

**1. How do I access my T2202A data online?**

The T2202A forms are available through MyNSCC

Navigation: Self Service > Student Center

The screenshot shows the NSCC website interface. On the left, a 'Menu' sidebar is visible with a search box and a list of categories: Self Service, Enrollment, Campus Finances, Campus Personal Information, Academic Records, and Student Center. The 'Student Center' link is highlighted with a green oval. An arrow points from this oval to a box labeled 'Step 1 Click here'. The main content area shows 'Jane's Student Center' with sections for 'Academics' and 'Finances'. Under 'Finances', there is a 'My Account' section with links for 'Account Inquiry' and 'T2202A Data'. A 'make a payment' button is also visible.

See the 'Finances' section, and select the link for 'T2202A Data'

This screenshot is a zoomed-in view of the 'Finances' section from the previous image. The 'T2202A Data' link is circled in blue. A box labeled 'Step 2 click here' has an arrow pointing to this link. The 'make a payment' button is also visible at the bottom.

You will then be prompted to select a calendar year:

NSCC SS T2202A

Enter any information you have and click Search. Leave fields blank for a list of all values.

The screenshot shows a search interface with a 'Find an Existing Value' button and a search input field. Below the input field, there is a 'Search by: Calendar Year =' label and a dropdown menu. A 'Search' button is highlighted in yellow. A box labeled 'Step 3 Select Year' is positioned over the search results area.

Search Results

Calendar Year	Academic Institution	EmpID	Effective Date
2008	NSCCS		12/11/2009
2009	NSCCS		12/03/2010
2010	NSCCS		12/08/2011
2011	NSCCS		11/13/2012

Once the T2202A Data opens you can select the 'Printer Friendly T2202A' link.

**2. Where do I go if I have questions?**

All inquiries regarding T2202A information should be directed to the Business Office/Student Services at your Campus.

**3. How will students who have graduated between January and June 2011 access their T2202A data?**

All students who graduated between January and June 2011 now have access to Self Service for the time period February 2012 to April 2012 please see above instructions to access T2202A data.

**4. I can't remember my Student ID? Where do I go?**

You can provide the proper identification to Student Services or the Business Office and receive your ID.

**5. I don't have access to MyNSCC?**

If you do not have access to MyNSCC, please visit the Business Office or Student Services to determine T2202A access eligibility.

**6. I know my ID and I know I am eligible, yet I still cannot login to MyNSCC**

In the event that you require a password reset you may do the following:

- If enrolled in the Password Management Tool (PMT) you will have the ability to reset your own password at <https://ournscc.nsc.ca/pwreset>. (Use the reset password option)
- If you have supplied the College with an alternate email address you may contact Centre for Student Success to have your password reset and sent to the alternate address
- If an alternate address has not been supplied please visit your nearest Campus Centre for Student Success with photo ID to have the password reset.

**7. I have questions regarding what I am eligible to claim ie. Text books.**

Please see the CRA website or the link accessible from the MyNSCC Bulletin Board, 2011 Tuition Fee Income Tax Receipts; from there you can view the information on Eligible Education and Tuition Amounts.

<http://www.cra-arc.gc.ca/tx/ndvdl/tpcs/ncm-tx/rtrn/cmpltng/ddctns/lns300-350/323/menu-eng.html>

**Contact List:**

Campus Contact Information			
Site	Contact Number	Site	Contact #
Akerley Campus	(902) 491-4900	Lunenburg Campus	(902) 543-4608
Annapolis Valley Campus/COGS/Digby	(902) 825-3491	Marconi Campus	(902) 563-2450
Burrige Campus/Shelburne Campus	(902) 742-3994	Pictou Campus	(902) 752-2190 or (902) 755-7210
Cumberland Campus	(902) 597-4105	Strait Area Campus	(902) 625-2380
Institute of Technology Campus	(902) 491-6722	Truro Campus	(902) 893-5385
Kingstec Campus	(902) 679-7387	Waterfront Campus	(902) 491-1100