



D. Bureaux - President, Travel Report (2020-2021)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Credit Card	7-Sep-20	Business Meeting	1-Sep-20	1-Sep-20	Hollis St.	NS	Parking				\$ 10.50	\$ 10.50
Reviewed by Internal Auditor: <i>Bruce Spencer</i>												
Travel Claim	28-Oct-20	Business Meeting	1-Sep-20	1-Sep-20	Hollis St.	NS	Mileage	10				\$ 4.70
Travel Claim	28-Oct-20	Business Meeting	14-Sep-20	14-Sep-20	Terry Creek Rd., Port Williams	NS	Mileage	50				\$ 23.50
Travel Claim	28-Oct-20	Business Event	29-Sep-20	29-Sep-20	Barrington St.	NS	Mileage	10				\$ 4.70
Travel Claim	28-Oct-20	Business Event	14-Oct-20	14-Oct-20	Hollis St.	NS	Mileage	10				\$ 4.70
Travel Claim	28-Oct-20	Business Meeting	15-Oct-20	15-Oct-20	Ivany Campus	NS	Mileage/Tolls	32			\$ 2.00	\$ 17.04
Travel Claim	28-Oct-20	Business Meeting	16-Oct-20	16-Oct-20	Grafton St.	NS	Mileage	10				\$ 4.70
Travel Claim	28-Oct-20	Business Meeting	21-Oct-20	21-Oct-20	Barrington St.	NS	Mileage	10				\$ 4.70
Travel Claim	28-Oct-20	Business Meeting	28-Oct-20	28-Oct-20	Granville St.	NS	Mileage	10				\$ 4.70
Reviewed by Internal Auditor: <i>Bruce Spencer</i>												
Credit Card	6-Nov-20	Business Meeting	14-Oct-20	14-Oct-20	Hollis St.	NS	Parking				\$ 7.00	\$ 7.00
Credit Card	6-Nov-20	Business Meeting	16-Oct-20	16-Oct-20	Grafton St.	NS	Parking				\$ 6.50	\$ 6.50
Credit Card	6-Nov-20	Business Meeting	21-Oct-20	21-Oct-20	Barrington St.	NS	Parking				\$ 10.00	\$ 10.00
Credit Card	6-Nov-20	Business Meeting	28-Oct-20	28-Oct-20	Granville St.	NS	Parking				\$ 4.50	\$ 4.50
Reviewed by Internal Auditor: <i>Bruce Spencer</i>												
Credit Card	7-Dec-20	Business Meeting	6-Nov-20	6-Nov-20	Barrington St.	NS	Parking				\$ 12.00	\$ 12.00
Credit Card	7-Dec-20	Business Meeting	19-Nov-20	19-Nov-20	Argyle St.	NS	Parking				\$ 10.50	\$ 10.50
Reviewed by Internal Auditor: <i>Bruce Spencer</i>												
Travel Claim	29-Dec-20	Business Meeting	6-Nov-20	6-Nov-20	Barrington St.	NS	Mileage	10				\$ 4.70
Travel Claim	29-Dec-20	Business Meeting	10-Nov-20	10-Nov-20	Creighton Rd., Shubenacadie	NS	Mileage/Tolls	122			\$ 2.00	\$ 59.34
Travel Claim	29-Dec-20	Business Meeting	19-Nov-20	19-Nov-20	Argyle St.	NS	Mileage	10				\$ 4.70
Travel Claim	29-Dec-20	Business Meeting	29-Dec-20	29-Dec-20	Terry Creek Rd., Port Williams	NS	Mileage	50				\$ 23.50
Reviewed by Internal Auditor: <i>Bruce Spencer</i>												
Credit Card	8-Mar-21	Business Meeting	9-Feb-21	9-Feb-21	Granville St.	NS	Parking				\$ 18.50	\$ 18.50
Reviewed by Internal Auditor: <i>Bruce Spencer</i>												
Travel Claim	31-Mar-21	Business Meeting	9-Feb-21	9-Feb-21	Granville St.	NS	Mileage	10				\$ 4.70
Travel Claim	31-Mar-21	Business Meeting	10-Feb-21	10-Feb-21	Granville St.	NS	Mileage	10				\$ 4.70
Travel Claim	31-Mar-21	Business Meeting	11-Feb-21	11-Feb-21	Granville St.	NS	Mileage	10				\$ 4.70
Travel Claim	31-Mar-21	Business Meeting	12-Feb-21	12-Feb-21	Granville St.	NS	Mileage	10				\$ 4.70
Travel Claim	31-Mar-21	Business Meeting	13-Feb-21	13-Feb-21	Granville St. (Saturday from home)	NS	Mileage/Tolls	150			\$ 2.00	\$ 72.50
Travel Claim	31-Mar-21	Business Meeting	14-Feb-21	14-Feb-21	Granville St. (Sunday from home)	NS	Mileage/Tolls	150			\$ 2.00	\$ 72.50
Travel Claim	31-Mar-21	Business Meeting	16-Feb-21	16-Feb-21	Granville St.	NS	Mileage	10				\$ 4.70
Travel Claim	31-Mar-21	Foundation Meeting	10-Mar-21	10-Mar-21	Bedford Highway	NS	Mileage	24				\$ 11.28
Travel Claim	31-Mar-21	Business Meeting	26-Mar-21	26-Mar-21	Brownlow Ave.	NS	Mileage/Tolls	16			\$ 2.00	\$ 9.52
Travel Claim	31-Mar-21	Business Meeting	27-Mar-21	27-Mar-21	Ivany Campus (Saturday from home)	NS	Mileage	158				\$ 74.26
Travel Claim	31-Mar-21	Foundation Meeting	29-Mar-21	29-Mar-21	Brownlow Ave.	NS	Mileage/Tolls	16			\$ 2.00	\$ 9.52
Reviewed by Internal Auditor: <i>Bruce Spencer</i>												



