present:

Dave Saxton (Chair)
Ian Cavanagh
Howie Doiron
Judith Ferguson (arrived 3:50)
Jennifer Gogan
Adam LePage
John Lindsay
Liza Macdonald
Bob MacEachern
Matt Madden
Isabella McMillin
Amanda Peters
Michael Robinson
Rustum Southwell
Marlene Usher
Sarah Young

Board Members Regrets:

Mike Brien (Vice Chair)
Steve Maltby
John Volcko

Also Present:

Don Bureaux, President
Monica Foster, CFO & VP College Services
Cathy MacLean, VP Campuses and Communities
Anna Burke, VP Academic
Rosalind Penfound, VP Organizational Development
Christabell Pinchin, Secretary, Board of Governors
Erin Elliott, Executive Assistant to the President

David Dewey, Director, Financial Services
Bruce Spares, Director, Internal Audit
Jeff Taylor, AVP Applied Research & Innovation
Ian MacLeod, Dean IT & Creative Industries
Jamie Hartling, Academic Chair
Mark Smith, Manager, Student Services
Kaltheen Allen, AVP Enrolment & Student Services
Kit Jillings, Principal IT & Akerley Campus
Sarah Morse-MacNeil, Administrative Assistant
IT Campus Students

1. Call to Order

Quorum being present, Dave Saxton, the Chair, called the meeting to order. The Chair thanked the IT Campus Principal, Kit Jillings and his team for the warm welcome to the IT Campus. Guests from around the room were asked to introduce themselves.

NSCC's Student Life Appreciation Awards banquet was held earlier this month in celebration of students, staff and faculty whose leadership and contributions have made a significant impact on college life at NSCC. The Chair congratulated Isabella McMillin who accepted the award on behalf of the Marconi Campus Student Association for Program of the Year – Health and Ally Safe Space at Marconi Campus and Event of the Year for The Hungry Games at Marconi Campus.

The Chair reminded Governors that we act in the best interests of the College, we demonstrate good judgment and act in an ethical manner, maintain confidentiality and comply with the Board's By-Laws and policies.

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2. Declaration of Conflict of Interest

No conflicts were declared for the regular portion of the meeting.

3. Consent Agenda

It was moved by Rustum Southwell / Howie Doiron

That the Board of Governors approve the consent agenda for the April 20, 2017 meeting as presented. (Agenda, Minutes of February 16, 2017, Annual Program Plan, and Engine Room Rating Program Suspension).

This motion was put to a vote and

CARRIED.

4. Education Item: IT Campus Past/Present/Future

Kit Jillings, Principal for IT and Akerley Campus presented on the IT Campus past, present and future. Kit began his presentation by introducing the students joining him at the meeting. The students presented Board Members with framed flags from the various countries represented by the student population at the IT Campus. The framed flags also included a personal letter from students in the Adult Learning Program. Kit shared some examples of community impact and noted that IT Campus has 80 new-Canadian students and it has the largest ALP enrolment in the province. Kit provided some stats from the English as an Additional Language programs - in 2009, 5 students enrolled, currently there are 45 students and next year it is anticipated to have 60 students. To date, 94 students have graduated and 65 have gone on to study post-secondary education of those 65, 56 studied at NSCC. Kit also highlighted some of the unique programs at IT Campus including the first Advanced Diploma program in IT.

5. Move to In-Camera <see In-Camera Minutes>

It was moved by Matt Madden / Adam LePage

That the NSCC Board of Governors Meeting of April 20, 2017 move to In-Camera.

This motion was put to a vote and

CARRIED.

6. President's Update

Due to the meeting running over schedule, Don Bureaux referred to his President's Report and asked if there was any questions. Hearing none, he quickly provided some enrolment numbers for 2017/18 and noted that enrolment is tracking well.

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7. Committee Updates

Foundation:

Don Bureaux provided an update on NSCC's Foundation. Don referred to the report from the NSCC Foundation's Executive Director Frank Lockington that was included with the meeting materials. Don reported that the Make Way Campaign, to date, has raised close to \$19M. There will be 13 mini campaigns hosted individually by each of the campuses across the province and the first of those campaigns are underway in Yarmouth and Port Hawkesbury.

Finance, Audit and Risk Committee:

Liza Macdonald, Chair of Finance, Audit and Risk provided an update on the Committee meeting. She referred to the Semi-Annual Risk Management Report and 2017-2018 budget that were both presented during the In-Camera portion of the meeting. Liza shared that the Director Statutory Liabilities were up to date and were included in the meeting material for information.

Programs Committee:

Anna Burke, Vice President, Academic Services provided an overview of the Programs Committee meeting. Anna referred to the two items that were included in the Consent Agenda and shared that the Programs Committee participated in a D2L Learning Demonstration.

8. Student Governor Comments

Michael Robinson, Metro Student Governor and Isabella McMillin, Provincial Student Governor provided student updates.

Isabella highlighted the great achievements of the Student Associations across the province. She shared details of the Capital Campaign donation of \$500K by the Student Associations at each campus. The \$500K commitment will begin in the fall and span five years be achieved by having an additional \$5/\$10 fee for students.

Michael took the opportunity during his student governor comments to provide a sneak peek of D2L. He shared details of the ability to have real-time information and updates for students and faculty.

9. Other Business

It was suggested that each Board Member would send a personal email to the students who provided letters with the framed flags. For the letters that did not contain an email address, Christabell Pinchin would provide those.

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10. Adjourn & Move to Governors' Forum

It was moved by Rustum Southwell / Matt Madden

That the NSCC Board of Governors Meeting of April 20, 2017 adjourn and move to Governors' Forum.

This motion was put to a vote and

CARRIED.

Approved by Board Motion: June 21, 2017