

Achieve Program: Application and Interview Requirements

How do you apply?

- You can **apply online at NSCC.ca**, or
- You can **apply by mail or in-person** by downloading an application form from nsc.ca or by picking up a form at the campus closest to you.
 - Scan and mail your completed NSCC application form to:
NSCC Admissions
PO Box 220
Halifax, NS B3J 2M4

Contact Admissions at **1-866-679-6722** with any questions about this program.

What documentation is required with my application?

After you submit your application form, you will receive a communication from Admissions advising you that they have received your application. They will also let you know if additional information is needed. Admissions will work with you and your referring school or agency to collect the required documentation, which includes:

- A completed NSCC application form.
- Official high school transcript which indicates Individual Program Plan (IPP) designated credit(s) in any grade 12 course or your highest math course.
- For IPPs in Social Development or Life Skills, a copy of the IPP must be included with your application.
- Completed Achieve Referral form from the high school where you graduated (available online or from your local Campus).

The intake interview process

As part of the admissions process, interested applicants will be required to participate in an interview at the campus. There are two purposes for the interview. One is to help you gain an understanding of the knowledge, skills and abilities required for participation in the program. The second is to give you an opportunity to meet with program staff and, together, determine if the program is a good fit.

The interview is scheduled after the application and all required documents are received.

Application process

Applications are date stamped and reviewed by Admissions in the order they are received.

If applicants meet program criteria and all required documentation is submitted, as determined by the Admissions Officer, Admissions then sends applicants a letter referring them to the Achieve Program Coordinator for the intake interview. The Achieve Program Coordinator will contact applicants to come to campus for an intake interview.