D. Bureaux - President, Hospitality Report (2020-2021)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Credit card	6-Oct-20	Business Meeting	14-Sep-20	14-Sep-20	Terry Creek Rd., Port Williams	NS	Receipted Meal	\$ 61.02		\$ 61.02
Credit card	6-Oct-20	Business Meeting	17-Sep-20	17-Sep-20	Leeds St.	NS	Receipted Meal	\$ 3.24		\$ 3.24
Reviewed by Internal Auditor: <i>Ben Spence</i>										
Direct Invoice	20-Oct-20	Business Meeting	20-Oct-20	20-Oct-20	Leeds St.	NS	Receipted Meal (4 people)	\$ 145.26		\$ 145.26
Reviewed by Internal Auditor: <i>Ben Spence</i>										
Travel Claim	28-Oct-20	Business Meeting	15-Oct-20	15-Oct-20	Leeds St.	NS	Receipted Meal	\$ 4.05		\$ 4.05
Reviewed by Internal Auditor: <i>Ben Spence</i>										
Credit Card	6-Nov-20	Business Meeting	16-Oct-20	16-Oct-20	Grafton St.	NS	Receipted Meal	\$ 67.74		\$ 67.74
Credit Card	6-Nov-20	Business Meeting	23-Oct-20	23-Oct-20	Leeds St.	NS	Receipted Meal	\$ 4.05		\$ 4.05
Reviewed by Internal Auditor: <i>Ben Spence</i>										
Credit Card	6-Jan-21	Business Meeting	29-Dec-20	29-Dec-20	Terry's Creek Rd., Port Williams	NS	Receipted Meal	\$ 48.55		\$ 48.55
Reviewed by Internal Auditor: <i>Ben Spence</i>										
Credit Card (EE)	8-Feb-21	Business Meeting	19-Jan-21	19-Jan-21	Leeds St.	NS	Receipted Meal (4 people)	\$ 93.60		\$ 93.60
Reviewed by Internal Auditor: <i>Ben Spence</i>										
Credit Card	6-Apr-21	Foundation Meeting	10-Mar-21	10-Mar-21	Bedford Highway	NS	Receipted Meal (4 people)	\$ 103.71		\$ 103.71
Reviewed by Internal Auditor: <i>Ben Spence</i>										



M. Foster, Vice President and CFO College Services, Travel Report (2020-2021)

Source	Claim/Invoice/ Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	KM	Meals	Accom.	Other	Total
Travel Claim	23-Oct-20	Business Meeting	1-Oct-20	1-Oct-20	Portland Street, Dartmouth	NS	Mileage, Parking and Bridge	10			\$ 4.00	\$ 8.70
Travel Claim	23-Oct-20	Business Meeting	7-Oct-20	7-Oct-20	Upper Water Street, Halifax	NS	Mileage and Parking	10			\$ 6.00	\$ 10.70
Travel Claim	23-Oct-20	College Meeting	23-Oct-20	23-Oct-20	Windmill Road, Dartmouth	NS	Bridge and Mileage	8			\$ 1.00	\$ 4.76

Reviewed by Internal Auditor: *Don Spence*



M.Foster, Vice President and CFO, College Services - Hospitality Report (2020-2021)

Source	Claim/Invoice/Statement Date	Purpose	Start Date	End Date	Destination	Province	Expense Type	Meals	Other	Total
Travel Claim	23-Oct-20	College Meeting	1-Oct-20	1-Oct-20	Walter Havill Drive, Halifax	NS	Receipted Meal	\$ 66.95		\$ 66.95
Reviewed by Internal Auditor:		<i>B. Spence</i>								